



MACKENZIE COUNTY

# REGULAR COUNCIL MEETING

February 2, 2022  
10:00 AM

FORT VERMILION  
COUNCIL CHAMBERS

 780.927.3718

 [www.mackenziecounty.com](http://www.mackenziecounty.com)

 4511-46 Avenue, Fort Vermilion

 [office@mackenziecounty.com](mailto:office@mackenziecounty.com)



**Mackenzie County**



**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Wednesday February 2, 2022  
10:00 a.m.**

**Fort Vermilion Council Chambers**

**Fort Vermilion, Alberta**

**AGENDA**

			Page
<b>CALL TO ORDER:</b>	1.	a) Call to Order	
<b>AGENDA:</b>	2.	a) Adoption of Agenda	
<b>ADOPTION OF PREVIOUS MINUTES:</b>	3.	a) Minutes of the January 17, 2022 Budget Council Meeting	7
		b) Business Arising out of the Minutes	
		c)	
<b>CLOSED MEETING:</b>		<i>Freedom of Information and Protection of Privacy Act Division 2, Part 1 Exceptions to Disclosure</i>	
	4.	a) Industrial Assessment (s 21, s 24, s 25)	
		b)	
<b>TENDERS:</b>		Tender openings are scheduled for 11:00 a.m.	
	5.	a)	
		b)	
<b>PUBLIC HEARINGS:</b>		Public Hearings are scheduled for 1:00 p.m.	
	6.	a) Bylaw 1250-22 Land Use Bylaw Amendment to Rezone Part of Plan 182 1653; 1; 2 from Rural Industrial General "RIG" to Agricultural "A"	15
		b)	
<b>DELEGATIONS</b>	7.	a)	
		b)	

<b>GENERAL REPORTS:</b>	8.	a)		
		b)		
<b>AGRICULTURE SERVICES:</b>	9.	a)	None	
		b)		
<b>COMMUNITY SERVICES:</b>	10.	a)	None	
		b)		
<b>FINANCE:</b>	11.	a)	Bylaw 1251-22 Short Term Borrowing of Funds	29
		b)	Provincial Education Requisition Credit Program (Handout)	35
		c)		
		d)		
<b>OPERATIONS:</b>	12.	a)	Zama Public Works Supervisor / Grader	39
		b)	Senior Snowplowing	49
		c)		
<b>UTILITIES:</b>	13.	a)	None	
		b)		
<b>PLANNING &amp; DEVELOPMENT:</b>	14.	a)	Bylaw 1252-22 Airport Vicinity Protection Area	51
		b)		
		c)		
<b>ADMINISTRATION</b>	15.	a)	Northern Alberta Elected Leaders Communities (NAEL) – Approval of Hiring Executive Director	137
		b)	Rural Municipalities of Alberta (RMA) Spring Convention – March 14 -16, 2022	141
		c)	North West Species at Risk (NWSAR) -Update Session	143
		d)	Mackenzie Region Aboriginal Interagency	145

Committee (MRAIC)

		e)	Dates to meet with Municipal Affairs	153
		f)		
		g)		
<b>COUNCIL COMMITTEE REPORTS:</b>	16.	a)	Council Committee Reports (verbal)	
		b)	Inter-Municipal Planning Commission Meeting Minutes (2021-12-09)	157
		c)	Municipal Planning Commission Meeting Minutes (2022-01-13)	165
		d)	Municipal Planning Commission Meeting Minutes (2022-01-27)	183
<b>INFORMATION / CORRESPONDENCE:</b>	17.	a)	Information/Correspondence	193
<b>NOTICE OF MOTION:</b>	18.	a)		
<b>NEXT MEETING DATES:</b>	19.	a)	Committee of the Whole Meeting February 15, 2022 10:00 a.m. Fort Vermilion Council Chambers	
		b)	Regular Council Meeting February 16, 2022 10:00 a.m. Fort Vermilion Council Chambers	
<b>ADJOURNMENT:</b>	20.	a)	Adjournment	





**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>February 2, 2022</b>
<b>Presented By:</b>	<b>Carrie Simpson, Director of Legislative &amp; Support Services</b>
<b>Title:</b>	<b>Minutes of the January 17, 2022 Budget Council Meeting</b>

**BACKGROUND / PROPOSAL:**

Minutes of the January 17, 2022 Budget Council Meeting are attached.

**OPTIONS & BENEFITS:**

**COSTS & SOURCE OF FUNDING:**

**SUSTAINABILITY PLAN:**

**COMMUNICATION / PUBLIC PARTICIPATION:**

Approved Council Meeting minutes are posted on the County website.

**POLICY REFERENCES:**

Author: C. Simpson Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

**RECOMMENDED ACTION:**

- Simple Majority       Requires 2/3       Requires Unanimous

That the minutes of the January 17, 2022 Budget Council Meeting be adopted as presented.

Author: C. Simpson      Reviewed by: \_\_\_\_\_      CAO: \_\_\_\_\_



**MACKENZIE COUNTY  
BUDGET COUNCIL MEETING**

**Monday, January 17, 2022  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, AB**

**PRESENT:**

Josh Knelsen	Reeve
Walter Sarapuk	Deputy Reeve – arrived at 10:01 a.m.
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Cameron Cardinal	Councillor – virtual – joined at 10:04 a.m.
Darrell Derksen	Councillor – arrived at 10:03 a.m.
David Driedger	Councillor – arrived at 10:22 a.m.
Ernest Peters	Councillor
Garrell Smith	Councillor
Lisa Wardley	Councillor – virtual

**REGRETS**

**ADMINISTRATION:**

Byron Peters	Interim Chief Administrative Officer
	Director of Projects & Infrastructure
Jennifer Batt	Director of Finance
Jeff Simpson	Director of Operations
John Zacharias	Director of Utilities
Don Roberts	Director of Community Services
Caitlin Smith	Manager of Planning and Development
Willie Schmidt	Fleet Maintenance Manager
Carrie Simpson	Director of Legislative Services
Grant Smith	Agricultural Fieldman
Colleen Sarapuk	Administrative Officer/Recording Secretary

**ALSO PRESENT:**

Minutes of the Budget Council meeting for Mackenzie County held on January 17, 2022 in the Council Chambers at the Fort Vermilion County Office.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Knelsen called the meeting to order at 10:00 a.m.

**AGENDA: 2. a) Adoption of Agenda**

**MOTION 22-01-045 MOVED** by Councillor Braun

That the agenda be adopted with the following addition:

\_\_\_\_\_  
\_\_\_\_\_

19.b) February 8, 2022 Regular Council Meeting

**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

**3. a) Minutes of the January 11, 2022 Regular Council Meeting**

**MOTION 22-01-046**

**MOVED** by Councillor Bateman

That the minutes of the January 11, 2022 Regular Council Meeting be adopted as amended.

**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

**3. b) Business Arising out of the Minutes**

**CLOSED MEETING:**

**4. a) None**

**TENDERS:**

**5.a) None**

**PUBLIC HEARINGS:**

**6.a) None**

**DELEGATIONS:**

**7. a) None**

**GENERAL  
REPORTS:**

**8. a) None**

**AGRICULTURE  
SERVICES:**

**9. a) None**

**COMMUNITY  
SERVICES:**

**10. a) None**

**FINANCE:**

**11. a) 2022 Capital Projects**

Reeve Knelsen recessed the meeting at 11:07 a.m. and reconvened the meeting at 11:28 a.m.

Reeve Knelsen recessed the meeting at 11:55 a.m. and reconvened the meeting at 12:30 p.m.

Agenda item 11.a) moved for further discussion later in the meeting.

**FINANCE:**

**11. c) Draft 2022 Operating Budget**

\_\_\_\_\_  
\_\_\_\_\_

**MOTION 22-01-047**  
Requires 2/3

**MOVED** by Councillor Bateman

That \$46,481 be reallocated from the General Operating Reserve to the Fort Vermilion Recreation Reserve, and that 3 Recreation Reserves be created.

**CARRIED**

**MOTION 22-01-048**  
Requires 2/3

**MOVED** by Deputy Reeve Sarapuk

That the Track Sheet change #6 be approved as presented for the 2022 Draft Operating Budget.

**CARRIED**

**MOTION 22-01-049**  
Requires 2/3

**MOVED** by Councillor Bateman

That the Track Sheet change #7 be approved as discussed and incorporated into the 2022 Draft Operating Budget.

**CARRIED**

**MOTION 22-01-050**  
Requires 2/3

**MOVED** by Councillor Driedger

That the 2022 Operating Budget be approved incorporating Track Sheet changes # 1 – 7.

**CARRIED**

**FINANCE:**

**11. a) 2022 Capital Projects**

**MOTION 22-01-051**  
Requires 2/3

**MOVED** by Councillor Braun

That the 2022 Capital Projects Budget be approved as discussed.

**CARRIED**

**FINANCE:**

**11. b) Updated Organizational Chart (HANDOUT)**

**MOTION 22-01-052**  
Requires 2/3

**MOVED** by Councillor Wardley

That the Organizational Chart be approved as presented.

**CARRIED**

**OPERATIONS:**

**12. a) None**

\_\_\_\_\_  
\_\_\_\_\_

**UTILITIES:** 13. a) None

**PLANNING &  
DEVELOPMENT:** 14. a) None

**ADMINISTRATION:** 15. a) None

**COUNCIL  
COMMITTEE  
REPORTS:** 16. a) None

**INFORMATION /  
CORRESPONDENCE:** 17. a) None

**NOTICE OF MOTION:** 18. a) None

**NEXT MEETING  
DATE:** 19. a) Next Meeting Dates

Regular Council Meeting  
February 2, 2022  
10:00 a.m.  
Fort Vermilion Council Chambers

**19.b) February 8, 2022 Council Meeting (addition)**

**MOTION 22-01-053**  
Requires unanimous

**MOVED** by Councillor Wardley  
That the February 8, 2022 Regular Council Meeting be cancelled.

**CARRIED**

**20. a) Adjournment**

**MOTION 22-01-054**

**MOVED** by Councillor Peters  
That the Council meeting be adjourned at 1:32 p.m.

**CARRIED**

These minutes will be presented for approval at the February 2, 2022 Regular Council Meeting.

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Joshua Knelsen  
Reeve

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Byron Peters  
Interim Chief Administrative Officer

Unapproved

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**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>February 2, 2022</b>
<b>Presented By:</b>	<b>Caitlin Smith, Manager of Planning &amp; Development</b>
<b>Title:</b>	<b>PUBLIC HEARING Bylaw 1250-22 Land Use Bylaw Amendment to Rezone Part of Plan 182 1653; 1; 2 from Rural Industrial General “RIG” to Agricultural “A”</b>

## BACKGROUND / PROPOSAL:

Administration has received a Land Use Bylaw Amendment application to rezone Part of Plan 182 1653, Block 1, Lot 2 from Rural Industrial General “RIG” to Agricultural “A” to accommodate a 14-acre residential yard site. The applicant has also submitted a subdivision application which is currently being circulated and will be presented at the next MPC meeting.

The subject area was rezoned from Agricultural “A” to Rural Industrial General “RIG” in the Fall of 2019 to accommodate industrial development of the parcel. The residence existed at that time but it appears it was rezoned for the purpose of sale to an industrial business. The current landowner has stated that the residence has been rented out since they purchased the land and the renter would now like to purchase 14 acres of the 37 acres currently on title.

The adjacent south parcel currently has two approved subdivisions, a 47-lot Rural Country Residential 4 “RCR4” subdivision and a 34-lot Rural Industrial General “RIG” subdivision. The applicants’ intention is for the subject parcel to align with the zonings of these approved subdivisions, however, the allowed lot size range in the RCR4 zoning is 0.8 to 1.5 acres, which is not appropriate for a 14-acre subdivision. The only zoning within the Land Use Bylaw which allows for a residential parcel of this size is Agricultural “A”.

The reason for the odd shape of the area proposed to be rezoned is to accommodate the proposed residential subdivision and to not allow additional subdivisions of this type on this quarter section. The quarter section is adjacent to the Hamlet of La Crete north boundary and has been identified for hamlet-type development in the near future.

**Author:**  N Friesen  **Reviewed by:**  C Smith  **CAO:**

If the rezoning bylaw is not passed, the applicant may still subdivide the yard site, but no residential type development would be allowed on the parcel in the future.

The proposed Bylaw was presented to the Municipal Planning Commission on December 15<sup>th</sup>, 2021 where the following motion was made:

**MPC 21-12-202** **MOVED** by *Jacquie Bateman*

*That the Municipal Planning Commission recommend to Council to APPROVE Bylaw 12xx-21 being a Land Use Bylaw Amendment to Rezone Part of Plan 182 1653; 1; 2 from Rural Industrial General "RIG" to Agricultural "A", subject to public hearing input.*

**CARRIED**

The proposed Bylaw was presented to Council on January 11, 2022 where the following motions were made:

**MOTION 22-01-027** **MOVED** by *Councillor Bateman*

*That first reading be given to Bylaw 1250-22 being a Land Use Bylaw Amendment to Rezone Part of Plan 182 1653; 1; 2 from Rural Industrial General "RIG" to Agricultural "A", subject to public hearing input.*

**CARRIED**

**MOTION 22-01-028** **MOVED** by *Councillor Bateman*

*That at the of time of Subdivision approval for Plan 182 1653, Block 1, Lot 2, the landowner is responsible to provide a 30 meter road allowance and construct a road to County standard.*

**CARRIED**

The subdivision (71-SUB-21) of the area proposed to be rezoned, was approved by the Municipal Planning Commission on January 13, 2022 with the condition that a 30-meter road allowance be provided and a road constructed to County standards.

### **OPTIONS & BENEFITS:**

Option 1: To given second and third reading, approving the rezoning bylaw.

Motion 1:

That second reading be given to Bylaw 1250-22 being a Land Use Bylaw Amendment to Rezone Part of Plan 182 1653; 1; 2 from Rural Industrial General "RIG" to Agricultural "A".

Author: N Friesen Reviewed by: C Smith CAO: \_\_\_\_\_





That third reading be given to Bylaw 1250-22 being a Land Use Bylaw Amendment to Rezone Part of Plan 182 1653; 1; 2 from Rural Industrial General "RIG" to Agricultural "A".

**Author:** N Friesen **Reviewed by:** C Smith **CAO:** \_\_\_\_\_

**BYLAW NO. 1250-22**  
**BEING A BYLAW OF MACKENZIE COUNTY**  
**IN THE PROVINCE OF ALBERTA**  
**TO AMEND THE**  
**MACKENZIE COUNTY LAND USE BYLAW**

**WHEREAS**, Mackenzie County has a Municipal Development Plan adopted in 2009, and

**WHEREAS**, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2017, and

**WHEREAS**, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate a large residential subdivision.

**NOW THEREFORE**, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcels known as:

Part of Plan 182 1653, Block 1, Lot 2

Within the Mackenzie County, be rezoned from Rural Industrial General “RIG” to Agricultural “A” as outlined in Schedule “A” hereto attached.

READ a first time this 11<sup>th</sup> day of January, 2022.

PUBLIC HEARING held this \_\_\_\_ day of \_\_\_\_\_, 2022.

READ a second time this \_\_\_\_ day of \_\_\_\_\_, 2022..

READ a third time and finally passed this \_\_\_\_ day of \_\_\_\_\_, 2022.

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Josh Knelsen  
Reeve

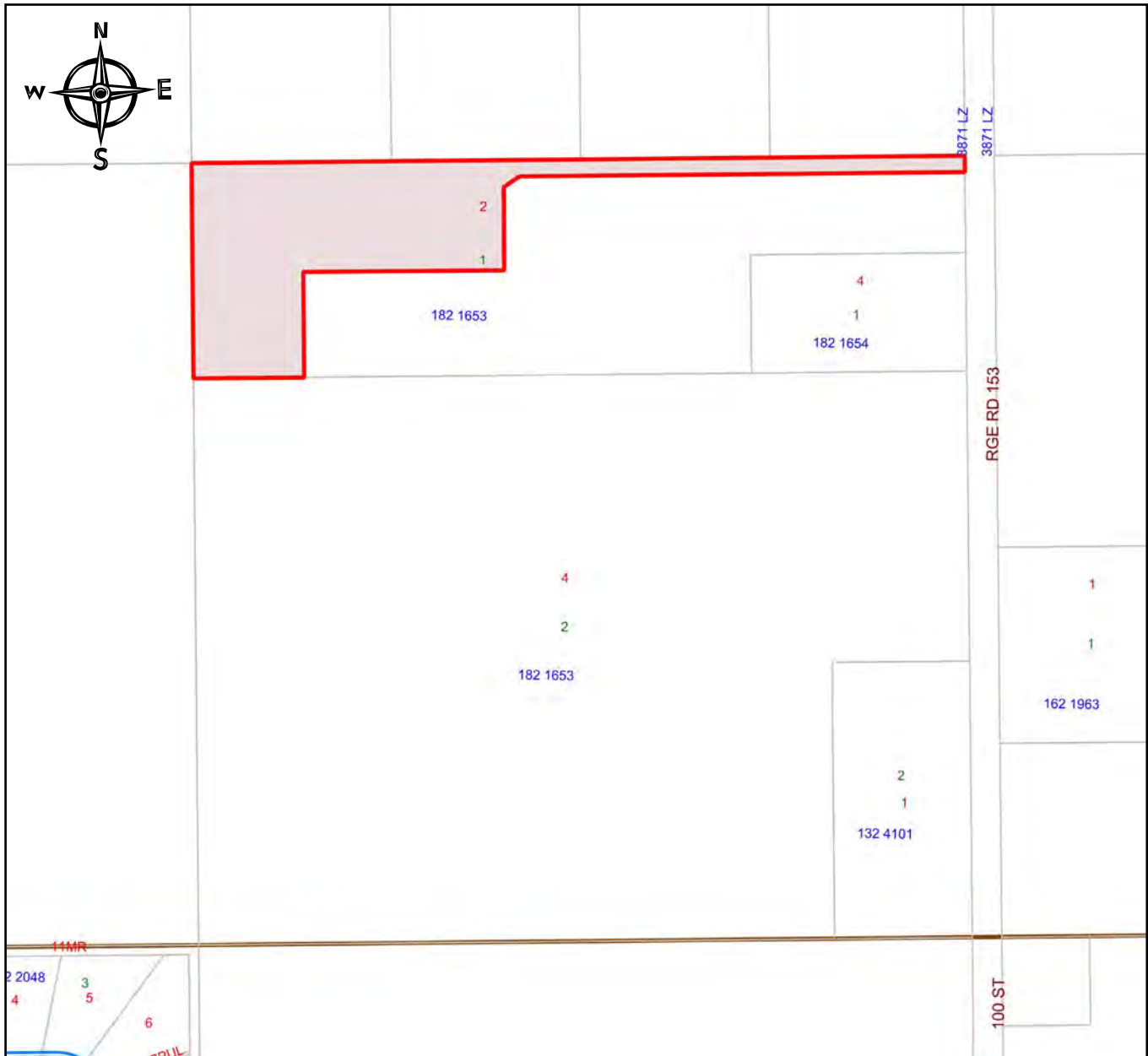
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Len Racher  
Chief Administrative Officer

**BYLAW No. 1250-22**

**SCHEDULE "A"**

1. That the land use designation of the following properties known as Part of Plan 182 1653, Block 1, Lot 2 within Mackenzie County, be rezoned:



FROM: Rural Industrial General "RIG"

TO: Agricultural "A"

### Mackenzie County LAND USE BYLAW AMENDMENT APPLICATION

Name Of Applicant		
Address:		
City/Town		
Postal Code	Phone	Cell

Complete only if different from Applicant

Name of Registered Owner Treetech Contracting Ltd. (John Wiebe)
Address:

Legal Description of the Land Affected by the Proposed Amendment:

QTR./LS.	SEC.	TWP.	RANGE	M.	or	PLAN	BLK	LOT
NE	16	106	15	5		182 1653	1	2

Civic Address: 106280 Rge Rd 153

Land Use Classification Amendment Proposed:

From: Rural Industrial General "RIG" To: Agricultural "A"

Reasons Supporting Proposed Amendment:

To subdivide out an existing, residential yard site

I have enclosed the required application fee of: \_\_\_\_\_ Receipt No.: \_\_\_\_\_

November 25, 2021  
Date

Registered Owner Signature

Date

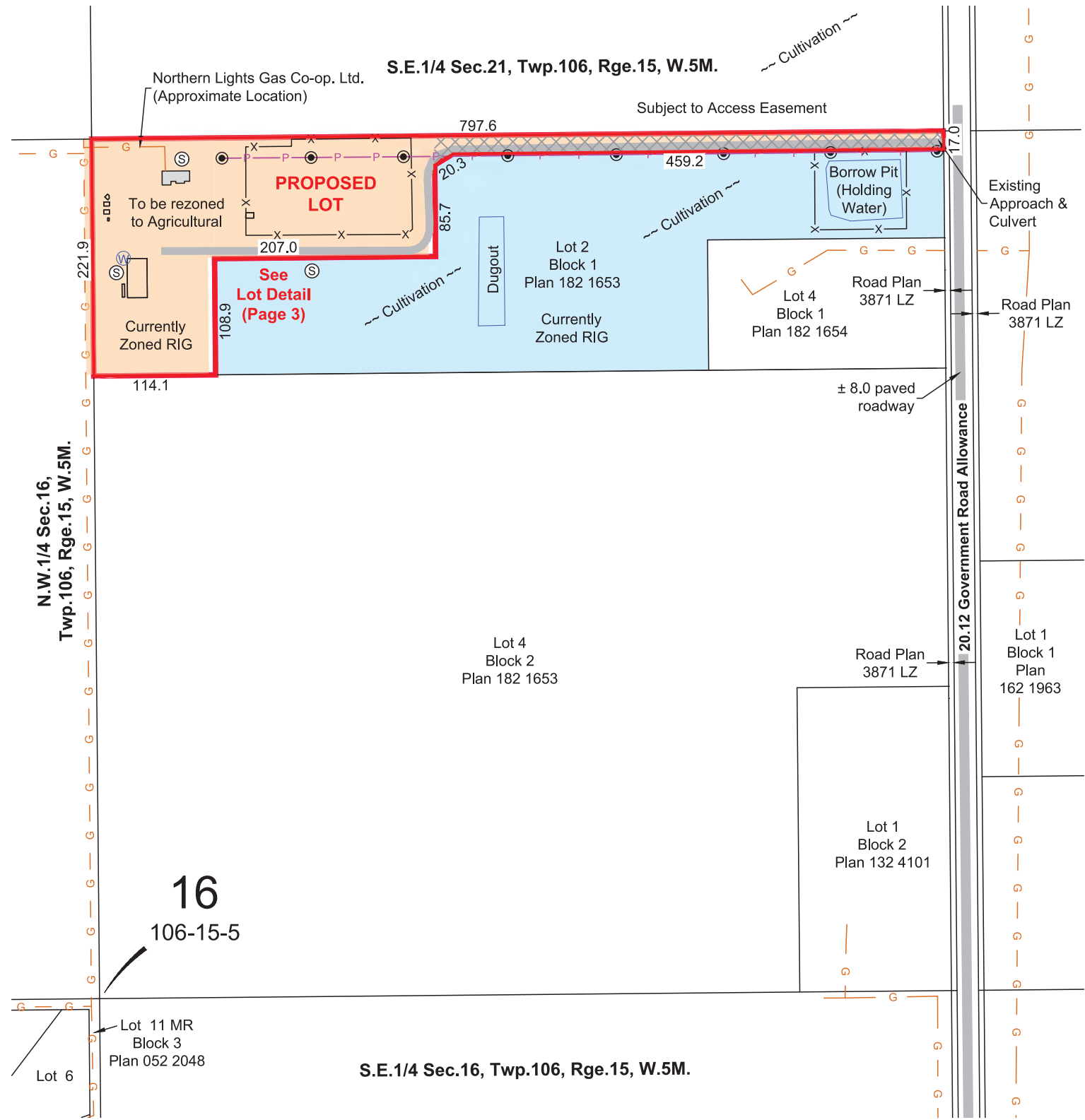
**NOTE: Registered Owner's signature required only if different from applicant**

*The personal information on this form is collected in accordance with Section 33 of the Freedom of Information and Protection of Privacy (FOIP) Act for the purpose of processing this application, issuing development permits and Land Use Bylaw Enforcement. The name of the permit holder and nature of the permit are available to the public upon request. If you have any questions regarding the collection, use or disclosure of this information, please contact the FOIP Coordinator or (780) 927-3718.*

Mackenzie County  
Box 640, 4511-46 Avenue  
Fort Vermilion, AB T0H 1N0



Phone: (780) 927-3718  
Fax: (780) 927-4266  
Email: office@mackenziecounty.com  
www.mackenziecounty.com



# TENTATIVE PLAN SHOWING

PROPOSED SUBDIVISION OF  
**Lot 2, Block 1, Plan 182 1653**  
 (For Farmyard Separation)  
 Within  
 N.E. 1/4 Sec. 16, Twp. 106, Rge. 15, W. 5M.  
 Mackenzie County, Alberta

## Schedule of Area(s)

Contains 1 Lot,  
 Containing 5.67 ha (14.06 Ac.)

## Registered Title Encumbrances (Affecting Extend of Title)

132 252 350 - Utility Right of Way - Northern Lights Gas Co-op Ltd.

## Notes

- Distances are in Metres and Decimals Thereof.
- Field inspection conducted on November 17th, 2021.
- Rezoning to be applied for prior to subdivision.
- Septic discharge to be replaced with field system.

## Legend

Area Affected by This Plan is Outlined Thus. . . . .	—	Zoning - Industrial. . . . .	
Road Shown Thus. . . . .	—	Zoning - Agricultural. . . . .	
Overhead Power Shown Thus. . . . .	—P—	Access Easement . . . . .	
Gas Co-op Show Thus. . . . .	—G—	Power Pole Shown Thus. . . . .	
Fence Show Thus. . . . .	—X—	Septic Tank/Discharge Shown Thus. . . . .	
Zoning Boundary Shown Thus. . . . .	—	Cistern/Water Well Shown Thus. . . . .	

## Land Owner(s)

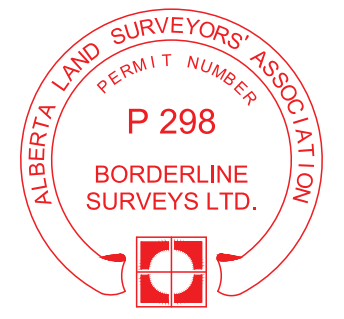
Treetech Contracting Holdings Ltd.  
 C. of T. 212 127 560

## Site Information

#102276 Range Road 153

**BORDERLINE SURVEYS**

#103 8301 99 Street  
 Clairmont, Alberta T0H 0W0  
 Phone: (780) 330-9939  
 E-mail: jwc.surveyor@gmail.com



**PREPARED BY**  
 Jason Coates, A.L.S.

## Revision Table

No.	Revision Type	Drafted	Chk'd	Surveyed	Date
0	Original	JH	JC	AC	Nov. 26, 2021
Client File No: N/A					
File No: 210240T		Job No: 210240		Sheet: 1 of 4	



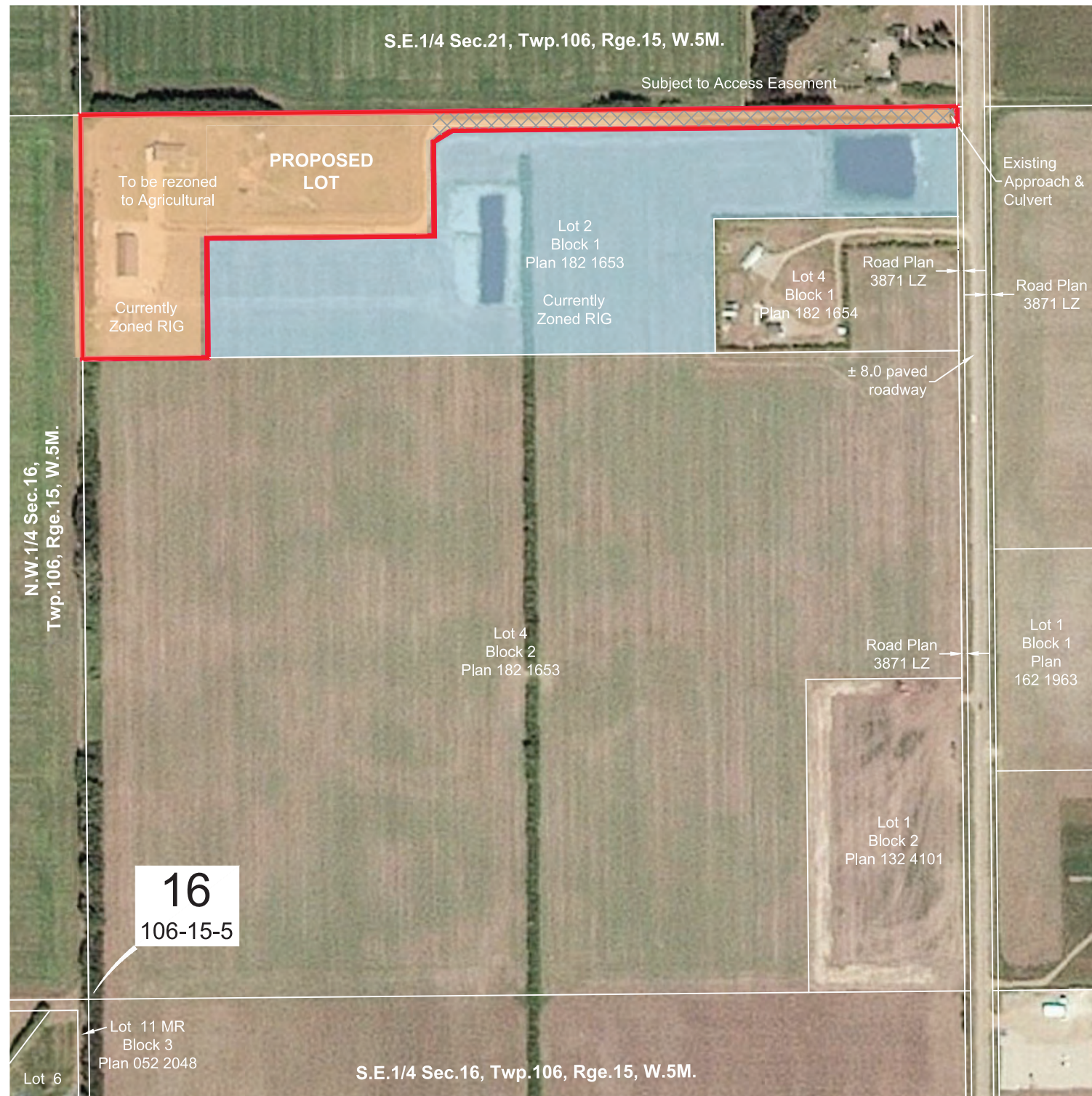
N.W. 1/4 Sec. 16,  
 Twp. 106, Rge. 15, W. 5M.

S.E. 1/4 Sec. 16, Twp. 106, Rge. 15, W. 5M.

16  
 106-15-5

# TENTATIVE PLAN SHOWING

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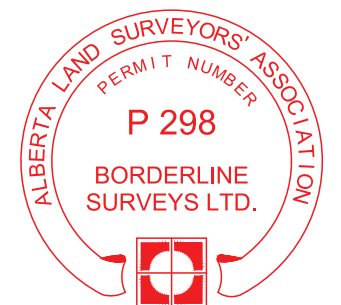


### Notes

- The house is served by septic discharge and tank system.
- Some buildings may have been erected and others moved since the date of photo.
- Water source is a cistern
- Air Photo Date: August 2010 - September 2016.




#103 8301 99 Street  
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 Phone: (780) 330-9939  
 E-mail: jwc.surveyor@gmail.com

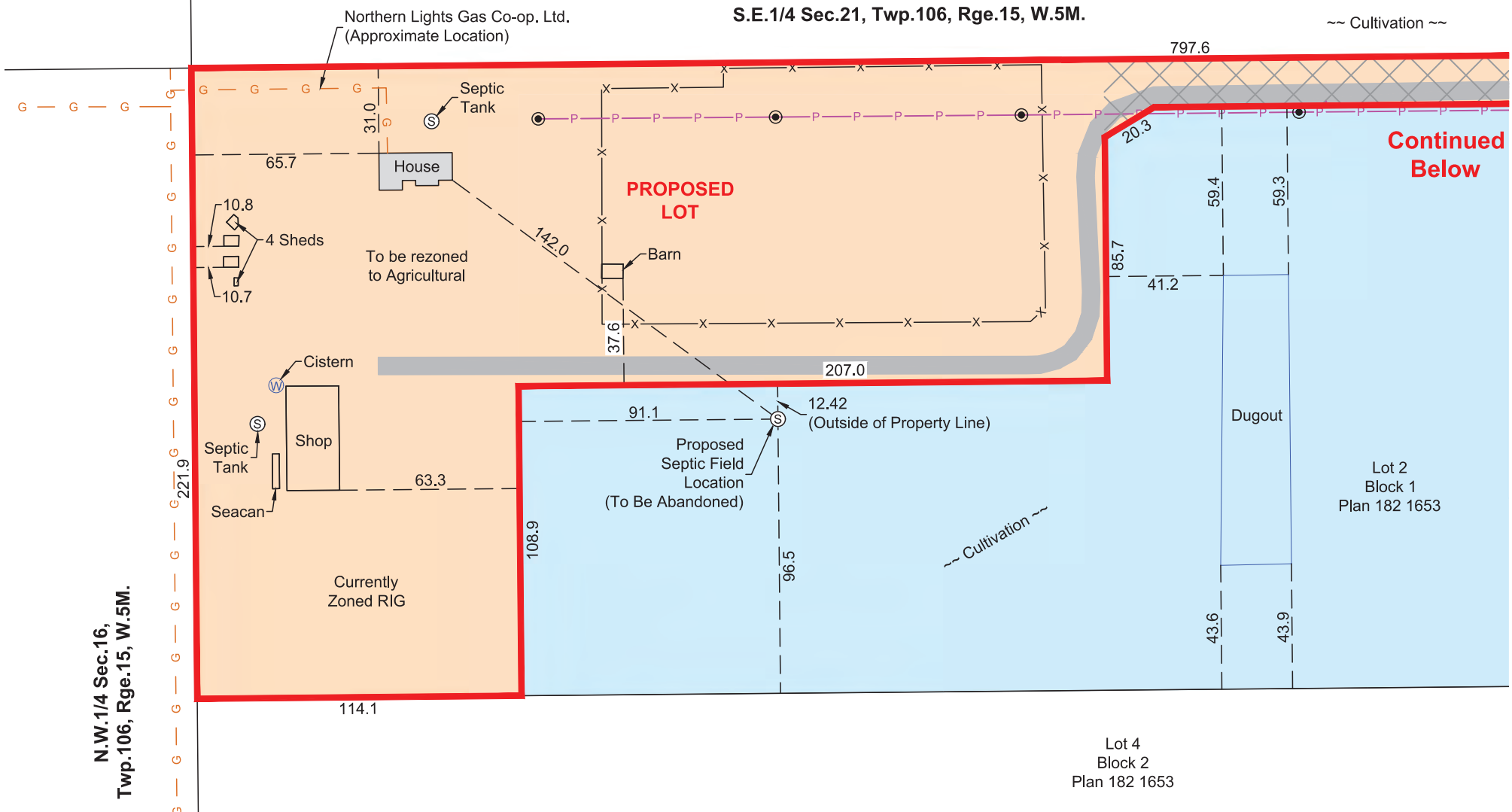


**PREPARED BY**  
 Jason Coates, A.L.S.

### Revision Table

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Client File No: N/A					 0 Revision
File No: 210240T		Job No: 210240		Sheet: 2 of 4	





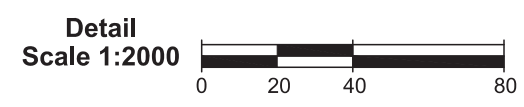
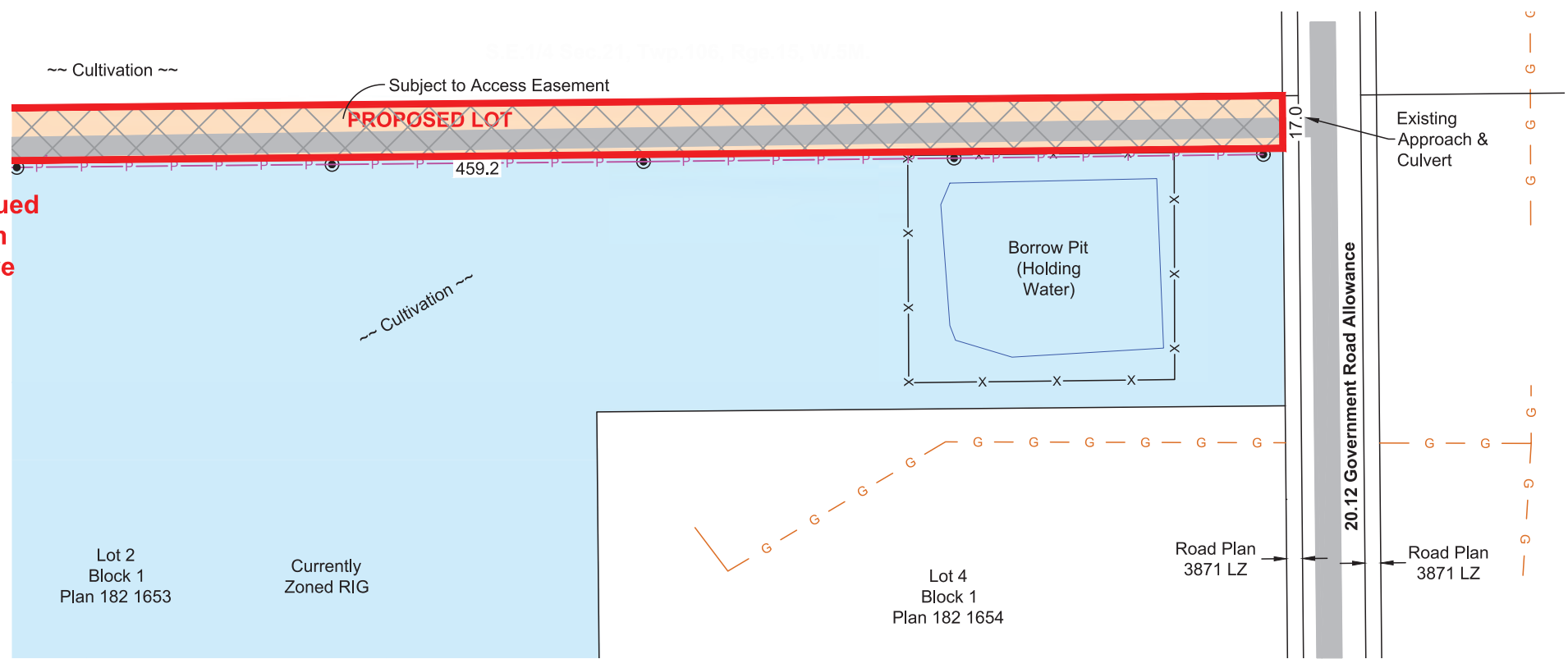
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 Mackenzie County, Alberta



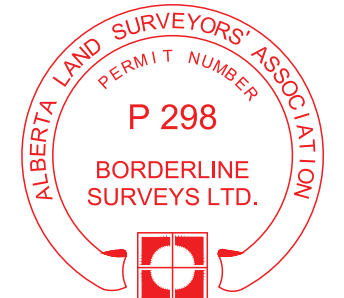
N.W. 1/4 Sec. 16,  
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Continued  
 From  
 Above



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**PREPARED BY**  
 Jason Coates, A.L.S.

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Client File No: N/A					 Revision
File No: 210240T		Job No: 210240		Sheet: 3 of 4	





# TENTATIVE PLAN SHOWING

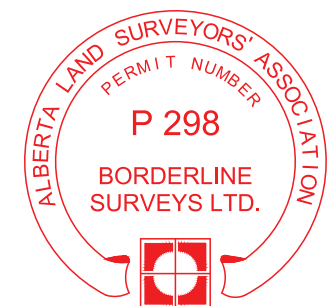
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 Mackenzie County, Alberta



Detail  
 Scale 1:2000

**BORDERLINE SURVEYS**

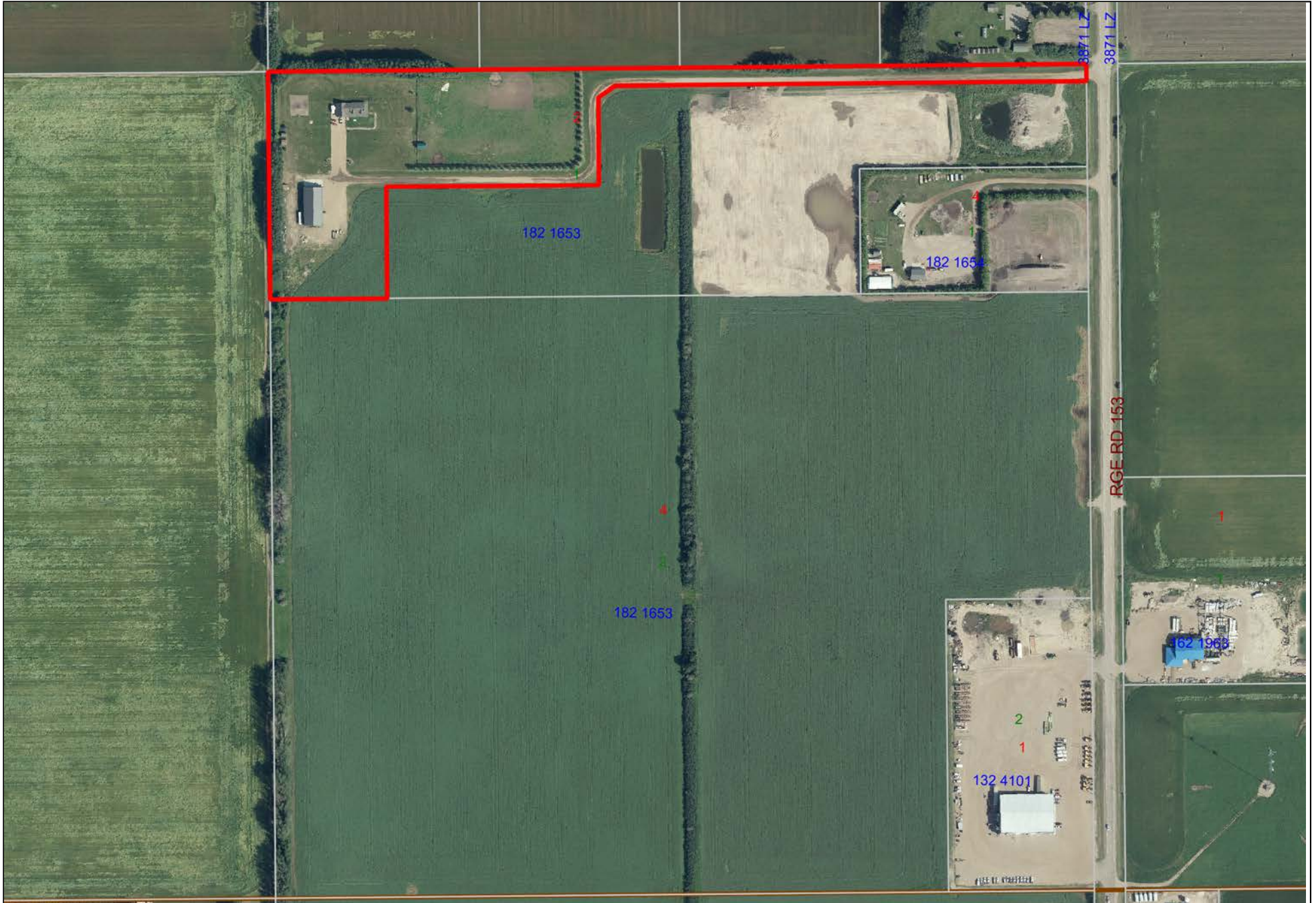
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**PREPARED BY**  
 Jason Coates, A.L.S.

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File No: 210240T      Job No: 210240      Sheet: 4 of 4					

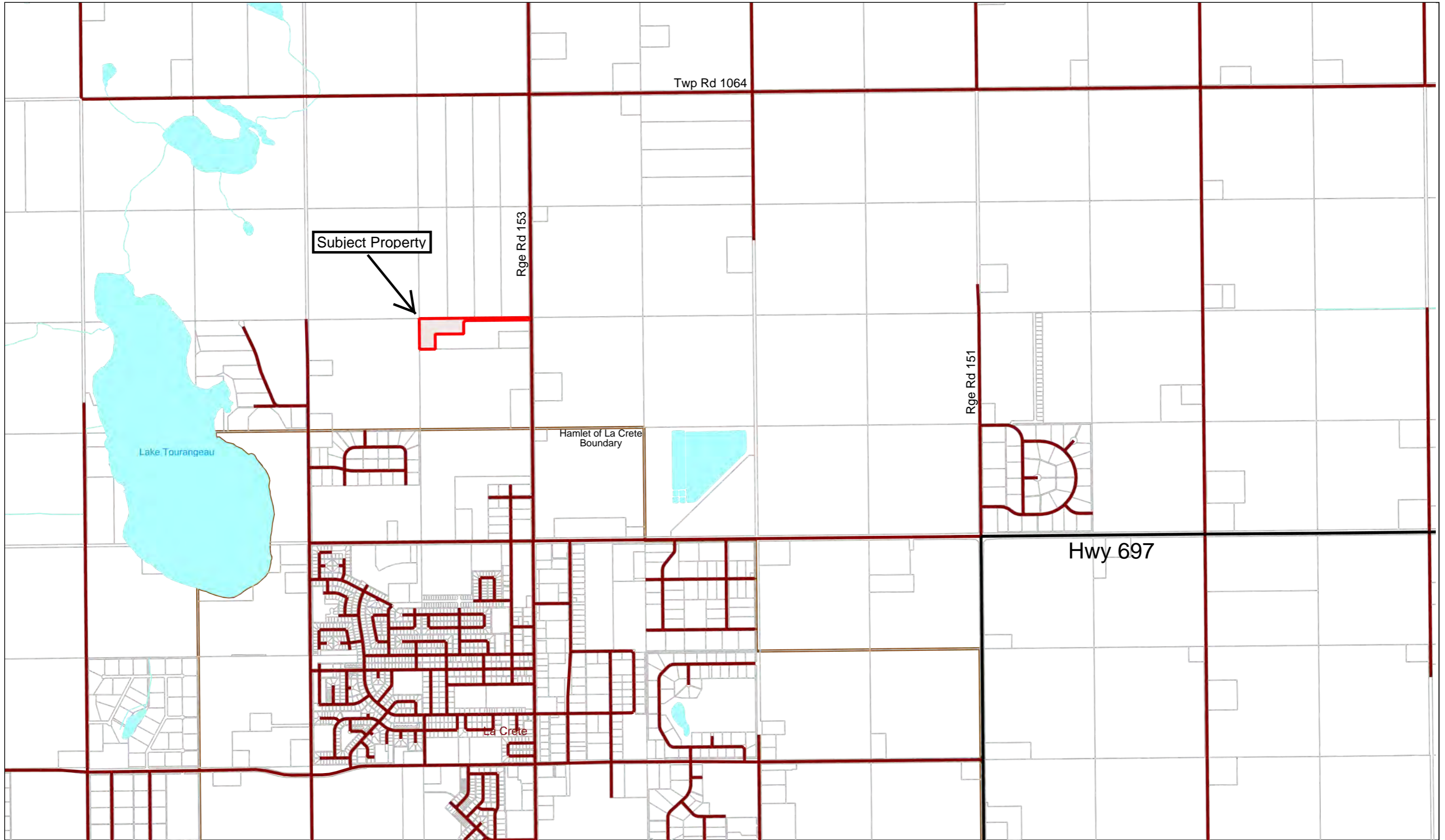




Mackenzie County

Mackenzie County

Date Created: 12/14/2021



**Mackenzie County**

**PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT –  
REZONING**

**BYLAW 1250-22**

**Order of Presentation**

\_\_\_\_\_ This Public Hearing will now come to order at \_\_\_\_\_.

\_\_\_\_\_ Was the Public Hearing properly advertised?

\_\_\_\_\_ Will the Development Authority \_\_\_\_\_, please outline the proposed Land Use Bylaw Amendment – Rezoning and present his submission.

\_\_\_\_\_ Does the Council have any questions of the proposed Land Use Bylaw Amendment – Rezoning?

\_\_\_\_\_ Were any submissions received in regards to the proposed Land Use Bylaw Amendment – Rezoning? *If yes, please read them.*

\_\_\_\_\_ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment – Rezoning?

\_\_\_\_\_ If YES: Does the Council have any questions of the person(s) making their presentation?

\_\_\_\_\_ This Hearing is now closed at \_\_\_\_\_.

**REMARKS/COMMENTS:**



**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>February 2, 2022</b>
<b>Presented By:</b>	<b>Jennifer Batt, Interim Director of Finance</b>
<b>Title:</b>	<b>Short Term Borrowing of Funds Bylaw 1251-22</b>

**BACKGROUND / PROPOSAL:**

The County maintains a line of credit with ATB Financial. The main purpose of this line of credit is to ensure cash is available to meet the County’s financial obligations. The County has not in recent years utilized its line of credit and it is not anticipated that it will be utilized during 2022, however it is good financial planning to have it in place if required.

The Finance Department prepares monthly investment reports to monitor levels of cash, near-cash (T-bills), and short and long-term investments. In turn, this report assists our projection of cash flows in the near and intermediate term. Cash flow projections are prepared in order to determine the estimated levels of funds required on a monthly basis to meet the County’s financial obligations and invest the estimated available funds in order to maximize the County’s investment income.

The bank allocates the Mastercard limits against this line of credit, and draws on this line of credit will only occur if required and are automatically repaid as deposits are made on our account.

**OPTIONS & BENEFITS:**

Review of the internally prepared projected cash flow reports indicates that the County has adequate cash flow. It is recommended that Council approve a short-term borrowing bylaw for \$2,000,000 should additional funds be needed in the future.

The proposed bylaw is attached for review.

**Author:** J. Batt      **Reviewed by:** \_\_\_\_\_      **CAO:** B Peters

**COSTS & SOURCE OF FUNDING:**

2022 Operating

**SUSTAINABILITY PLAN:**

N/A

**COMMUNICATION / PUBLIC PARTICIPATION:**

Under the Municipal Government Act, Section 256(3) A borrowing bylaw that authorizes the borrowing does not have to be advertised if the term of the borrowing does not exceed 3 years.

**POLICY REFERENCES:**

N/A

**RECOMMENDED ACTION:**

Motion 1

- Simple Majority
- Requires 2/3
- Requires Unanimous

That first reading be given to Bylaw 1251-22, being the short term borrowing of funds bylaw authorizing the short-term borrowing of funds with ATB Financial.

Motion 2

- Simple Majority
- Requires 2/3
- Requires Unanimous

That second reading be given to Bylaw 1251-22, being the short term borrowing of funds bylaw authorizing the short-term borrowing of funds with ATB Financial.

Motion 3

- Simple Majority
- Requires 2/3
- Requires Unanimous

That consideration be given to go to third reading of Bylaw 1251-22, being the short term borrowing of funds bylaw authorizing the short-term borrowing of funds with ATB Financial.

Author: J. Batt Reviewed by: \_\_\_\_\_ CAO: B Peters

Motion 4

Simple Majority       Requires 2/3       Requires Unanimous

That third and final reading be given to Bylaw 1251-22, being the short term of borrowing funds bylaw authorizing the short-term borrowing of funds with ATB Financial.

Author: J. Batt      Reviewed by: \_\_\_\_\_      CAO: B Peters





**BYLAW NO. 1251-22**

**BEING A BYLAW OF THE  
MACKENZIE COUNTY IN THE PROVINCE OF ALBERTA,  
TO AUTHORIZE THE SHORT-TERM BORROWING OF FUNDS,  
FROM TIME TO TIME, AS MAY BE NECESSARY TO MEET THE  
OPERATING AND CAPITAL OBLIGATIONS OF  
MACKENZIE COUNTY**

**WHEREAS**, under the authority and pursuant to the provisions of Section 246, and 251 of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26, the Council may pass a bylaw to borrow money on a short-term basis for the financing of an operating expenditure and/or capital property expenditure; and

**WHEREAS**, it is deemed proper and expedient for the Council of Mackenzie County to authorize the Reeve and Chief Administrative Officer or designate to borrow sums considered necessary to meet the current operating expenditures and capital obligations of the Corporation as per the approved annual budgets.

**NOW THEREFORE**, the Council of Mackenzie County, hereinafter called the "Corporation", in the Province of Alberta, duly assembled, enacts as follows:

1. That the Council of the Corporation does authorize borrowing from ATB Financial a sum or sums not exceeding Two Million (\$2,000,000.00) Dollars, which the Council deems necessary to expend to meet the current operating expenditures and capital obligations of the Corporation, until such time taxes levied or to be levied therefore can be collected, or as grants can be received from the Province of Alberta or Government of Canada, and as the Corporation applies for and receives funds by way of issuance of long-term debenture, and to pay or agree to pay interest not exceeding Ten Percent (10%) on the sum or sums so borrowed either in advance or at maturity, and in either case after maturity, at such rate as may be agreed upon from time to time between Council and ATB Financial.
2. That the sum or sums so borrowed be evidenced and secured by the promissory note or notes of the Reeve and Chief Administrative Officer or designate of the Corporation given on its behalf, and the said Reeve and Chief Administrative Officer or designate are hereby authorized and empowered to execute and give such promissory note or notes as may be required by ATB Financial and to determine and agree upon from time to time the rate of interest applicable to the amount of same borrowed hereunder, remaining from time to time outstanding.
3. That the Council of the Corporation does hereby pledge to ATB Financial security for the money borrowed hereunder, unpaid taxes and penalties on taxes assessed and/or levied by the Corporation in previous years together with penalties thereon and taxes assessed or to be assessed and/or to be levied for the current year and the following year, equal only to the amount of used

promissory note or notes including interest but not to exceed the sum of Two Million (\$2,000,000.00) Dollars.

4. The Corporation shall deposit in an account with the said ATB Financial the amount of said taxes, penalties and other designated revenues as collateral security for the money to be borrowed hereunder and interest thereon, and the sum shall be applied as necessary in payment of monies borrowed hereunder and interest thereon.
5. That the said ATB Financial shall not be restricted to the said taxes, penalties and other designated revenues for the payment of the monies borrowed as aforesaid, or to be bound to wait until such taxes, penalties and other designated revenues can be collected, or be required to see that the said taxes, penalties and other designated revenues are deposited as aforesaid.
6. That nothing herein contained shall waive, prejudicially affect or exclude any right, power, benefit or security by statute, common law or otherwise given to or implied in favour of the said ATB Financial.
7. This Bylaw repeals Bylaw 1238-21.
8. This Bylaw shall come in effect upon third reading and expire on December 31, 2022.

READ a first time this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

READ a third time and finally passed this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

---

Joshua Knelsen  
Reeve

---

Byron Peters  
Interim Chief Administrative Officer



**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>February 2, 2021</b>
<b>Presented By:</b>	<b>Jennifer Batt, Director of Finance</b>
<b>Title:</b>	<b>Provincial Education Requisition Credit Program 2021 (Schedule “A” &amp; “B” HANDOUT)</b>

**BACKGROUND / PROPOSAL:**

As part of the yearend function, administration reviews balances of accounts that are doubtful in collection.

In 2018 the Province released a grant administered by Municipal Affairs where:

*“The Provincial Education Requisition Credit (PERC) provides municipalities with an education property tax credit equal to the uncollectable education property taxes on delinquent oil and gas properties.*

*PERC was scheduled to conclude after the 2021 tax year intake; however, the program has been extended for two more years as tax recovery challenges continue. In addition to the extension of the program, the annual credits are being increased to \$30 million for the 2021/22 intake and \$15 million for each of the following two years. Municipalities are no longer required to write off uncollectable property taxes as bad debt to qualify for PERC credits.*

*Municipalities may apply for PERC retroactively to the 2015 tax year through to the 2023 tax year.*

*Municipalities may apply for both the PERC and the Designated Industrial Requisition Credit (DIRC) programs under a single application.”*

Municipal Affairs released an updated deadline of January 15<sup>th</sup>, 2022 to receive Provincial Education Requisition Credit (PERC), and Designated Industrial Requisition Credit (DIRC) applications to all CAOs on December 15<sup>th</sup>, however the information was not forwarded to the Finance department due to the administrative changes.

Administration was notified when Municipal Affairs provided a verbal notification on January 18<sup>th</sup>, 2022.

**Author:** J. Batt      **Reviewed by:** \_\_\_\_\_      **CAO:** \_\_\_\_\_

The Municipality was granted a short extension to this application, due to the circumstances, and short turn-around time of the notice.

Administration provided the required information to begin the application on January 18<sup>th</sup> as agreed upon, and complete and submitted documentation required on January 28<sup>th</sup>, 2021.

The Municipality is no longer required to write off tax rolls to complete the application, however if tax rolls are collected after the applications has been approved, the collected amount must be recorded on the application in the following year.

Administration is recommending making an application for numerous tax rolls that we have identified as possible bad debt in Schedule "A" (Handout), however not recommending writing off.

Administration followed up on some files where it was identified as doubtful in collection. These companies are no longer operational, insolvent, or in protection. Administration is recommending that the tax rolls identified in Schedule "B" (Handout) be written off as it is highly unlikely that the recommended write off balance of \$1,671,914.19 will be collected.

If Council approves the Provincial Education Requisition Credit application for Schedule "A" & "B", administration will file the Council motions as required for the application with Municipal Affairs.

**OPTIONS & BENEFITS:**

**Option:**

That the Provincial Education Requisition Credit application for Tax Rolls as detailed in Schedule "A" be filed, and;

That the Tax Rolls as detailed in Schedule "B" be deemed as uncollectable, reflected as bad debt, and written off.

**Benefit:**

Administration to make application under the Provincial Education Requisition Credit/Designated Industrial Requisition program for \$812,990 & \$15,181 (TTL \$828,171) respectively as a credit towards education taxes.

**COSTS & SOURCE OF FUNDING:**

Included in the 2020 year end bad debt calculation in the amount of \$6,062,895, and reflected in the financial statements. There is no impact not already identified on the 2021 operating budget, as multiple tax payment agreements are in place and current, or outstanding balances removed due to full payment being received.

Author: J. Batt Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

If the recommended action is approved, administration will make application under the Provincial Education Requisition Credit/Designated Industrial Requisition program for \$812,990 & \$15,181 (TTL \$828,171) respectively as a credit towards education taxes.

In the past 3 years applications Mackenzie County has written off \$4,608,725.27 in bad debt, and collected \$104,077 under this program.

**SUSTAINABILITY PLAN:**

N/A

**COMMUNICATION / PUBLIC PARTICIPATION:**

N/A

**POLICY REFERENCES:**

N/A

**RECOMMENDED ACTION:**

Motion 1:

Simple Majority       Requires 2/3       Requires Unanimous

That the Tax Roll accounts as detailed in Schedule "B", be deemed as uncollectable, reflected as bad debt, and written off.

Motion 2:

Simple Majority       Requires 2/3       Requires Unanimous

That administration apply for reimbursement under the Provincial Education Requisition Credit / Designated Industrial Requisition Credit Program for educational taxes as per Schedule "A" & Schedule "B"

Author: J. Batt      Reviewed by: \_\_\_\_\_      CAO: \_\_\_\_\_





**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>February 2<sup>nd</sup>, 2022</b>
<b>Presented By:</b>	<b>Jeff Simpson, Director of Operations</b>
<b>Title:</b>	<b>Zama Public Works Supervisor / Grader</b>

## **BACKGROUND / PROPOSAL:**

In 2019, Council made the decision to remove the grader and County employee position from Zama and proceed with grading services on a contract basis. In 2021, after approximately 1 year of receiving this contract service, Council directed Administration to explore two potential options for providing this service (and others) to the area:

1. **Request for Proposal** – Council directed Administration to advertise a RFP for providing contract grading service to Zama and Chateh (2 separate bid items). Bids were received that exceeded the current contract arrangement, and Council declined to award or proceed with any contractual changes as a result of this process.
2. **Re-Establish County Grader / Position in Zama** – Council directed Administration to explore the possibility of re-establishing a grader and employee in Zama to perform grading duties (while also assisting the other Public Works (PW) employee with their workload when not grading).
  - a. **In-Scope Job Advertisement** – Administration advertised a job posting for an Equipment Operator 2 position in Zama. Minimal applications were received and Administration failed to identify any candidates who met the requirements of the position to proceed.
  - b. **Out-of-Scope Advertisement** – Administration, upon the conclusion of the In-Scope job advertisement, created an Out-of-Scope job description and advertisement. The job description was based on a combination of our current PW Supervisor, Equipment Operator 1, and Equipment Operator 2 job descriptions.

**Author:** J. SIMPSON      **Reviewed by:** J. SIMPSON      **CAO:** B. PETERS

As a result of this advertisement, Administration identified a potential candidate, completed an interview and reference checks, and is confident in this applicant's ability to meet the requirements of the position as outlined above.

**NOTE:** Currently, there is no vacant or existing position in Zama under Public Works to proceed with any staffing process relating to this newly proposed/designed position. Roads are being maintained under contract services, on an hourly basis.

**OPTIONS & BENEFITS:**

**Option #1**

Administration Re-Establish the Grader and PW Supervisor (modified) position in Zama, AB. This would require the following:

- Creation of a new modified Out-of-Scope job description to reflect the unique duties of the position in Zama including the operation of the grader, supervision of PW staff in Zama, and duties relating to supplementing general maintenance and repair that are currently being completed by Equipment Operator 1 position. Position to be added to Organizational Chart.
- Reallocation of spare Grader from La Crete to Zama with modifications to 2022 Operating Budget as follows:
  - Increase to Grader Operating Costs - \$60,000
  - Increase to Employee Salary/Benefits - \$125,000 to \$140,000\*
  - Increase to Light Vehicle Operating Costs - \$10,000

\* includes isolation benefits

**Option #2**

Administration continue to out-source grading services to its current service provider.

**COSTS & SOURCE OF FUNDING:**

**SUSTAINABILITY PLAN:**

**COMMUNICATION / PUBLIC PARTICIPATION:**

Author: J. SIMPSON Reviewed by: J. SIMPSON CAO: B.PETERS



**POLICY REFERENCES:**

**RECOMMENDED ACTION:**

Simple Majority

Requires 2/3

Requires Unanimous

**Author:** J. SIMPSON **Reviewed by:** J. SIMPSON **CAO:** B.PETERS



## **Employment Opportunity**

### **PUBLIC WORKS SUPERVISOR – ZAMA**

Mackenzie County is currently inviting applications for a Public Works Supervisor position. The primary location for this position will be in Zama, however the individual may be required to work in other areas of the municipality as per operational requirements. This is a full-time out of scope position with a 40 hour work week (8 hours per day) Monday to Friday.

**Reporting to the Director of Operations, the successful applicant will be responsible for:**

- Manual labour (i.e. shoveling snow/dirt);
- Maintenance and repair of signs, culverts, bridge washing etc.;
- Assisting with crack-filling, pavement patching, etc.;
- Operate snow/plow truck, grader, lawn mowing equipment, back hoe, misc. equipment as required;
- Minor grader maintenance including changing blades;
- Document the maintenance of roads, establish task priorities and prepare monthly reports to the Director of Operations;
- Review maintenance procedures regularly;
- Ensure maintenance and construction projects are completed in a timely manner while meeting the County's standards and specifications;
- Assist in the preparation of the roads maintenance budget;
- Daily supervision of road maintenance staff and contractors;
- Assist other departments and external organizations as directed by the Director of Operations;
- Some weekend or holiday work required (Saturday & Sunday);
- Other duties as required.

**Requirements for this position are:**

- 3 – 5 years related experience;
- Minimum 2 years Supervisor experience;
- Heavy Equipment Operator experience;
- Ability to provide supervision to staff and contractors;
- Ability to work under minimal supervision;
- Ability to provide effective interpersonal, communication and negotiation skills;
- Excellent verbal and written communication skills;
- Proven organizational and time management skills;
- A valid class 3 driver's license;
- Evidence of successfully passing a police *Criminal Record Check*;

Salary Range: \$91,402.06 - \$102,827.32 per annum. Mackenzie County offers a Comprehensive Benefit Package including isolation pay.

*Competition will remain open until a suitable candidate is found. Only those candidates selected for an interview will be contacted.*

Please forward all resumes and applications to:



**Mackenzie County**

Judy Quewezance, Human Resources Coordinator  
Mackenzie County  
Box 640, Fort Vermilion, AB T0H 1N0  
Phone: 780.927.3718  
Fax: 780.927.4266  
Email: [hr@mackenziecounty.com](mailto:hr@mackenziecounty.com)



## **PUBLIC WORKS SUPERVISOR (ZAMA)**

**REPORT TO:** Director of Operations

**INCUMBENT:**

Reporting to the Director of Operations, the Public Works Supervisor (Zama) is responsible to ensure the designated Mackenzie County's roads are maintained to the County's standards for clear and safe passage of vehicular movement. The primary location for this position will be in Zama, however, the individual may be required to work in other areas of the municipality as per operational requirements.

### **SPECIFIC ACCOUNTABILITIES**

1. Responsible for the safe operation and minor maintenance of Mackenzie County equipment as directed by the Director of Operations.
2. Ensure proper usage of Mackenzie County equipment in accordance with the manufacturer's specifications and Mackenzie County policies.
3. Responsible for the safe loading and moving of Mackenzie County equipment as required.
4. Maintenance of Mackenzie County roads using various types of equipment including operating the snow/plow truck and grader as required.
5. The operator shall ensure that equipment is fully stocked and in good operating condition.
6. The operator shall be responsible for the cleanliness and timely maintenance of the vehicle at all times.
7. Responsible for the cleanliness and organization of shop, shop tools and all equipment.
8. Responsible for the maintenance and repairs of signs, culverts, rip-rap, beaver control, snow fence, guardrails, bridge washing and other items associated with the roads network as directed by the Director of Operations.
9. Assist with crack filling, pavement patching, screening sand and traffic controls as directed by the Director of Operations.
10. Assist other departments and external organizations as directed by the Director of Operations.

11. Prepare all paper work (i.e. maps, time sheets) as directed by the Director of Operations.
12. Review and document the maintenance of roads, establish task priorities and prepare monthly reports with recommendations to the Director of Operations.
13. Review maintenance procedures regularly and report to the Director of Operations as required.
14. Record job quantities and other particulars for all road related projects and activities (Requisition Forms completion).
15. Recommend to the Director of Operations the hiring of contractors when applicable.
16. Assist in the supervision of maintenance contractors.
17. With the approval of the Director of Operations, responsible for the hiring and supervision of private equipment while ensuring the hourly rate is paid according to Council's directive, as it may change from time to time.
18. Ensure maintenance and construction projects are completed in a timely manner while meeting the County's standards and specifications.
19. Coordinate with the Mechanic to ensure proper and timely maintenance of County equipment and vehicles.
20. Assist in the preparation of the roads maintenance budget.
21. Ensure purchasing policy is adhered to.
22. Ensure all invoices for purchases are forwarded for payment, and ensure they are signed for verification of the goods or services received.
23. Daily supervision of road maintenance staff.
24. Completion of performance appraisals for all subordinate staff.
25. Respond in a professional and timely manner to all inquiries and/or complaints and ensure all subordinate staff display a good public image.
26. Be aware of and follow all safety requirements and policies of Mackenzie County and the Occupational Health and Safety Regulations.
27. Adhere to all Mackenzie County policies and procedures and make recommendations for change, addition or deletions as required.
28. Must be willing to work overtime hours during extreme weather conditions and/or other emergent situations.

- 29. This job description is fluid and may be updated from time to time based on organizational changes.
- 30. Perform other duties as assigned by the Director of Operations.

**KNOWLEDGE AND EXPERIENCE REQUIREMENTS**

- Completion of Grade 12 Diploma considered an asset;
- Three to five years related experience;
- Minimum two years Supervisor experience;
- Valid Class 3 Driver's Licence;
- Heavy Equipment Operator experience;
- Excellent verbal and written communication skills;
- Ability to provide supervision to all subordinate staff;
- Ability to work under minimal supervision;
- Ability to provide effective interpersonal, communication and negotiation skills;

**HOURS OF WORK**

8:00 a.m. – 5:00 p.m. Monday – Friday (40 hours/week)

**I have read and understand the contents contained within this job description.**

Date: \_\_\_\_\_

Employee's Signature: \_\_\_\_\_

Supervisor's Signature: \_\_\_\_\_







**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>February 2, 2022</b>
<b>Presented By:</b>	<b>Jeff Simpson, Director of Operations</b>
<b>Title:</b>	<b>Snowplowing for Seniors</b>

## **BACKGROUND / PROPOSAL:**

At the January 11, 2022 Regular Council Meeting, *Snowplowing for Seniors* was added as an addition to the agenda.

The following motion was made:

**MOTION 22-01-029**      **MOVED** by Councillor Smith

Requires unanimous      That the Snowplow for Seniors discussion be TABLED until the next Council meeting.

**CARRIED**

## **OPTIONS & BENEFITS:**

## **COSTS & SOURCE OF FUNDING:**

## **SUSTAINABILITY PLAN:**

## **COMMUNICATION / PUBLIC PARTICIPATION:**

Author: \_\_\_\_\_ Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

**POLICY REFERENCES:**

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

For discussion.

Author: \_\_\_\_\_ Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_



**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>February 2, 2022</b>
<b>Presented By:</b>	<b>Caitlin Smith, Manager of Planning &amp; Development</b>
<b>Title:</b>	<b>Bylaw 1252-22 Airport Vicinity Protection Area</b>

## **BACKGROUND / PROPOSAL:**

Administration, with assistance from WSP, has been in the process of updating the Airport Vicinity Protection Area (AVPA) Bylaw. The new version will repeal and replace the existing AVPA Bylaw 954-14.

The following changes were made to the Bylaw to clarify and align with current standards:

- Add definition of *Approval Authority* and removed definition of *Department*;
- Add definition of *Development*;
- Removed *Extensive Agriculture* and *Residential Replacement or Infilling Unit* from Section 3.7;
- Removed and replaced most of Sections 3.7 and 3.8 to provide clarity and specificity to land uses, based on Noise Exposure Forecast Area as well as provide clearer conditions to developments within those areas;
- Three (3) existing Land Use Conditions in Section 3.8 were removed and replaced with 14 new conditions;
- Schedules 10 and 15, the Fort Vermilion & La Crete Height Limitations Maps were updated;
- Area was added to Schedule 7: Fort Vermilion Airport Vicinity Protection Area and Schedule 12: La Crete Airport Vicinity Protection Area to reflect the updated maps.

An amendment to the Land Use Bylaw (Bylaw 1205-20) was passed in January, 2021 to regulate some developments within the AVPA area. Mackenzie County is not able to apply any more restrictions to area surrounding airports until such lands are purchased from private landowners.

## **OPTIONS & BENEFITS:**

**Author:** N Friesen      **Reviewed by:** C Smith      **CAO:** B Peters



BYLAW NO. ~~954-14~~ 1252-22

BEING A BYLAW OF  
MACKENZIE COUNTY  
IN THE PROVINCE OF ALBERTA

TO ADOPT THE MACKENZIE COUNTY  
AIRPORT VICINITY PROTECTION AREA

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 201~~7~~4, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to create the Mackenzie County Airport Vicinity Protection Area to supplement the Land Use Bylaw to manage growth around each of the municipal airports within the County,

NOW THEREFORE, THE COUNCIL OF MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

- ~~1. 4.~~ That the Mackenzie County Airport Vicinity Protection Area be adopted as attached.
2. This bylaw repeals and replaces Bylaw 954-14.

READ a first time this ~~28<sup>th</sup>~~ day of ~~April~~, 20~~14~~22.

PUBLIC HEARING held this ~~14<sup>th</sup>~~ day of ~~July~~, 20~~22~~14.

READ a second time this ~~14<sup>th</sup>~~ day of ~~July~~, 20~~22~~14.

READ a third time and finally passed this ~~14<sup>th</sup>~~ day of ~~July~~, 20~~22~~14.

(original signed)

Bill Neufeld Reeve Josh Knelsen  
Reeve

(original signed)

Julia Whittleton Byron Peters  
Interim Chief Administrative Officer

DRAFT

# Mackenzie County Airport Vicinity Protection Area



February 2022[0](#)

DRAFT



# Mackenzie County Airport Vicinity Protection Area

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DRAFT

## 1. DEFINITIONS

"**AIRPORT**" means an area of land, water, ice or other surface intended to be used for landing, take-off or servicing aircraft, including all related buildings.

"**AIRSTrip / AIRPORT RUNWAY**" means an area of land associated with an airport runway used or intended to be used, for take-off and landing aircraft, excluding related buildings.

"**AIRPORT ZONING REFERENCE POINT ELEVATION**" means the lowest threshold elevation point of the runway as shown in the Airport Vicinity Protection Area Height Limitation Schedules 4, 10, 15, and 20 for a specific airport.

"**APPROVAL AUTHORITY**" means for the purposes of an amendment to this Bylaw means the Municipality.

"**BASIC STRIP**" means a basic strip as described:

**High Level** - The basic strip associated with this airport runway is an area 304.8 meters in width and 1,645.9 meters in length, the location of which is shown on the map in Schedule 4.

**Fort Vermilion** - The basic strip associated with this airport existing runway is an area 150.0 meters in width and 1,339.2 metres in length. The basic strip associated with the airport future runway is an area 150.0 metres in width and 1,644.0 meters in length. The location of the existing and future basic strip is shown on the map in Schedule 10.

**La Crete** - The basic strip associated with this airport existing runway is an area 150.0 meters in width and 1,462.0 metres in length. The basic strip associated with this airport future runway is an area 150.0 metres in width and 1,644.0 meters in length. The location of the airport's existing and future basic strip is shown on the map in Schedule 15.

**Rainbow Lake** - The basic strip associated with this airport runway is an area 91.4 meters in width and 1,493.5 meters in length, the location of which is shown on the map in Schedule 20.

~~"**DEPARTMENT**" means the Development Officer for Mackenzie County.~~

"**DEVELOPMENT**" includes all structures but is not limited to anything that is erected, built or constructed or parts joined together with a fixed location on the ground, or attached to something having a fixed location in or on the ground, whether permanent or temporary in nature, including but not limited to a wall parapet, crane, flagpole, antenna, or telecommunications equipment, lighting, signage, construction or maintenance equipment, or any other equipment or installation.

"**LAND USE BYLAW**" means the Land Use Bylaw for Mackenzie County as amended from time to

time.

**"MUNICIPAL AIRPORT"** means the airport facilities known as the High Level Airport, Fort Vermilion Airport, La Crete Airport and Rainbow Lake Airport.

**"MUNICIPALITY"** means Mackenzie County.

**"NEF CONTOUR"** means the Noise Exposure Forecast Contour lines that divide and show the areas having different levels of noise exposure to an airport, as shown on the map in Schedule 2, 8, 13, 18.

**"NOISE EXPOSURE FORECAST AREA" or "NEF AREA"** means the areas that are enclosed by Noise Exposure Forecast Contour lines, having different levels of noise exposure in an Airport Vicinity Protection Area that:

- 1) Is enclosed by the 40 NEF Contour, or
- 2) Lies between ~~two~~ NEF Contours, or
- 3) Lies between the 25 NEF Contour and the boundary of the Protection Area, as shown on the map in Schedule 2, 8, 13, 18.

**"PROTECTION AREA"** means the High Level, Fort Vermilion, ~~High Level~~, La Crete and Rainbow Lake Airport Vicinity Protection Areas described in Schedule 1, 7, 12, and 17.

**"OUTER SURFACE"** means an imaginary surface consisting of a common plane established at a constant elevation of 45 meters above the airport zoning reference point elevation and extending to the outer limits of the Airport Vicinity Protection Area for High Level, Fort Vermilion, La Crete and Rainbow Lake Airports, as described below in **TAKE-OFF-/APPROACH SURFACES**, and **TRANSITIONAL SUFACE**.

**"TAKE-OFF/APPROACH SURFACES"** means an imaginary, inclined plane, associated with each end of the basic strip at:

~~at~~ High Level and Rainbow Lake Airports;

- 1) commences at, and abuts the end of the basic strip,
- 2) rises at a slope ratio of 1:50 measured from the end of the basic strip,
- 3) diverges outward on each side as it rises, at a slope ratio of 1:15 measured from the respective projected lateral limits of the basic strip, and
- 4) ends at its intersection with the outer surface. At High Level Airport, the approach surface then continues beyond the outer surface and ends 15,000 metres from end of the basic strip.

~~at~~ Fort Vermilion and La Crete Airports;

- 1) commences at, and abuts the end of the basic strip,

- 2) rises at a slope ratio of 1:40 measured from the end of the basic strip,
- 3) diverges outward on each side as it rises, at a rate of 15% measured from the respective projected lateral limits of the basic strip, and
- 4) ends at its intersection with the outer surface.

**"TRANSITIONAL SURFACE"** means an imaginary surface consisting of an inclined plane that:

- 1) commences at and abuts the lateral limit of the basic strip,
- 2) rises at a slope ratio of 1:7 measured from the lateral limit of the basic strip, and
- 3) ends at its intersection with the outer surface or take-off/approach surface.

## **2. MAIN BUILDING PER LOT**

More than one main building may be placed on a lot for an airport if the use complies to those uses listed under the subject land use district included in the Mackenzie County Land Use Bylaw.

## **3. AIRPORT LAND USE DISTRICT**

### **3.1. AIRPORTS DISTRICT**

This District is set up to address the developmental issues, standards and regulations of four (4) municipal airports: High Level, Fort Vermilion, La Crete and Rainbow Lake. In addition to the general standards and regulations applicable to all of these airports, specific requirements and restrictions, supported by Schedules 1-21, for the development of land in the vicinity of each individual airport are also stipulated in this section of the Bylaw. This section applies to the development located within the boundary of the Airport Vicinity Protection Areas as shown in Schedules 1-21.

### **3.2. GENERAL STANDARDS AND REGULATIONS FOR AIRPORTS**

- 1) Development situated within the Airport Vicinity Protection Areas ~~shall conform to the conditions stipulated below, and will~~ shall require a development permit unless otherwise stated below, ~~except for the developments that do not exceed five (5) meters above the Airport Reference Elevation or that are listed as follows:~~
  - a) The maintenance or repair of any building without structural alteration or major renovation.
  - b) The completion of a building that was lawfully under construction at the date of the adoption of this Bylaw if:
    - i. The building is completed in accordance with the terms and conditions under which the development permit was issued, and
    - ii. The building, for which whether or not a permit was granted, is completed within 12 months from the first date on which an official notice for this Bylaw is given.
  - c) The use of any building, as referred to in this section, for which the construction

was commenced prior to the adoption of this Bylaw.

- d) The erection or construction of gates, fences, walls or other means of enclosure less than 1.8 meters (6.0 feet) in height, and the maintenance, improvement and other alterations of them.
  - e) A temporary building, the sole purpose of which is incidental to the erection or alteration of a permanent building, for which a Permit has been issued under the Land Use Bylaw.
  - f) The maintenance or repair of public works, services, and utilities carried out by or on behalf of federal, provincial, and municipal public authorities on land, which is publicly owned or controlled.
  - g) Construction, excavation, or other operations requisite for the continued agricultural use of a parcel in excess of 4 hectares (10 acres) that may be assessed as farmland and used for Extensive Agricultural Operations as defined in the Land Use Bylaw.
- ~~2) Notwithstanding subsection (1), any development exceeding 5 meters above the airport zoning reference point elevation requires a development permit.~~
- ~~3)2) This Bylaw shall be administered by the Approval Development Authority Officer and the Subdivision and Development Appeal Board and they shall be deemed to have the same powers as provided within the appropriate Land Use Bylaw and the Municipal Government Act except that the Subdivision and Development Appeal Board shall not delete or alter any condition of approval for land uses identified in Table 1 and this bylaw.~~
- ~~4)3) The Development Approval Officer Authority is not precluded by this Bylaw from attaching any other conditions in accordance with the Land Use Bylaw to a development permit.~~
- ~~5)4) A development permit for a development within the Airport Vicinity Protection Area may only be issued if the proposed development conforms to this Bylaw and the Land Use Bylaw.~~

### 3.3. DEVELOPMENT NEAR AIRPORTS

- 1) Development near municipal airports will be required to conform to the Airport Vicinity Protection Areas Bylaw or other established regulation.
- 2) Commercial airport-related development shall not be permitted unless it is located at an approved airstrip site.
- 3) No private airstrips shall be permitted to locate within the legal boundaries of any Hamlet in the County.
- 4) No private airstrips shall locate within any Airport Vicinity Protection Area.
- 5) Heliports shall not locate in any Hamlet unless they are for emergency medical services

and/or approved sites.

- 6) All airport related development directly accessing the Town of Rainbow Lake Municipal Airport shall be encouraged to locate within the Town of Rainbow Lake.
- 7) No development shall take place within the Airport Vicinity Protection Area that would unduly affect the lives, amenities and general wellbeing of the surrounding residents, commercial and industrial activities, or those of the airport.
- 8) All applications for developments within the Rainbow Lake Protection Area, as identified in Schedule 17, shall be circulated to the Town of Rainbow Lake for their information.
- 9) All applications for developments within High Level Protection Area shall be approved by the Inter-Municipal Planning Commission, as per the Inter-Municipal Development Plan between Mackenzie County and the Town of High Level.

#### **3.4. ESTABLISHMENT OF PROTECTION AREA**

- 1) The part of Alberta described and shown in Schedules 1, 7, 12 and 17 are established as Airport Vicinity Protection Areas under this bylaw.
- 2) If any discrepancy exists between the description of the Protection Areas in Schedule 1, 7, 12 and 17 and the location of the Protection Areas as shown on the map in Schedule's 1-21, the description in Schedules 1, 7, 12 and 17 prevails.

#### **3.5. HEIGHT LIMITATIONS**

- 1) A development permit shall not be issued for a development in the Protection Area if the highest point of the development will exceed in elevation at the location of that point any of the following surfaces that project immediately above the surface of the land at that location;
  - a) The take-off/approach surfaces of the runway of the airport;
  - b) The transitional surfaces of the runway of the airport; and
  - c) The outer surface.
- 2) For the purposes of this section;
  - a) If the proposed development is a railway near High Level Airport or Rainbow Lake Airport, the highest point of the development shall be deemed to be 6 metres higher than the actual height of the rails;
  - b) If the proposed development is a railway near Fort Vermilion Airport or La Crete Airport, the highest point of the development shall be deemed to be 7 metres higher than the top of the rails;
  - c) If the proposed development is a highway or roadway near High Level Airport or Rainbow Lake Airport, the highest point of the development shall be deemed to be 4.3 meters higher than the actual height of the highest part of the travelled portion of the highway;
  - d) If the proposed development is a roadway near Fort Vermilion Airport or La



Crete Airport, the highest point of the development shall be deemed to be 4.6 metres higher than the crown of the road; and

- e) If the proposed development is a multi-lane highway near Fort Vermilion Airport or La Crete Airport, the highest point of the development shall be deemed to be 5.2 metres higher than the top of the crown of the multi-lane highway.

### 3.6. ELECTRONIC FACILITIES

- 1) No objects taller than 1.2m are permitted in the area denoted Area "A" on the Electronic Facilities Protection Map in Schedule 5.
- 2) No metallic objects higher than 1.2m, no non-metallic objects higher than 2.5m are permitted in the area denoted Area "B" on the Electronic Facilities Protection Map in Schedule 5.
- 3) No metal-walled structure should subtend a total vertical angle greater than  $0.8^{\circ}$ , no structural steel work should subtend a total vertical angle greater than  $1.6^{\circ}$  and no non-metallic object (including trees) should subtend a total vertical angle greater than  $2.4^{\circ}$  from the base of the antenna located at the apex of the Area "C" on the Electronic Facilities Protection Map in Schedule 5.
- 4) No metallic fences, power lines, telephones lines, buildings, roads, or railroads permitted in the Areas "D", "E" and "F" on the Electronic Facilities Protection Map in Schedule 5.
- 5) Objects that may cause reflection of communication signals are not permitted in the Area "G" on the Electronic Facilities Protection map in Schedule 5.
- 6) Electrical noise generating sources such as engine ignitions, electric motors, electrical switching gear, high tension line leakage, diathermic and industrial heating generators and many household appliances are not permitted in the Area "H" on the Electronic Facilities Protection Map in Schedule 5.

### 3.7. LAND USE IN RELATION TO NOISE EXPOSURE FORECAST AREAS

- 1) In this Section:
  - a) ~~"C" followed by a number "A" to "N"~~ where it appears in one of the NEF Area (Noise ~~exposure forecast area~~ Exposure Forecast Area) columns in Table 1 opposite a particular land use means that ~~the~~ this particular land use is permitted may be acceptable in accordance with the appropriate note and subject to the condition(s) set out in Table 2 bearing limitations indicated therein. Refer to Section 3.8 Land Use Conditions for breakdown of explanatory notes.
  - b) ~~"NO"~~ where it appears in one of the ~~same letter and number~~ NEF columns in Table 1 opposite a particular land use, means that new construction or development of this land use should not be undertaken in that NEF Area.
  - c) ~~"NAYES"~~ where it appears in one of the NEF columns in Table 1 opposite a

particular land use, means that the ~~land use is not allowed and prohibited in that NEF Area.~~ indicated land use is not considered to be adversely affected by aircraft noise and no special noise insulation should be required for new construction or development of this nature;

- c) ~~“P” where it appears in one of the NEF columns in Table 1 opposite a particular land use, means that the land use in that NEF Area is permitted by this regulation, thus, such a use is neither prohibited nor is a development permit for a development involving that use to be made subject to any condition under Table 2 of this Schedule in this regulation.~~
  - d) “NEF 25-Area” means the NEF Area that lies between the 25 NEF Contour and the boundary of the Protection Area;
  - e) “NEF 25-30 Area” means the NEF Area that lies between the ~~30~~25 NEF Contour and the ~~35~~30 NEF Contour;
  - f) “NEF 30-35 Area” means the NEF Area that lies between the 30 NEF Contour and the 35 NEF Contour;
  - g) “NEF 35-40 Area” means the NEF Area that lies between the 35 NEF Contour and the 40 NEF Contour;
  - h) “NEF 40+” Area means the NEF Area enclosed by the 40 NEF Contour;
  - i) ~~“Extensive Agriculture” means the use of land or buildings for the raising or production of crops, livestock or poultry, but not restricting the generality of the foregoing does not include feedlots, intensive hog operations, bee keeping, intensive poultry or fowl operations, sod farms, plant nurseries, and landscaping, gardening and livestock yards on a small parcel of land.~~
  - j) ~~“Residential Replacement or Infilling Unit” means any new residential development that:~~
    - i. ~~Will replace a residential development that has been demolished or destroyed, or~~
    - ii. ~~Is to be built on a lot that is~~
      - (a) ~~Registered under the Land Titles Act, and~~
      - (b) ~~Zoned for residential development before the coming into force of this bylaw.~~
- 2) Developments existing before the passing of this regulation shall be deemed to comply with the second insulation requirements set out in this Schedule.

**Table 1**  
**Land Use in Relation to Noise Exposure Forecast Areas**

~~Land Uses~~ ~~Airport Clear District (A-CL)~~  
Noise Exposure Forecast Areas

NEF-25- Residential

NEF-25-  
NEF-30-  
NEF-35-  
NEF-40+

<u>Land Uses</u>	<u>NEF 40 + Area</u>	<u>30NEF 40-35 Area</u>	<u>NEF 35-30 Area</u>	<u>40NEF 30+ Area</u>
<u>Airport Runway Detached, Semi-Detached</u>	<u>PNO</u>	<u>PNO</u>	<u>PNO</u>	<u>PA</u>
<u>Extensive Agriculture Town Houses, Garden Homes</u>	<u>PNO</u>	<u>PNO</u>	<u>PNO</u>	<u>PA</u>
<u>Apartments</u>	<u>NO</u>	<u>NO</u>	<u>NO</u>	<u>A</u>

Land Uses

Airport Industrial District (A-M)

Noise Exposure Forecast Areas

NEF-25- Recreational -- Outdoor

NEF-25-  
NEF-30-  
NEF-35-

<u>Land Uses</u>	<u>NEF 40 + Area</u>	<u>30NEF 40-35 Area</u>	<u>NEF 35-30 Area</u>	<u>40NEF 30+ Area</u>
<u>Airport Athletic Fields</u>	<u>PNO</u>	<u>PJ</u>	<u>PK</u>	<u>PYES</u>
<u>Aircraft Hangers, Sales, Repairs</u>	<u>PNO</u>	<u>PNO</u>	<u>PK</u>	<u>PYES</u>
<u>Airport Industries Theatres - Outdoor</u>	<u>PNO</u>	<u>PNO</u>	<u>PNO</u>	<u>PH</u>
<u>Extensive Agriculture Racetracks - Horses</u>	<u>PNO</u>	<u>PK</u>	<u>PK</u>	<u>PYES</u>
<u>Racetracks - Autos</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>
<u>Fairgrounds</u>	<u>K</u>	<u>K</u>	<u>YES</u>	<u>YES</u>
<u>Golf Courses</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>
<u>Beaches and Pools</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>
<u>Tennis Courts</u>	<u>NO</u>	<u>K</u>	<u>YES</u>	<u>YES</u>
<u>Playgrounds</u>	<u>K</u>	<u>K</u>	<u>YES</u>	<u>YES</u>
<u>Marinas</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>
<u>Camping Grounds</u>	<u>NO</u>	<u>NO</u>	<u>NO</u>	<u>NO</u>
<u>Park and Picnic Areas</u>	<u>NO</u>	<u>K</u>	<u>YES</u>	<u>YES</u>

Land Uses

Airport Rural District (A-R)

Noise Exposure Forecast Areas

NEF 25-Commercial

NEF 25-

NEF 30-

NEF 35-

<u>Land Uses</u>	<u>NEF 40 + Area</u>	<u>NEF 40-35 Area</u>	<u>NEF 35-30 Area</u>	<u>NEF 30+ Area</u>
Single Family Residence	PF	C <sub>1</sub> E	NAD	NAYES
Offices				
Abattoir	C	C	C	C
Tannery	C	C	C	C
Home-Based Business	P	C <sub>1</sub>	C <sub>1</sub>	C <sub>1</sub>
Golf Course	P	P	P	P
Agricultural Industry	P	P	P	P
Intensive Agriculture	C	C	C	C
Hog Buying Station	C	C	C	C
Livestock Retail Sales Yard	CF	CD	EYES	EYES
Community Centre (Hall)	PF	PD	PD	NAYES
Restaurants				
Industrial Plant	CNO	CG	CD	EYES
Indoor Theatres				
Farm Subsidiary Occupation	P	C <sub>1</sub>	C <sub>1</sub>	C <sub>1</sub>
Landfill Site	C	C	C	C
Gravel Pit	P	P	P	P
Sod Farm	P	P	P	P
Stripping of Topsoil	P	P	P	P
Veterinary Clinic	P	P	C <sub>1,2</sub>	NA
Public Utility Building	P	P	C <sub>1</sub>	C <sub>1</sub>
Sewage Lagoon	C	C	C	C
Radio, Television Tower	P	P	P	P
Church	P	C <sub>1</sub>	C <sub>1</sub>	NA
Kennel	P	P	C <sub>1,2</sub>	NA
Highway Maintenance Yard	P	P	P	P
Government Weigh Scale	P	P	P	P
School	P	C <sub>1</sub>	NA	NA
Minor Recreational Facility	P	P	P	C <sub>2,3</sub>
Bulk Oil Supplies	P	P	C <sub>1</sub>	C <sub>1</sub>
Agricultural Supply Depot	P	P	C <sub>1</sub>	C <sub>1</sub>
Contractor's Business	P	P	C <sub>1</sub>	C <sub>1</sub>
Auto Wrecker	P	P	P	P
Pipe and Equipment Storage	PNO	PF	PG	PYES
Hotels and Motels				
Agricultural Machinery, Sales, Service	PYES	PYES	C <sub>1</sub> YES	C <sub>1</sub> YES
Parking Lots				
Gasoline Service Stations	PYES	PYES	C <sub>1</sub> YES	C <sub>1</sub> YES
Post Office				
Warehouses	PYES	PYES	C <sub>1</sub> YES	C <sub>1</sub> YES
Retail Store	PE	PK	C <sub>1</sub> YES	C <sub>1</sub> YES
Outdoor Sales				
Game Farm	P	P	P	P

Ranger Cabin	P	C <sub>1</sub>	NA	NA
Tradesman's Business	P	P	C <sub>1</sub>	C <sub>1</sub>
Public Buildings	P	P	C <sub>1</sub>	C <sub>1</sub>
Water Reservoir	P	P	C	C
Ancillary Buildings				
Sawmills	P	C <sub>1</sub>	C <sub>1</sub>	C <sub>1</sub>
Residential Replacement Infill Unit	P	C <sub>1</sub>	C <sub>1</sub>	C <sub>1</sub>

**Land Uses**

**Public**

NEF 40 + Area NEF 40-35 Area NEF 35-30 Area NEF 30+ Area

<u>Schools</u>	<u>NO</u>	<u>NO</u>	<u>D</u>	<u>C</u>
<u>Churches</u>	<u>NO</u>	<u>NO</u>	<u>D</u>	<u>C</u>
<u>Hospitals</u>	<u>NO</u>	<u>NO</u>	<u>D</u>	<u>C</u>
<u>Nursing Homes</u>	<u>NO</u>	<u>NO</u>	<u>D</u>	<u>C</u>
<u>Auditoriums</u>	<u>NO</u>	<u>NO</u>	<u>D</u>	<u>C</u>
<u>Libraries</u>	<u>NO</u>	<u>NO</u>	<u>D</u>	<u>C</u>
<u>Community Centre</u>	<u>NO</u>	<u>NO</u>	<u>D</u>	<u>C</u>
<u>Cemeteries</u>	<u>NO</u>	<u>NO</u>	<u>NO</u>	<u>NO</u>

**Land Uses**

**Municipal Utilities**

NEF 40 + Area NEF 40-35 Area NEF 35-30 Area NEF 30+ -Area

<u>Electric Generating Plants</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>
<u>Gas &amp; Oil Storage</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>
<u>Garbage Disposal</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>
<u>Sewage Treatment</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>
<u>Water Treatment</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>
<u>Water Storage</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>

**Land Uses**

**Industrial**

NEF 40 + Area NEF 40-35 Area NEF 35-30 Area NEF 30+ Area

<u>Factories</u>	<u>I</u>	<u>I</u>	<u>YES</u>	<u>YES</u>
<u>Machine Shops</u>	<u>I</u>	<u>I</u>	<u>YES</u>	<u>YES</u>
<u>Rail Yards</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>
<u>Ship Yards</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>
<u>Cement Plants</u>	<u>I</u>	<u>I</u>	<u>YES</u>	<u>YES</u>
<u>Quarries</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>
<u>Refineries</u>	<u>I</u>	<u>I</u>	<u>YES</u>	<u>YES</u>
<u>Laboratories</u>	<u>NO</u>	<u>D</u>	<u>YES</u>	<u>YES</u>
<u>Lumber Yards</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>
<u>Saw Mills</u>	<u>I</u>	<u>I</u>	<u>YES</u>	<u>YES</u>

**Land Uses**

**Transportation**

NEF 40 + Area NEF 40-35 Area NEF 35-30 Area NEF 30+ Area

<u>Highways</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>
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<u>Railroads</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>
<u>Shipping Terminals</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>
<u>Passenger Terminals</u>	<u>D</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>

<u>Land Uses</u>	<u>Agriculture</u>			
	<u>NEF 40 + Area</u>	<u>NEF 40-35 Area</u>	<u>NEF 35-30 Area</u>	<u>NEF 30+ Area</u>
<u>Crop Farms</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>
<u>Market Gardens</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>
<u>Plant Nurseries</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>
<u>Tree Farms</u>	<u>D</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>
<u>Livestock Pastures</u>	<u>M</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>
<u>Poultry Farms</u>	<u>L</u>	<u>L</u>	<u>YES</u>	<u>YES</u>
<u>Stockyards</u>	<u>M</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>
<u>Dairy Farms</u>	<u>M</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>
<u>Feed Lots</u>	<u>M</u>	<u>YES</u>	<u>YES</u>	<u>YES</u>
<u>Fur Farms</u>	<u>K</u>	<u>K</u>	<u>K</u>	<u>K</u>

### 3.8. LAND USE CONDITIONS

~~C1 — Construction shall conform to the exterior acoustic insulation requirements of Part 11 of the Alberta Building Code 2006 for those NEF Areas other than the NEF 25 Area unless otherwise stated in this regulation. Where this condition is specified, the Development Officer shall indicate on the Development Permit between which noise contours the proposed development site would be located for reference of the building inspector at the time of the building permit application.~~

~~C2 — The development shall be covered completely.~~

~~C3 — The development shall not include structures for the seating of spectators except as varied to allow for seating of a minor nature as specified in the condition.~~

A Annoyance caused by aircraft noise may begin as low as NEF 25. It is recommended that developers be aware of this fact and that they undertake to so inform all prospective tenants or purchasers of residential units. In addition, it is suggested that development should not proceed until the responsible Approval Authority is satisfied that acoustic insulation features, if required, have been considered in the building design.

B This note applies to NEF 30 to 35 Only. New residential construction or development should not be undertaken. If the Approval responsible a Authority chooses to proceed contrary to Transport Canada’s recommendation, residential construction or development between NEF 30 and 35 should not be permitted to proceed until the Approval responsibility Authority is satisfied that:

(1) appropriate acoustic insulation features have been considered in the building and

(2) a noise impact assessment study has been completed and shows that this construction or development is not incompatible with aircraft noise.

Notwithstanding point (2), the developer should still be required to inform all prospective tenants or purchasers of residential units that speech interference and annoyance caused by aircraft noise are, on average, established and growing at NEF 30 and are very significant by NEF 35.

- C These facilities should not be located close to the NEF 30 contour unless the restrictions outlined in Note D below are applied.
- D These uses should not be approved unless a detailed noise analysis is conducted and the required noise insulation features are considered by the architectural consultant responsible for the building design.
- E When associated with a permitted land use, an office may be located in this zone provided that all relevant actors are considered and a detailed noise analysis is conducted to establish the noise reduction features required to provide an indoor environment suited to the specific office function.
- F It is recommended that this specific land use should be permitted only if related directly to aviation-oriented activities or services. Conventional construction will generally be inadequate and special noise insulation features should be included in the building design.
- G Generally, these facilities should not be permitted in this zone. However, where it can be demonstrated that such land use is highly desirable in a specific instance, construction may be permitted to proceed provided that a detailed noise analysis is conducted and the required noise insulation features are included in the building design.
- H Facilities of this nature should not be located close to the NEF 30 contour unless a detailed noise analysis has been conducted.
- I Many of these uses would be acceptable in all NEF zones. However, considerations should be given to the internally generated noise levels, and acceptable noise levels in the working area.
- J Undesirable if there is spectator involvement.
- K It is recommended that serious consideration be given to an analysis of peak noise levels and the effects of these levels on the specific land use under consideration.
- L The construction of covered enclosures should be undertaken if this use is to be newly introduced the noise environment. See Note M below.
- M Research has shown that animals condition themselves to high noise levels. However, it is recommended that peak noise levels be assessed before this use is allowed.
- N This appears to be compatible land use in all NEF zones.

### 3.9. LAND USE IN RELATION TO BIRD HAZARD AREAS

- 1) In this Section and related to High Level and Rainbow Lake Airports:
  - a) Zone 1 means the area defined by a rectangle that fully encloses the runway and extends 3 km beyond the runway threshold in each direction and 2 km on either side of the runway centerline.
  - b) Zone 2 means the area at each end of the runway bounded by a semicircle with its centre on the extended centreline 1 km from the runway threshold and a radius of 8 km, excluding the intersections with Zone 1.
  - c) Zone 3 means the area enclosed by two semicircles, each with its centre on the extended centreline 1 km from opposing runway thresholds and a radius of 12 km, connected at their ends by two lines parallel to the runway centreline, excluding the intersections with Zone 1 and Zone 2.
- 2) In this Section and related to Fort Vermilion and La Crete Airports:
  - a) Primary Hazard Zone means a rectangular area 2 km on each side of, the full length of runway centreline. This area then extends and widens from the rectangular surface to 9 km beyond the runway threshold in each direction and to 4km on either side of the runway centreline.
  - b) Secondary area means an area extending 4 km beyond the edges of the Primary Hazard Zone.
- ~~3) Developments existing before the passing of this regulation shall be deemed to comply with the requirements set out in this Section.~~
- ~~3)~~
- 4) No owner or lessee of any lands identified in Zone 1, Zone 2, Zone 3, primary hazard zone and secondary hazard zone, as identified in Schedules 6, 11, 16 and 21 shall modify or improve the lands or any part of them in a manner that increases their attractiveness to birds.
- 5) No new developments of the following types are permitted unless specifically granted, in writing, by the County: ~~No owner or lessee of any lands identified in Zone 1, Zone 2, Zone 3, primary hazard zone and secondary hazard zone, as identified in Schedules 6, 11, 16 and 21 shall modify or improve the lands or any part of them in a manner that increases their attractiveness to birds.~~
  - a) Sanitary Land Fill
  - b) Food Garbage Disposal
  - c) Abattoir
  - d) Sewage Lagoon
    - i. Open Water Reservoir larger than 2.5 hectares
      - (a) Open water reservoirs of less than 2.5 ha, or where water will be held for a period of 48 hours or less, are permitted.
- ~~4)a)~~



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~~a) No new developments of the following types are permitted, unless specifically granted, in writing, by the County:~~

~~i. Sanitary Land-Fill~~

~~ii. Food Garbage Disposal~~

~~iii. Abattoir~~

~~iv. Sewage Lagoon~~

~~v. Open Water Reservoir larger than 2.5 hectares~~

~~(a) Open water reservoirs of less than 2.5 ha, or where water will be held for a period of 48 hours or less, are permitted.~~

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#### **4. HIGH LEVEL AIRPORT VICINITY PROTECTION AREA**

##### **Schedule 1**

##### **High Level Airport Vicinity Protection Area Regulations**

The High Level Airport Vicinity Protection Area consists of the land described below:

In Township 111, Range 19, West of the Fifth Meridian:

Section 4

Section 5

Northeast Quarter, Section 7

Section 8

Northwest Quarter, Section 9

Southwest Quarter, Section 9

Southeast Quarter, Section 9

Section 17

Northeast Quarter, Section 18

Southeast Quarter, Section 18

Northwest Quarter, Section 19

Northeast Quarter, Section 19, lying west of the railway right of way

Southwest Quarter, Section 19

Southeast Quarter, Section 19

Southwest Quarter, Section 20

In Township 110, Range 19, West of the Fifth Meridian:

Northeast Quarter, Section 31

Northwest Quarter, Section 32

Southwest Quarter, Section 32

Southeast Quarter, Section 32, lying west of the railway right of way

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**Schedule 2**  
**High Level Airport Vicinity Protection Area Regulations**  
**Land Use District (Noise Restrictions) Map**

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### Schedule 3

#### High Level Airport Vicinity Protection Area

#### Height Limitations

##### Basic Strip

1. The basic strip associated with the airport runway is an area 304.8 metres in width and 1,645.9 metres in length, the location of which is shown on the map in Schedule 4.

##### Take-off/Approach Surfaces

2. There are take-off approach surfaces associated with each end of the basic strip and in each case the surface is imaginary and consists of an inclined plane that:
  - a. commences at and abuts the end of the basic strip,
  - b. rises at a slope ratio of 1:50 measured from the end of the basic strip,
  - c. diverges outward on each side as it rises, at a slope ratio of 1:15 measured from the respective projected lateral limits of the basic strip, and
  - d. ends at its intersection with the outer surface then continues beyond the outer surface and ends 15,000 metres from end of the basic strip.

##### Transitional Surfaces

3. There is a transitional surface associated with each level limit of the basic strip, and in each case the transitional surface is an imaginary surface consisting of an inclined plane that:
  - a. commences at and abuts the lateral limit of the basic strip,
  - b. rises at a slope ratio of 1:7 measured from the lateral limit of the basic strip, and
  - c. ends at its intersection with the outer surface or take-off/approach surface.

##### Outer Surface

4. The outer surface of the Protection Area is an imaginary surface consisting of a common plane established at a constant elevation of 45 metres above the airport reference point elevation and extending to the outer limits of the Protection Area.

##### General

5. The area location of the take-off/approach surfaces and transitional surfaces are represented on the map shown in Schedule 4, but, if any discrepancy exists between the description of the take-off/approach surfaces or transitional surfaces in this Schedule and their location on the map in Schedule 4, the description in this Schedule prevails.



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**Schedule 4**  
**High Level Airport Vicinity Protection Area**  
**Height Limitations Map**

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DRAFT

Schedule 5  
High Level Airport Vicinity Protection Area  
Electronic Facilities Protection Map

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Schedule 6  
High Level Airport Vicinity Protection Area  
Bird Hazard Zone Map

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## 5. FORT VERMILION AIRPORT VICINITY PROTECTION AREA

### Schedule 7

#### Fort Vermilion Airport Vicinity Protection Area Regulations

The Fort Vermilion Airport Vicinity Protection Area consists of the land described below:

In Township 108, Range 12, West of the Fifth Meridian:

[Portion of Northeast Quarter, Section 8](#)

[Portion of Northeast Quarter, Section 9](#)

[Portion of Northwest Quarter, Section 9](#)

[Northwest Quarter, Section 14](#)

[Northwest Quarter, Section 15](#)

[Portion of Northeast Quarter, Section 15](#)

[Portion of Southeast Quarter, Section 15](#)

[Portion of Southwest Quarter, Section 15](#)

[Section 16](#)

[Portion of Southeast Quarter, Section 17](#)

[Portion of Southwest Quarter, Section 17](#)

[Portion of Southeast Quarter, Section 20](#)

[East Half, Section 21](#)

[Portion of Southwest Quarter, Section 21](#)

[Section 22](#)

[Portion of Northeast Quarter, Section 23](#)

[Portion of Southeast Quarter, Section 23](#)

[Portion of Southwest Quarter, Section 23](#)

[Northwest Quarter, Section 23](#)

[Portion of Northeast Quarter, Section 26](#)

[Portion of Southeast Quarter, Section 26](#)

[West Half, Section 26](#)

[Section 27](#)

[North Half, Section 28](#)

[Portion of Southeast Quarter, Section 28](#)

[Southwest Quarter, Section 28](#)

[Portion of Northwest Quarter, Section 29](#)

[Portion of Northeast Quarter, Section 29](#)

[Portion of Northwest Quarter, Section 30](#)

[Portion of Northeast Quarter, Section 30](#)

[Portion of Northwest Quarter, Section 31](#)

[East Half, Section 31](#)

[Portion of Southwest Quarter, Section 31](#)

[Section 32](#)

[Section 33](#)



Section 34

Portion of Northeast Quarter, Section 35

Portion of Southeast Quarter, Section 35

West Half, Section 35

~~Northwest Quarter, Section 30~~

~~Southeast Quarter, Section 30, north of south bank of the Peace River Section 29, north of the south bank of the Peace River~~

~~Section 28~~

~~Southwest Quarter, Section 27 Southeast Quarter, Section 27 Northeast Quarter, Section 21~~

~~River Lot 1, Range 1, Fort Vermilion Settlement River Lot 2, Range 1, Fort Vermilion Settlement~~

~~River Lot 3, Range 1, Fort Vermilion Settlement River Lot 4, Range 1, Fort Vermilion Settlement~~

~~River Lot 5, Range 2, C. of T. 782293942 Fort Vermilion Settlement Lot A, Plan No. 812-0388~~

~~Fort Vermilion Settlement~~

~~Fort Vermilion Lot B, Plan No. 812-0388 Fort Vermilion Settlement Indian Reserve 173B~~

In Township 109, Range 12, West of the Fifth Meridian:

Southwest Quarter, Section 2

South Half, Section 3

Portion of Northeast Quarter, Section 3

Portion of Northwest Quarter, Section 3

South Half, Section 4

Portion of Northeast Quarter, Section 4

Portion of Northwest Quarter, Section 4

South Half, Section 5

Portion of Northeast Quarter, Section 5

Portion of Northwest Quarter, Section 5

Portion of Southwest Quarter, Section 6

Southeast Quarter, Section 6

**Schedule 8**  
**Fort Vermilion Airport Vicinity Protection Area Regulations**  
**Land Use District (Noise Restrictions) Map**

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**Schedule 9**  
**Fort Vermilion Airport Vicinity Protection Area**  
**Height Limitations**

**Basic Strip**

6. The basic strip associated with the airport existing runway is an area 150.0 metres in width and 1,339.2 metres in length. The basic strip associated with the airport future runway is an area 150.0 metres in width and 1,644.0 metres in length. The location of the airport existing and future basic strip is shown on the map in Schedule 10.

**Take-Off/Approach Surfaces**

7. There are take-off approach surfaces associated with each end of the basic strip and in each case the surface is imaginary and consists of an inclined plane that:
  - a. commences at and abuts the end of the basic strip,
  - b. rises at a slope ratio of 1:40 measured from the end of the basic strip,
  - c. diverges outward on each side as it rises, at a rate of 15% measured from the respective projected lateral limits of the basic strip, and
  - d. ends at its intersection with the outer surface.

**Transitional Surfaces**

8. There is a transitional surface associated with each level limit of the basic strip, and in each case the transitional surface is an imaginary surface consisting of inclined plane that:
  - a. commences at and abuts the lateral limits of the basic strip,
  - b. rises at a slope ratio of 1:7 measured from the lateral limit of the basic strip, and
  - c. ends at its intersection with the outer surface or take-off/approach surface.

**Outer Surface**

9. The outer surface of the Protection Area is an imaginary surface consisting of a common plane established at a constant elevation of 45 metres above the airport reference point elevation and extending to the outer limits of the Protection Area.

**General**

10. The area location of the approach surfaces and traditional surfaces are represented on the map shown in Schedule 10, but, if any discrepancy exists between the description of the approach surfaces or transitional surfaces in this Schedule and their location on the map in Schedule 10, the description in this Schedule prevails.

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Schedule 10  
Fort Vermilion Airport Vicinity Protection Area  
Height Limitations Map

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DRAFT

Schedule 11  
Fort Vermilion Airport Vicinity Protection Area  
Bird Hazard Zone Map

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## 6. LA CRETE AIRPORT VICINITY PROTECTION AREA

### Schedule 12

#### La Crete Airport Vicinity Protection Area Regulations

The La Crete Airport Vicinity Protection Area consists of the land described below:

In Township 106, Range 15, West of the Fifth Meridian:

Section 1

Section 2

East Half-Northeast Quarter, Section 3

Portion of Northwest Quarter, Section 3

Portion of Southwest Quarter, Section 3

Portion of Northeast Quarter, Section 10

Portion of Northwest Quarter, Section 10

Portion of Southwest Quarter, Section 10

Southeast Quarter, Section 10

Section 11

Section 12

Portion of Northeast Quarter, Section 13

Portion of Northwest Quarter, Section 13

South Half, Section 13

Portion of Southwest Quarter, Section 14

Southeast Quarter, Section 14

Portion of Northeast Quarter, Section 14

Portion of Northwest Quarter, Section 14

Portion of Southeast Quarter, Section 15 Southeast Quarter, Section 3, Section 2,

In Township 106, Range 14, West of the Fifth Meridian:

Section 5

Section 6

Section 7

Portion of Northeast Quarter, Section 8

West Half, Section 8

Portion of Southeast Quarter, Section 8

Portion of Southwest Quarter, Section 17

Portion of Northeast Quarter, Section 18

Portion of Northwest Quarter, Section 18

Southwest Quarter, Section 18

Portion of Southeast Quarter, Section 18

In Township 105, Range 15, West of the Fifth Meridian:

Section 25

North Half, Section 26

Portion of Southwest Quarter, Section 26

Portion of Southeast Quarter, Section 26

Portion of Northeast Quarter, Section 27

Northeast Quarter, Section 34

Portion of Northwest Quarter, Section 34

Portion of Southwest Quarter, Section 34

Southeast Quarter, Section 34

Section 35

Section 36

In Township 105, Range 14, West of the Fifth Meridian:

Northwest Quarter, Section 29

North Half, Section 30

Portion of Southwest Quarter, Section 30

Portion of Southeast Quarter, Section 30

Section 31

Portion of Northeast Quarter, Section 32

West Half, Section 32

Portion of Southeast Quarter, Section 32

Section 1

~~In Township 106, Range 14, West of the 5th Meridian: Section 6 Northwest Quarter, Section 5~~

~~Southwest Quarter, Section 5~~

Schedule 13  
La Crete Airport Vicinity Protection Area  
Land Use District (Noise Restrictions) Map

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## Schedule 14

### La Crete Airport Vicinity Protection Area

#### Height Limitations

##### Basic Strip

11. The basic strip associated with the airport existing runway is an area 150.0 metres in width and 1,462.0 metres in length. The basic strip associated with the airport future runway is an area 150.0 metres in width and 1,644.0 metres in length. The location of the airport existing and future basic strip is shown on the map in Schedule 15.

##### Take-Off / Approach Surfaces

12. There are take-off / approach surfaces associated with each end of the basic strip and in each case the surface is imaginary and consists of an inclined plane that:
- commences at and abuts the end of the basic strip,
  - rises at a slope ratio of 1:40 measured from the end of the basic strip,
  - diverges outward on each side as it rises, at a rate of 15% measured from the respective projected lateral limits of the basic strip, and
  - ends at its intersection with the outer surface.

##### Transitional Surfaces

13. There is a transitional surface associated with each level limit of the basic strip, and in each case the transitional surface is an imaginary surface consisting of inclined plane that:
- commences at and abuts the lateral limits of the basic strip,
  - rises at a slope ratio of 1:7 measured from the lateral limit of the basic strip, and
  - ends at its intersection with the outer surface or take-off/approach surface.

##### Outer Surface

14. The outer surface of the Protection Area is an imaginary surface consisting of a common plane established at a constant elevation of 45 metres above the airport reference point elevation and extending to the outer limits of the Protection Area.

##### General

15. The area location of the approach surfaces and traditional surfaces are represented on the map shown in Schedule 15, but, if any discrepancy exists between the description of the approach surfaces or transitional surfaces in this Schedule and their location on the map in Schedule 15, the description in this Schedule prevails.

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Schedule 15  
La Crete Airport Vicinity Protection Area  
Height Limitations Map

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Schedule 16  
La Crete Airport Vicinity Protection Area  
Bird Hazard Zone Map

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## 7. RAINBOW LAKE AIRPORT VICINITY PROTECTION AREA

### Schedule 17

#### Rainbow Lake Airport Vicinity Protection Area Regulations

The Rainbow Lake Airport Vicinity Protection Area consists of the land described below:

In Township 109, Range 9, West of the Sixth Meridian:

Northeast Quarter, Section 22

North Half, Section 23

Section 24

Southwest Quarter, Section 25

South Half, Section 26

All of Plan 5445 within the Northwest Quarter of Section 26

Section 27

North Half, Section 28

Southeast Quarter, Section 28

Northeast Quarter, Section 29

East Half, Section 31

South Half, Section 32

Northwest Quarter, Section 32

South Half, Section 33

Southwest Quarter, Section 34

In Township 109, Range 8, West of the Sixth Meridian:

Southwest Quarter, Section 19

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Schedule 18  
Rainbow Lake Airport Vicinity Protection Area  
Land Use District (Noise Restrictions) Map

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DRAFT

## Schedule 19

### Rainbow Lake Airport Vicinity Protection Area

#### Height Limitations

##### Basic Strip

16. The basic strip associated with the airport runway is an area 91.4 metres in width and 1,493.5 metres in length, the location of which is shown on the map in Schedule 20.

##### Take-off / Approach Surfaces

17. There are take-off / approach surfaces associated with each end of the basic strip and in each case the surface is imaginary and consists of an inclined plane that:
- commences at and abuts the end of the basic strip,
  - rises at a slope ratio of 1:50 measured from the end of the basic strip,
  - diverges outward on each side as it rises, at a slope ratio of 1:15 measured from the respective projected lateral limits of the basic strip, and
  - ends at its intersection with the outer surface.

##### Transitional Surfaces

18. There is a transitional surface associated with each level limit of the basic strip, and in each case the transitional surface is an imaginary surface consisting of an inclined plane that:
- commences at and abuts the lateral limit of the basic strip,
  - rises at a slope ratio of 1:7 measured from the lateral limit of the basic strip, and
  - ends at its intersection with the outer surface or a take-off/approach surface.

##### Outer Surface

19. The outer surface of the Protection Area is an imaginary surface consisting of a common plane established at a constant elevation of 45 metres above the airport reference point elevation and extending to the outer limits of the Protection Area.

##### General

20. The area location of the take-off/approach surfaces and transitional surfaces are represented on the map shown in Schedule 20, but, if any discrepancy exists between the description of the take-off/approach surfaces or transitional surfaces in this Schedule and their location on the map in Schedule 20, the description in this Schedule prevails.



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Schedule 20  
Rainbow Lake Airport Vicinity Protection Area  
Height Limitations Map

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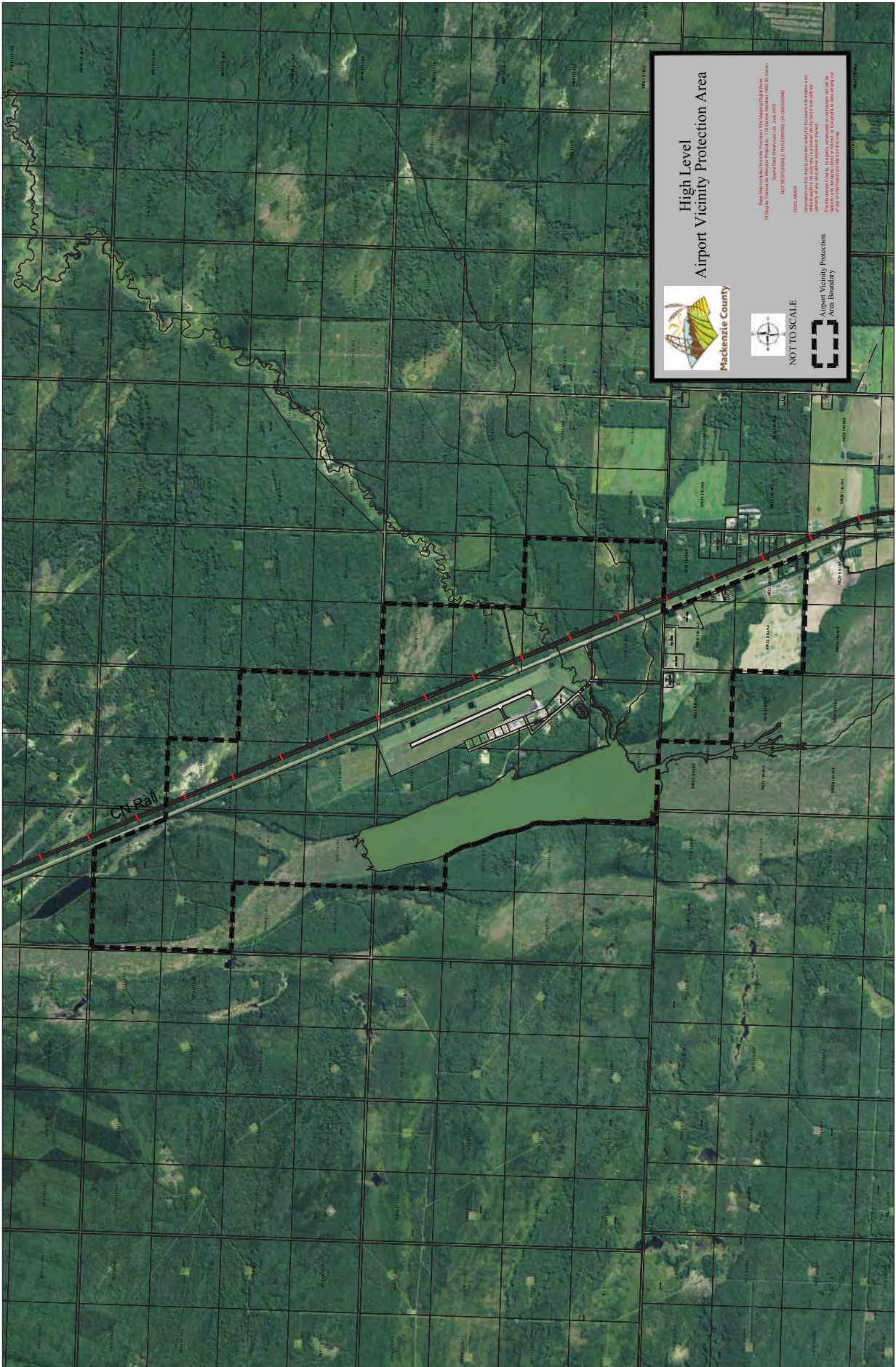
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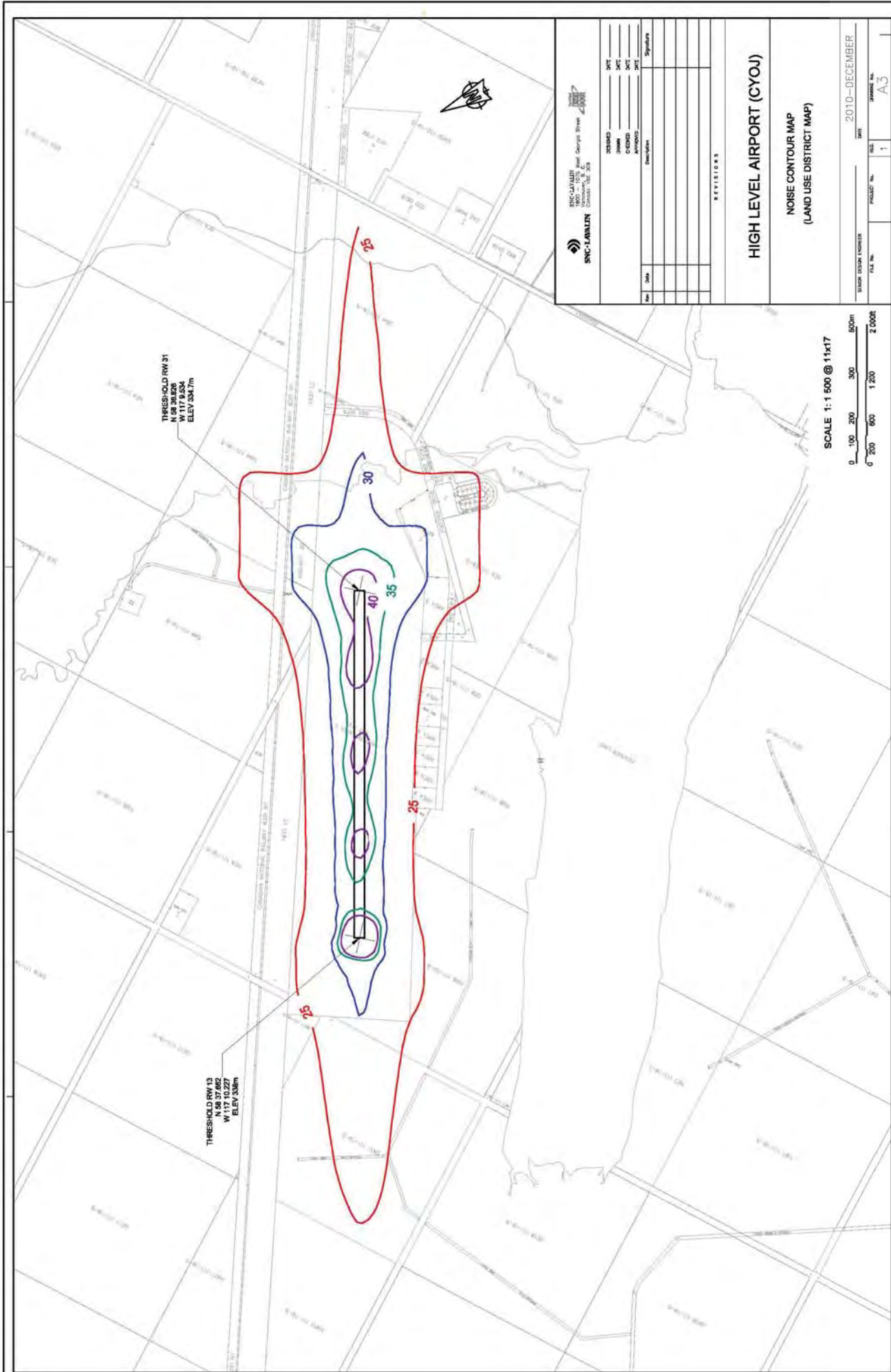
Schedule 21  
Rainbow Lake Airport Vicinity Protection Area  
Bird Hazard Zone Map

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THRESHOLD RW 31  
 N 96 36 826  
 ELEV 3347m

THRESHOLD RW 13  
 N 96 37 4927  
 ELEV 33661

SCALE 1:1 500 @ 11x17  
 0 100 200 300 500m  
 0 200 600 1 200 2 000ft

SNC-LAVALEN  
 SNC-LAVALEN  
 10000 100th Street, Suite 100  
 Edmonton, Alberta T5C 1K6  
 Canada Tel: 780 443 2222

NO.	DATE	DESCRIPTION	BY	CHECKED	APPROVED	SIGNATURE

REVISIONS

HIGH LEVEL AIRPORT (CYOJ)  
 NOISE CONTOUR MAP  
 (LAND USE DISTRICT MAP)

DATE: 2010-DECEMBER  
 PROJECT No.: 1  
 SHEET No.: A3



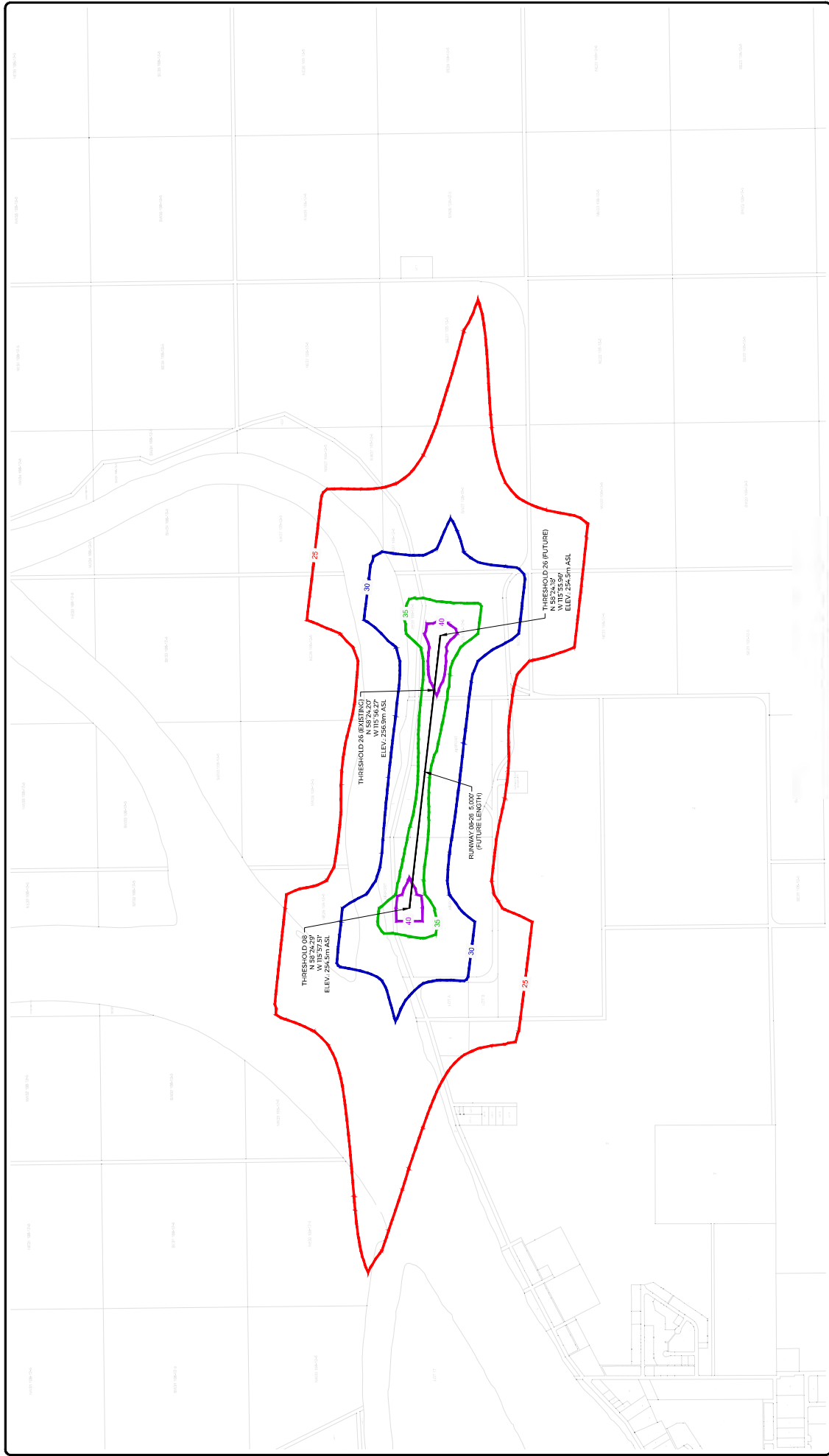




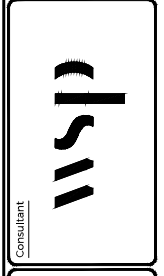
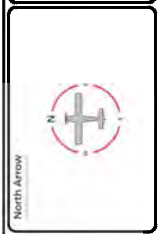
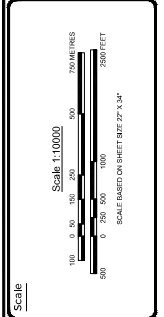




<b>Notes</b> 1. DRAWING IS TO BE USED FOR PLANNING PURPOSES ONLY.		<b>Client</b>  <b>Mackenzie County</b>		<b>North Arrow</b> 		<b>Scale</b>  Scale 1:20000 SCALE BASED ON SHEET SIZE 27.4" X 41"		<b>Project</b> MACKENZIE COUNTY, ALBERTA MACKENZIE COUNTY AIRPORT VICINITY PROTECTION AREA <b>Topic</b> PORT VERMILION AIRPORT (CEZA) AIRPORT VICINITY PROTECTION AREA REGULATIONS <b>Project No.</b> 1811006-01 <b>SCHEDULE 7</b>												
<b>Legend</b>  EXISTING AIRPORT PROPERTY BOUNDARY AIRPORT VICINITY PROTECTION AREA BOUNDARY		<b>Consultant</b> 		<b>Scale</b> Scale 1:20000 SCALE BASED ON SHEET SIZE 27.4" X 41"		<b>Project</b> MACKENZIE COUNTY, ALBERTA MACKENZIE COUNTY AIRPORT VICINITY PROTECTION AREA <b>Topic</b> PORT VERMILION AIRPORT (CEZA) AIRPORT VICINITY PROTECTION AREA REGULATIONS <b>Project No.</b> 1811006-01 <b>SCHEDULE 7</b>		<b>Copyright Reserved</b> ALL RIGHTS RESERVED. NO PART OF THIS DOCUMENT IS TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, WITHOUT PERMISSION IN WRITING FROM THE AUTHOR.												
<b>Revision Table</b> <table border="1"> <thead> <tr> <th>No.</th> <th>DATE</th> <th>DESCRIPTION</th> <th>BY</th> <th>CHK</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>22/04/2020</td> <td>FINAL</td> <td>JM</td> <td>JH</td> </tr> </tbody> </table>	No.	DATE	DESCRIPTION	BY	CHK	0	22/04/2020	FINAL	JM	JH	<b>Consultant</b> 		<b>Client</b>  <b>Mackenzie County</b>		<b>North Arrow</b> 		<b>Scale</b>  Scale 1:20000 SCALE BASED ON SHEET SIZE 27.4" X 41"		<b>Project</b> MACKENZIE COUNTY, ALBERTA MACKENZIE COUNTY AIRPORT VICINITY PROTECTION AREA <b>Topic</b> PORT VERMILION AIRPORT (CEZA) AIRPORT VICINITY PROTECTION AREA REGULATIONS <b>Project No.</b> 1811006-01 <b>SCHEDULE 7</b>	
No.	DATE	DESCRIPTION	BY	CHK																
0	22/04/2020	FINAL	JM	JH																



PROJECT	MACKENZIE COUNTY, ALBERTA
WORKS	MACKENZIE COUNTY AIRPORT VICINITY PROTECTION AREA
TITLE	FORT VERMILION AIRPORT (CEZA) LAND USE DISTRICT (NOISE RESTRICTIONS) MAP
DATE	15-10-05-03
SCHEDULE	SCHEDULE 8



Notes

1. DRAWING IS TO BE USED FOR PLANNING PURPOSES ONLY.

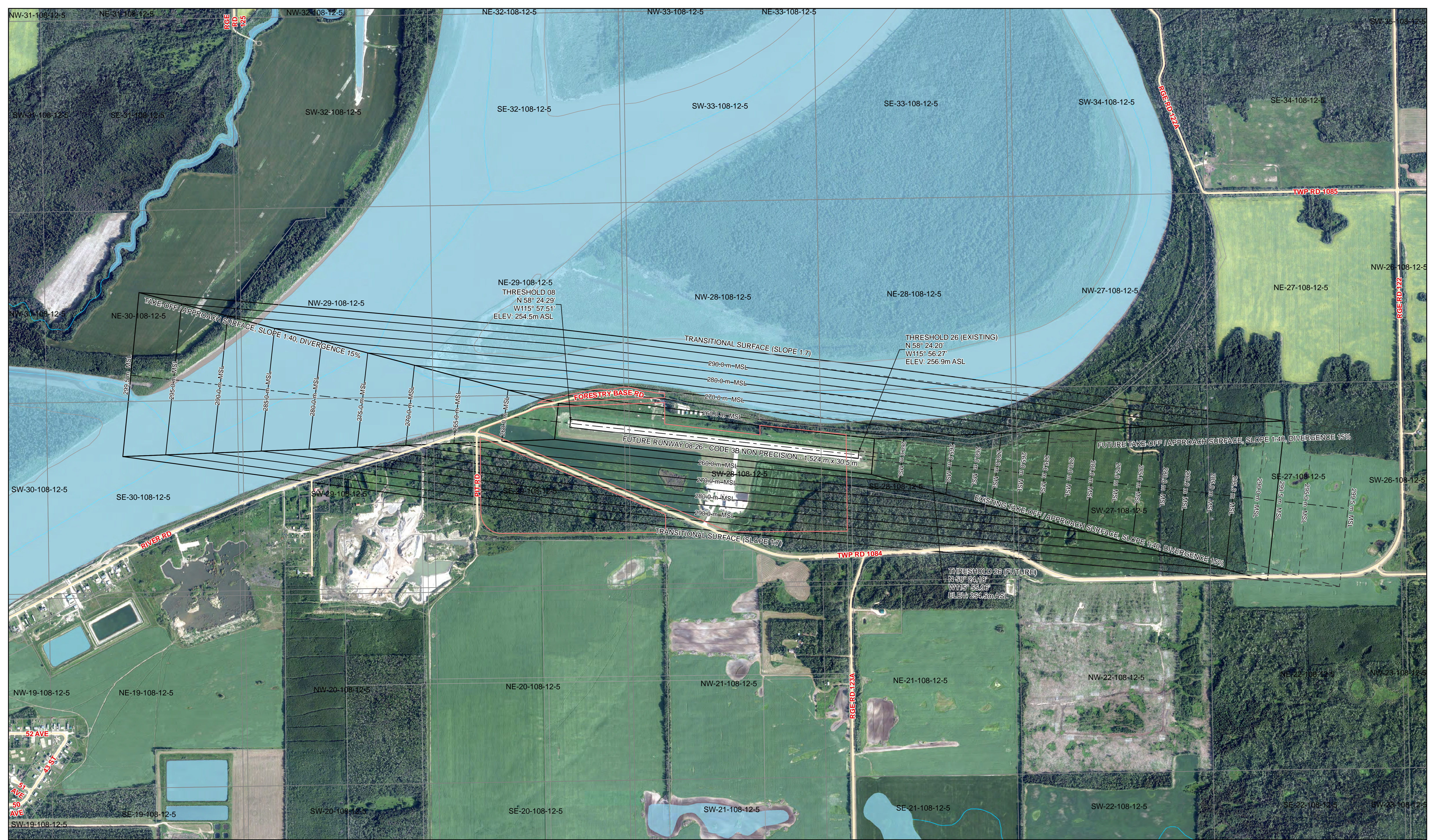
Legend

- RUNWAY CENTRELINE
- NOISE 25
- NOISE 30
- NOISE 35
- NOISE 40

No.	DATE	DESCRIPTION	BY	QC
REVISION / ISSUE				

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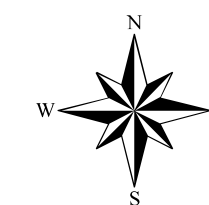


Mackenzie County

MACKENZIE COUNTY  
 AIRPORT VICINITY PROTECTION AREA  
 FORT VERMILION AIRPORT (CEZ4)  
 HEIGHT LIMITATIONS MAP

- LEGEND**
- Roadway
  - OLS for Existing Runway
  - Waterbody
  - Existing Airport Boundary
  - OLS for Future Runway
  - Watercourse
  - Cadastre

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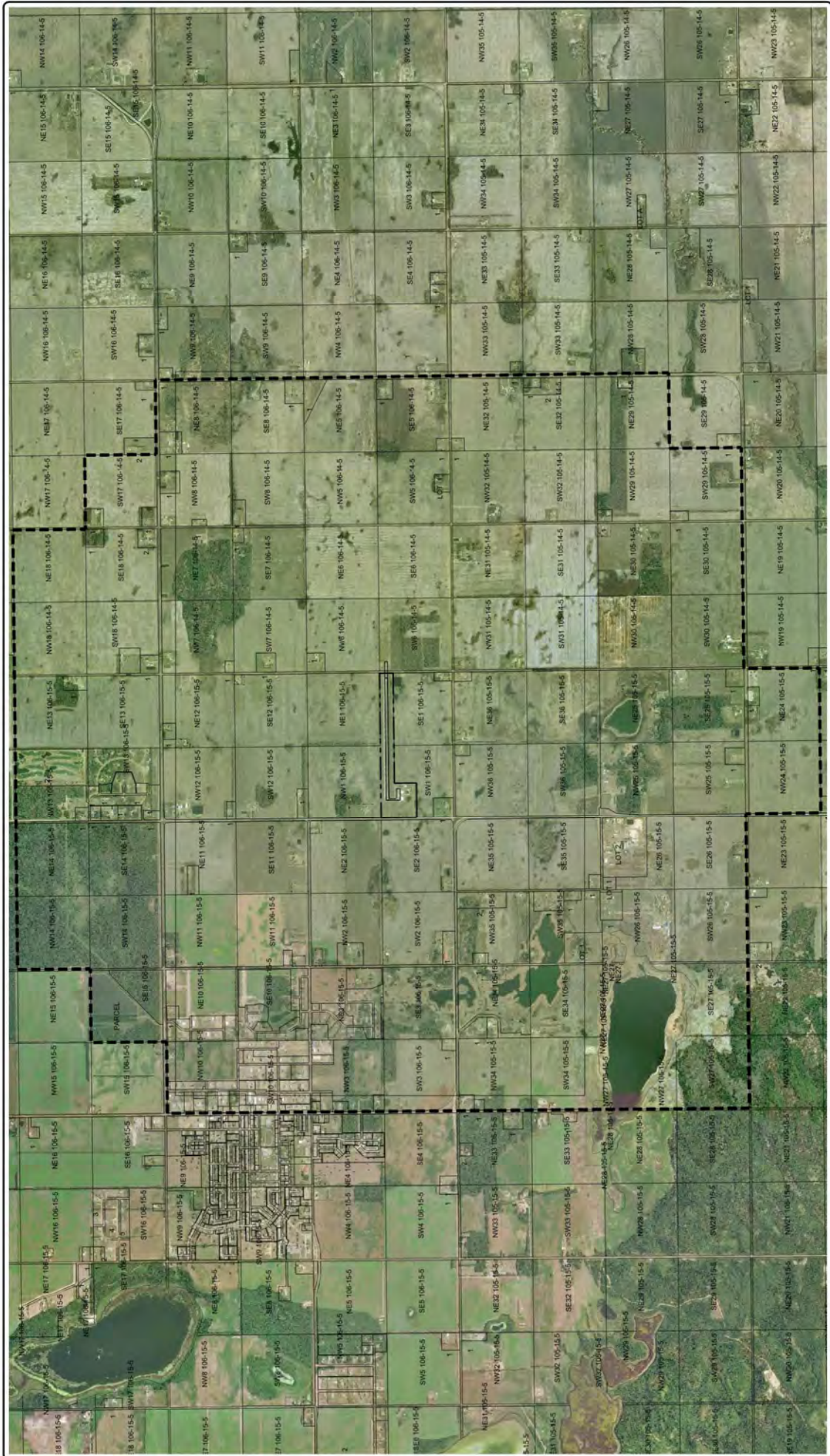


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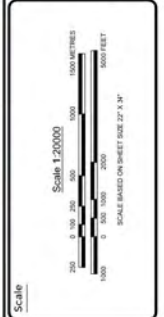
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<b>Notes</b> 1. DRAWING IS TO BE USED FOR PLANNING PURPOSES ONLY. 2. THIS DRAWING IS NOT TO BE USED FOR TRANSPORT CANADA REQUIREMENTS. <b>Legend</b> 		<b>Client</b> 		<b>Scale</b> 		<b>Project Info</b> MACKENZIE COUNTY, ALBERTA MACKENZIE COUNTY AIRPORT VICINITY PROTECTION AREA FORT VERMILION AIRPORT (CEZA) BIRD HAZARD ZONE MAP Project No. JB-1005-01 SCHEDULE 11																
<b>Revision/Issue</b> <table border="1"> <thead> <tr> <th>No.</th> <th>DATE</th> <th>DESCRIPTION</th> <th>BY</th> <th>QC</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>23/02/2021</td> <td>FINAL</td> <td>JRM</td> <td>JH</td> </tr> <tr> <td>0</td> <td>04/03/2020</td> <td>DRAFT FOR DISCUSSION</td> <td>JRM</td> <td>JH</td> </tr> </tbody> </table>		No.	DATE	DESCRIPTION	BY	QC	1	23/02/2021	FINAL	JRM	JH	0	04/03/2020	DRAFT FOR DISCUSSION	JRM	JH	<b>Consultant</b> 		<b>North Arrow</b> 		<b>Scale</b> Scale 1:50,000 Scale 1:10,000 SCALE BASED ON SHEET 9172 27 X 34"	
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<b>Copyright Reserved</b> REPRODUCED OR DISTRIBUTED IN ANY FORM OR BY ANY MEANS WITHOUT THE WRITTEN PERMISSION OF THE CONSULTANT.		<b>Client</b> Mackenzie County		<b>Scale</b> Scale 1:50,000 Scale 1:10,000 SCALE BASED ON SHEET 9172 27 X 34"		<b>Project Info</b> MACKENZIE COUNTY, ALBERTA MACKENZIE COUNTY AIRPORT VICINITY PROTECTION AREA FORT VERMILION AIRPORT (CEZA) BIRD HAZARD ZONE MAP Project No. JB-1005-01 SCHEDULE 11																



Project: MACKENZIE COUNTY, ALBERTA  
 Mackenzie County Airport Vicinity Protection Area  
 Title: LA CRETE AIRPORT (CFNS) AIRPORT VICINITY PROTECTION AREA REGULATIONS  
 Project No.: 1811006-01  
 Schedule: 12



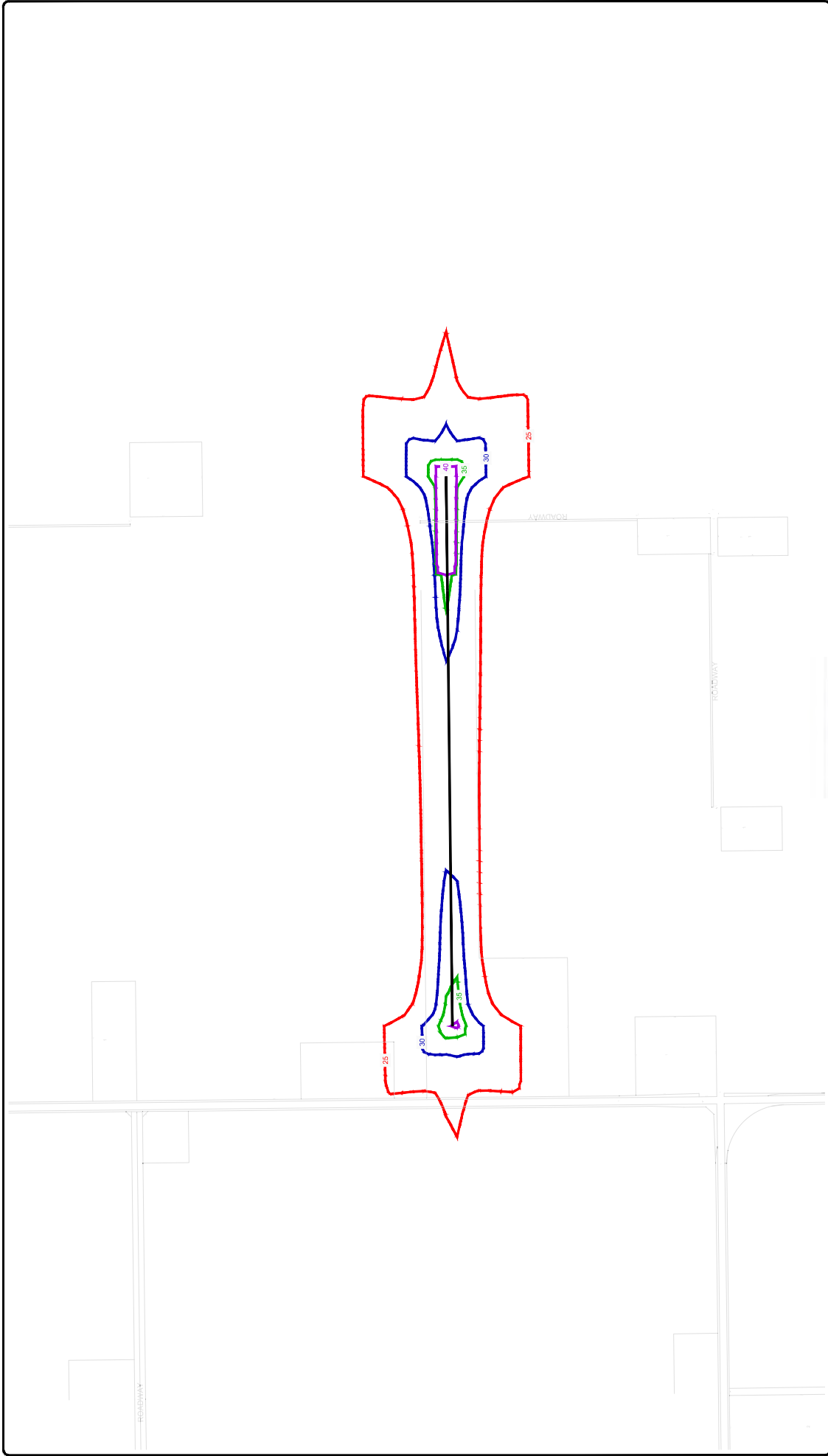
Notes:  
 1. DRAWING IS TO BE USED FOR PLANNING PURPOSES ONLY

Legend:  
 EXISTING AIRPORT PROPERTY BOUNDARY  
 AIRPORT VICINITY PROTECTION AREA BOUNDARY

No.	DATE	DESCRIPTION	BY	CHK

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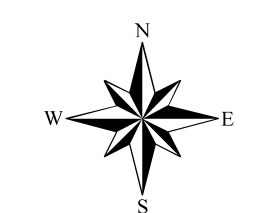
No.   DATE   DESCRIPTION   BY   QC REVISION / ISSUE	Copyright Reserved This document is the property of WSP CANADA INC. Reproduction or distribution without the written consent of WSP CANADA INC. is prohibited.	Notes 1. DRAWING IS TO BE USED FOR PLANNING PURPOSES ONLY.	Consultant 	Client 	North Arrow 	Scale 	PROJECT: MACKENZIE COUNTY, ALBERTA REGION: MACKENZIE COUNTY AIRPORT VICINITY PROTECTION AREA TITLE: LA CRETE AIRPORT (CFNS) LAND USE DISTRICT (NOISE RESTRICTIONS) MAP DRAWING NO.: JB-1005-01 SCHEDULE 13
		Legend RUNWAY CENTERLINE REF 10 REF 20 REF 25 REF 30					



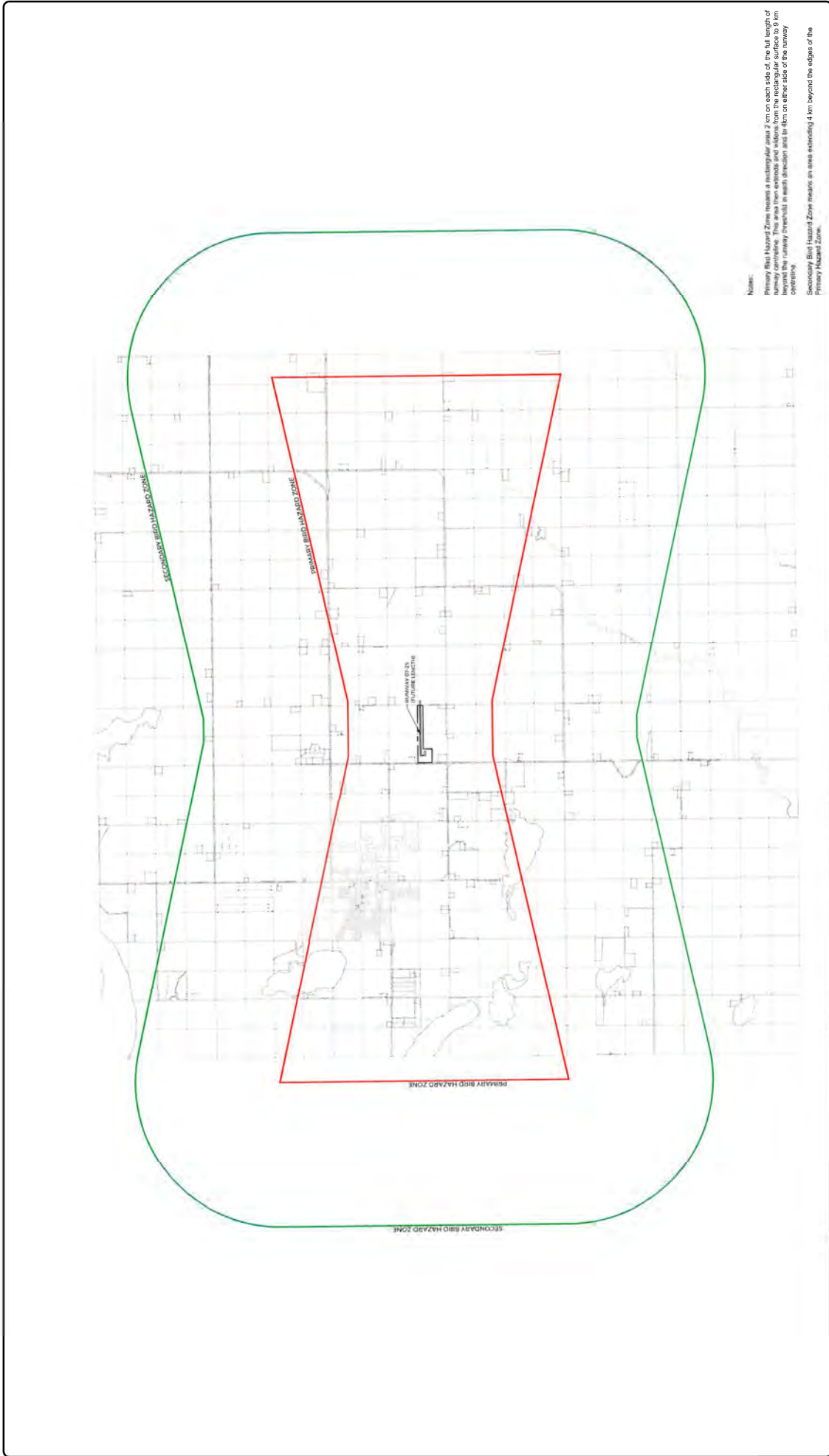
MACKENZIE COUNTY  
 AIRPORT VICINITY PROTECTION AREA  
 LA CRETE AIRPORT (CFN5)  
 HEIGHT LIMITATIONS MAP

- LEGEND**
- Roadway
  - Existing Airport Boundary
  - Cadastre
  - OLS for Existing Runway
  - OLS for Future Runway
  - Waterbody
  - Watercourse

SCALE: 1:7,000  
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 PAPER: 22 x 34

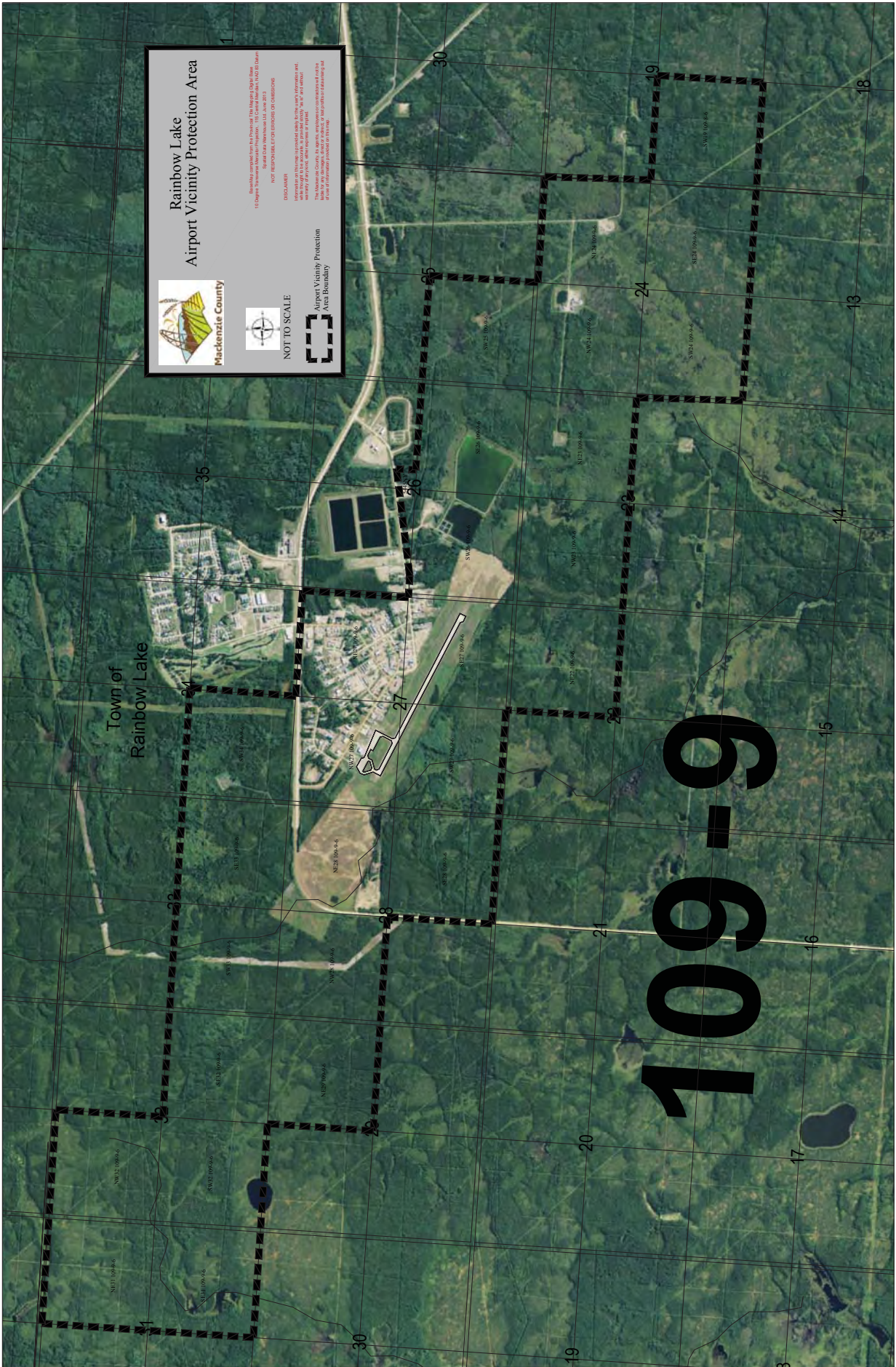


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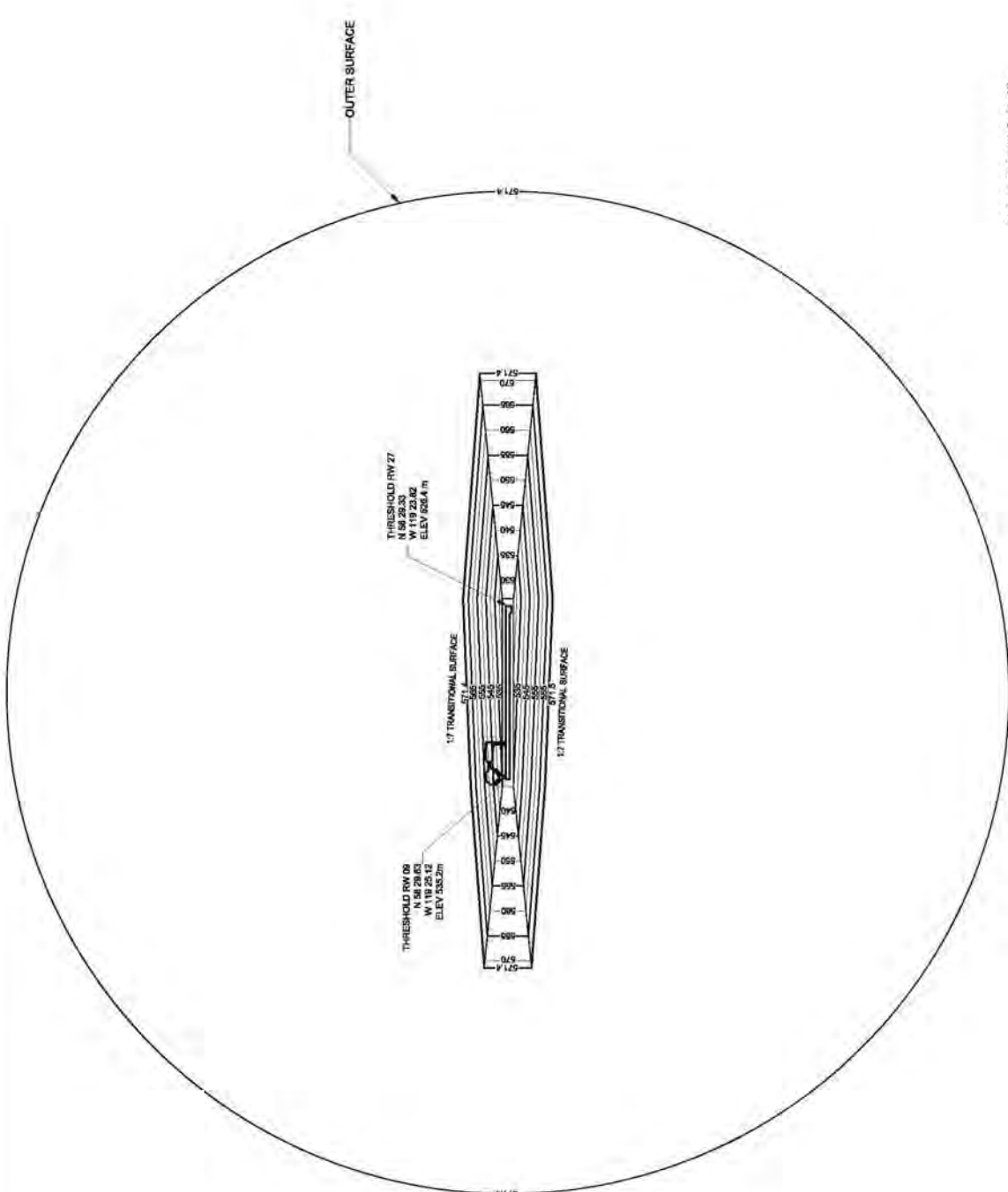


**Notes:**  
 Primary Bird Hazard Zone means a rectangular area 2 km on each side of the full length of runway centreline. The area then extends and follows from the rectangular surface to 9 km beyond the runway threshold in each direction and to 4km on either side of the runway centreline.  
 Secondary Bird Hazard Zone means an area extending 4 km beyond the edges of the Primary Hazard Zone.

<p>1. DRAWING IS TO BE USED FOR PLANNING PURPOSES ONLY          TRANSPORT CANADA REQUIREMENTS.          Legend          DISTING. AIRPORT PROPERTY, BOUNDARY          PRIMARY BIRD HAZARD ZONE          SECONDARY BIRD HAZARD ZONE</p>		<p>Client            Mackenzie County</p>	<p>North Arrow  </p>	<p>Scale            Scale 1:50000          0 250 500 1000 2000 4000 METRES          0 250 500 1000 2000 FEET          SCALE BASED ON SHEET SIZE 27" X 41"</p>	<p>MACKENZIE COUNTY, ALBERTA          PROTECTION AREA          LA CRETE AIRPORT (CFNS)          BIRD HAZARD ZONE MAP          Issue No.: B17-10036-01          SCHEDULE 16</p>												
<p>NOTES</p> <table border="1"> <tr> <th>No.</th> <th>DATE</th> <th>DESCRIPTION</th> <th>BY</th> <th>CHK</th> </tr> <tr> <td>1</td> <td>23/02/2021</td> <td>FINAL</td> <td>JHM</td> <td>JH</td> </tr> <tr> <td>0</td> <td>06/02/2020</td> <td>DRAW FOR DISCUSSION</td> <td>JHM</td> <td>JH</td> </tr> </table> <p>REVISION ISSUE</p> <p>Copyright Reserved          REPRODUCTION OR DISTRIBUTION OF THIS DRAWING OR ANY PART THEREOF IS PROHIBITED WITHOUT THE WRITTEN PERMISSION OF WSP CONSULTANTS INC.</p>						No.	DATE	DESCRIPTION	BY	CHK	1	23/02/2021	FINAL	JHM	JH	0	06/02/2020
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THRESHOLD RWY 27  
 N 58 28.33  
 W 119 22.62  
 ELEV 526.4 m

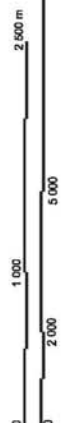
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 N 58 28.82  
 W 119 25.12  
 ELEV 533.2m

1:7 TRANSITIONAL SURFACE  
 571.7

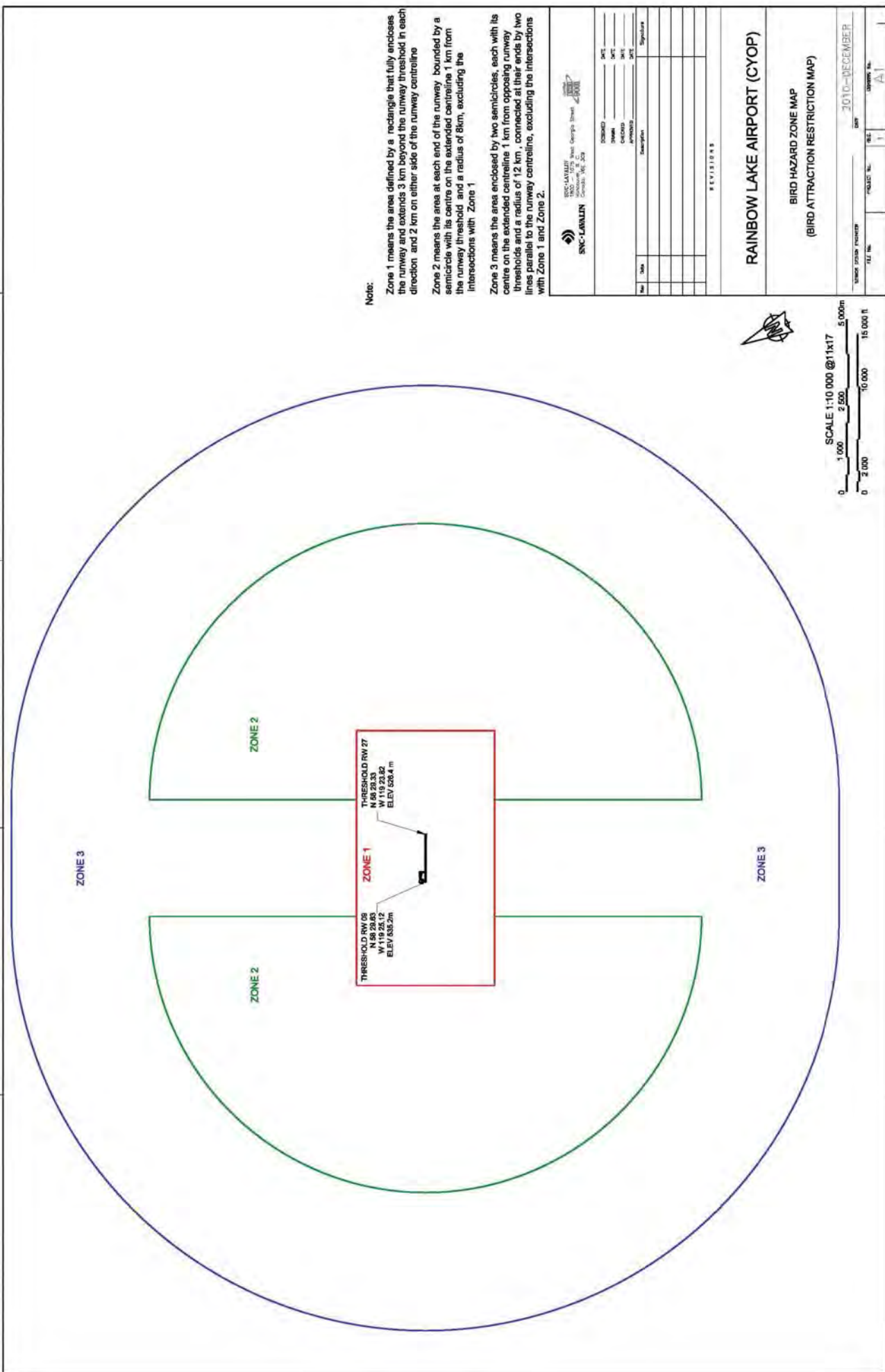
1:2 TRANSITIONAL SURFACE  
 571.5

OUTER SURFACE

SCALE 1:3 500 @ 11x17



		PROJECT NO. 2010-11 DRAWING NO. 1117
PROJECT NAME PROJECT LOCATION PROJECT NUMBER	DATE DRAWN BY CHECKED BY APPROVED BY	SHEET NO. 1 TOTAL SHEETS 1 DRAWING NO. AT
<b>REVISIONS</b>		
<b>RAINBOW LAKE AIRPORT (CYOP)</b> <b>OBSTACLE LIMITATION SURFACE MAP</b> <b>(HEIGHT RESTRICTION MAP)</b>		
SHEET NUMBER 2010-DECEMBER		DATE 2010-DECEMBER



**Note:**

Zone 1 means the area defined by a rectangle that fully encloses the runway and extends 3 km beyond the runway threshold in each direction and 2 km on either side of the runway centreline

Zone 2 means the area at each end of the runway bounded by a semicircle with its centre on the extended centreline 1 km from the runway threshold and a radius of 8km, excluding the intersections with Zone 1

Zone 3 means the area enclosed by two semicircles, each with its centre on the extended centreline 1 km from opposing runway thresholds and a radius of 12 km, connected at their ends by two lines parallel to the runway centreline, excluding the intersections with Zone 1 and Zone 2.

 SNC-LAVALLIN 1000, Avenue de l'Énergie Québec, QC G1M 2A5		DRAWN BY: SPC CHECKED BY: SPC APPROVED BY: SPC SIGNATURE:
REVISIONS		
No.	Date	Description

**RAINBOW LAKE AIRPORT (CYOP)**

BIRD HAZARD ZONE MAP  
(BIRD ATTRACTION RESTRICTION MAP)

SHEET NO. 1 OF 1  
 PROJECT NO. 1  
 DATE 2010-DECEMBER  
 SCALE 1:10 000 @ 11417  
 SHEET NO. A1







**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>February 2, 2022</b>
<b>Presented By:</b>	<b>Carrie Simpson, Director Legislative &amp; Support Services</b>
<b>Title:</b>	<b>Northern Alberta Elected Leaders Communities (NAEL) – Approval of Hiring Executive Director</b>

**BACKGROUND / PROPOSAL:**

Correspondence was received from Reeve Leanne Beupre, Acting Chair – NAEL, requesting Council’s support to hire Mr. Jim Rennie as a consultant to perform administration duties for NAEL for a one year contract.

**OPTIONS & BENEFITS:**

**COSTS & SOURCE OF FUNDING:**

**SUSTAINABILITY PLAN:**

**COMMUNICATION / PUBLIC PARTICIPATION:**

Administration will complete the form with Council’s wishes to the email provided by February 4, 2022.

**POLICY REFERENCES:**

**Author:** C. Simpson      **Reviewed by:** \_\_\_\_\_      **CAO:** B Peters

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That Mackenzie County supports the request for Northern Alberta Elected Leader's Communities to hire Mr. Jim Rennie for a one year term.

Author: C Simpson      Reviewed by: \_\_\_\_\_      CAO: B Peters



Northern Alberta Elected Leaders

Box 877  
Whitecourt, Alberta T7S 1N8  
780-778-0202

## Request for Decision

---

From: Reeve Leanne Beaupre  
Acting Chair, NAEL

Date: January 18, 2022

To: Northern Alberta Elected Leaders Communities

Subject: **Approval of Hiring of Executive Director**

Dear Mayors, Reeves and Councillors,

To bring everyone up to date after the recent municipal election, Northern Alberta Elected Leaders (NAEL) is a group of 40 municipalities representing the northwest corner of the province. We have received administrative support in the past from the Northern Alberta Development Council (NADC), and in mid-2021 NADC notified NAEL that they were restructuring and would no longer be able to provide administrative services. NAEL requested, and received a \$25,000 grant from the Government of Alberta (GOA) to allow it to hire a consultant to transition away from the GOA support. NAEL struck a committee to oversee this, and at this time would like to seek approval of awarding this one year position to Mr. Jim Rennie. For those new to their roles, Jim served as a member of council for Woodlands County for 20 years, 15 years of which as Mayor, and was Chair of NAEL for several years up until the last election. Mr. Rennie had chosen to not run in the last election to take the advantage of some new opportunities, but had expressed interest to the NAEL committee to take on this role. We feel he would be the right candidate as he understands the needs of the north, the role NAEL plays to unite the communities that are members, and would provide continuity to our organization. As well, he has built a network over the years with elected officials and ministries within the provincial and federal governments. His proposal fits within the grant amount, and he is ready to start immediately. We ask for your Council to vote on this topic at your next Council meeting, and submit this form to [northernalbertaelectedleaders@gmail.com](mailto:northernalbertaelectedleaders@gmail.com) by February 4, 2022. The question being asked of your council is if you support the hiring of Mr. Jim Rennie as a consultant to perform the administration duties of NAEL for a one year contract from February 1, 2022 until January 31, 2023.

In support\_\_\_\_\_

Not in support\_\_\_\_\_

Date\_\_\_\_\_

Municipality\_\_\_\_\_

Chief Elected Official\_\_\_\_\_

As well, please save the date on your calendar for the next NAEL meeting, to be held electronically on Friday, February 18th, from 1-4:30 pm. We plan to first hold an introduction of member communities, followed by an organizational meeting, selecting Chair and Vice Chair, as well as a Human Resource Committee. We would also like to have a review of our Terms of Reference, and finally a strategic roundtable to discuss challenges and opportunities for the future of the north.

Truly,

NAEL Hiring Committee

Leanne Beaupre, Reeve, County of Grande Prairie and NAEL Acting Chair

Carolyn Kolebaba, Reeve, Northern Sunrise County

Myrna Lanctot, Mayor, Village of Donnelly

Elaine Manzer, Mayor, Peace River



**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>February 2, 2022</b>
<b>Presented By:</b>	<b>Carrie Simpson, Director Legislative &amp; Support Services</b>
<b>Title:</b>	<b>Rural Municipalities of Alberta (RMA) Spring Convention – March 14 -16, 2022</b>

## **BACKGROUND / PROPOSAL:**

The Spring RMA Convention will take place March 14 – 16, 2022 in Edmonton, Alberta. All 10 Councillors have been budgeted to attend. Administration requires a list of who will be attending to register and book hotel rooms for the convention.

## **OPTIONS & BENEFITS:**

## **COSTS & SOURCE OF FUNDING:**

## **SUSTAINABILITY PLAN:**

## **COMMUNICATION / PUBLIC PARTICIPATION:**

## **POLICY REFERENCES:**

**Author:** C. Simpson      **Reviewed by:** \_\_\_\_\_      **CAO:** B Peters

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

**Motion 1**

That administration proceed with booking accommodations for the 2022 Spring Rural Municipalities of Alberta (RMA) Convention.

Simple Majority       Requires 2/3       Requires Unanimous

**Motion 2**

That the following Councillors be authorized to attend the 2022 Rural Municipalities of Alberta (RMA) Spring Convention March 14 -16, 2022.

**Author:** C. Simpson      **Reviewed by:** \_\_\_\_\_      **CAO:** B Peters



**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>February 2, 2022</b>
<b>Presented By:</b>	<b>Byron Peters, Interim Chief Administrative Officer</b>
<b>Title:</b>	<b>North West Species at Risk Update Session</b>

## **BACKGROUND / PROPOSAL:**

North West Species at Risk Committee (NWSAR) is hosting an online information session reviewing what projects have been accomplished and where NWSAR will be going in the future.

This update will take place on February 17, 2022 and there are two time options; 10:00 a.m. to 11:30 a.m. and 7:00 p.m. to 8:30 p.m.

## **OPTIONS & BENEFITS:**

## **COSTS & SOURCE OF FUNDING:**

There is no fee for registration, costs involved would include Councillor honorariums.

## **SUSTAINABILITY PLAN:**

## **COMMUNICATION / PUBLIC PARTICIPATION:**

## **POLICY REFERENCES:**

Author: C Sarapuk Reviewed by: \_\_\_\_\_ CAO: B Peters

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That administration proceed with registering the following Councillors for the February 17, 2022 North West Species at Risk Update Session.

Author: C Sarapuk      Reviewed by: \_\_\_\_\_      CAO: B Peters





**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>February 2, 2022</b>
<b>Presented By:</b>	<b>Byron Peters, Interim Chief Administrative Officer</b>
<b>Title:</b>	<b>Mackenzie Region Aboriginal Interagency Committee</b>

**BACKGROUND / PROPOSAL:**

The Mackenzie Region Aboriginal Interagency Council (MRAIC) has invited a member of Mackenzie County Council to attend their monthly meetings.

MRAIC promotes a collaborative holistic approach while engaging in solution-based dialogue that embraces culture and history, and strives to enhance individual and community work towards the best possible outcome for Aboriginal children, families and communities.

Invitation, Terms of Reference, and meeting schedule are attached.

**OPTIONS & BENEFITS:**

**COSTS & SOURCE OF FUNDING:**

**SUSTAINABILITY PLAN:**

**COMMUNICATION / PUBLIC PARTICIPATION:**

**POLICY REFERENCES:**

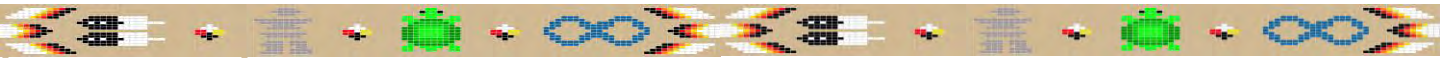
Author: C Sarapuk Reviewed by: \_\_\_\_\_ CAO: B Peters

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That Councillor \_\_\_\_\_ be appointed to attend the Mackenzie Region Aboriginal Interagency Committee meetings.

Author: C Sarapuk      Reviewed by: \_\_\_\_\_      CAO: B Peters



*Mackenzie Region Aboriginal Interagency Committee*

*Bag 900-15, 9721-96 avenue, Peace River AB T8S 1T4*

Mackenzie County  
4511-46 avenue  
Box 640  
Fort Vermillion, AB  
T0H 1N0

Dear Reeve Knelsen & Council,

The Mackenzie Region Aboriginal Interagency Committee (MRAIC) would like to invite Mackenzie County to assign a council member to attend our meetings. MRAIC meets once per month, from September through June on the first Tuesday and are open for anyone to take part; membership is inclusive, flexible and diverse. It is not require that everyone attend every meeting.

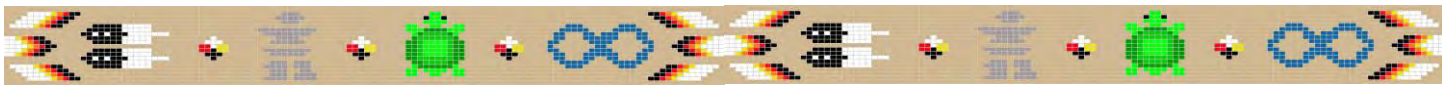
MRAIC promotes a collaborative and holistic approach while engaging in solutions-based dialogue that embraces culture and history, and strives to enhance individual and community work towards the best possible outcomes for Aboriginal children, families and communities. Our informal format provides an open avenue for agency representatives, community members to network with one another and share ideas, resources and programming information. On occasion subcommittees may be formed if need arises.

There are two elements to the interagency: the monthly meeting and the email network platform. Members attend meetings when they can and sign up to receive email correspondence that helps share program, event and referral information. We try to keep the information relevant to our catchment area and can share out to the other Aboriginal Interagency email networks in Grande Prairie, High Level and Peace River when regional initiatives come up.

Thank you in advance for your consideration.

In the Spirit of Strengthening our circle,

Wendy Goulet  
Administrative Support  
Aboriginal Services, NW CSS  
[Wendy.Goulet@gov.ab.ca](mailto:Wendy.Goulet@gov.ab.ca).



## MACKENZIE REGION ABORIGINAL INTERAGENCY COUNCIL

• MRAIC •

### TERMS of REFERENCE

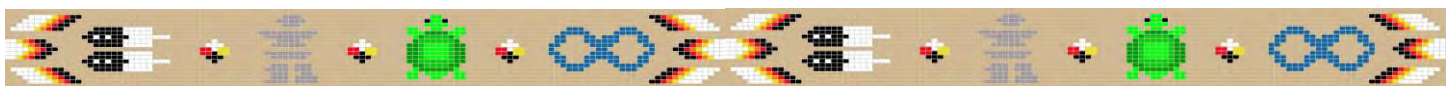
#	ITEM	DETAILS
1	<b>NAME</b>	Mackenzie Region Aboriginal Interagency Council (MRAIC)
2	<b>GENERAL PURPOSE</b>	<p>MRAIC’s purpose develops from a vision of the Aboriginal community set within a support system that consists of an expanding set of circles that all have a responsibility to the community. These expanding circles of support include the parents, the Elders, Education, Health, social development agencies, political systems and other stakeholders.</p> <p>MRAIC will strengthen this support system through advocacy and ensuring communication flow between the circles of support. Advocating for Aboriginal culture is seen as key to MRAIC’s success.</p> <p>MRAIC will operate in a respectful and collaborative manner, with appreciation for all cultures within the surrounding area including the Cree, Beaver, Dene, Metis, Inuit and non-aboriginal peoples.</p> <p>MRAIC operations will be in accordance with Aboriginal culture, traditions values and beliefs resulting in a promotion of Aboriginal ways of helping.</p> <p>MRAIC works to addressing social and health issues impacting on the Aboriginal community in the Mackenzie Region.</p> <p>The area served by MRAIC will be from Garden River as the Eastern Boundary, Carcajou as a southern boundary, Rainbow Lake as a western boundary and the N.W. T. border as the northern boundary.</p>
3	<b>MEMBERSHIP &amp; COMPOSITION</b>	<p>MRAIC is an informal committee made up of community groups and organizations.</p> <p>Membership is voluntary; however, a commitment to the committee is strongly desired. Active participation at regular meetings and on sub-committees is also strongly desired, in order to address matters of importance to the community.</p> <p>MRAIC is inclusive and will accept and encourage membership by all individuals and groups committed.</p> <p>Suggested members include the surrounding Aboriginal Communities, Community Supports, Government Agencies and other stakeholders.</p> <p>Members will ordinarily send alternates when unable to attend regular meetings.</p>

## MRAIC - TERMS of REFERENCE

		<p>MRAIC members are accountable to their respective employers if applicable.</p> <p>A person/agency is no longer a member when notification is provided to the council. The membership list will be reviewed semi-annually, January and September, and listed persons/agencies not attending for an extended period will be removed from the list.</p>
4	<b>MEETINGS</b>	<p>MRAIC meeting location is primarily at the High Level Native Friendship Centre.</p> <ul style="list-style-type: none"> <li>• Smudging and prayer will occur at the start of the MRAIC meeting.</li> <li>• Closing prayer will occur at the end of the MRAIC meetings.</li> <li>• MRAIC meetings will occur monthly on the first Tuesday of every month.</li> <li>• Meetings will begin promptly at 10:30 AM.</li> <li>• A consensus meeting model will be utilized.</li> </ul> <p>The agenda package will be distributed, via email three days in advance of the meetings. Agenda items will be accepted at the meetings. Sharing circle items will not be recorded.</p> <p>MRAIC will use a standing agenda format at regular meetings.</p> <p>Northwest Community Social Services will provide administrative support primarily for the purpose of taking minutes and distribution of documents.</p>
#	ITEM	DETAILS
5	<b>LEADERSHIP, GOVERNANCE &amp; ELECTIONS</b>	<p>MRAIC is accountable to the communities within the Mackenzie Region.</p> <p>Co-chairs will consist of two people elected by the MRAIC membership.</p> <p>Co-chairs will demonstrate commitment through attendance at regular meetings.</p> <p>Co-chairs' responsibilities include:</p> <ul style="list-style-type: none"> <li>• Chair the MRAIC meeting</li> <li>• Promote and build relationships in the local area</li> <li>• Follow-up on task completion</li> </ul> <p>Co-chairs are elected for a two year term, with one co-chair being elected every other year in the month of April.</p> <p>MRAIC will solicit funds as required and as funding grants come available. The council will be resourceful and creative in securing funding.</p> <p>Northwest Community Social Services will provide hosting support and will consider support for culturally significant events.</p> <p>MRAIC operating year is April 1 to March 31 of the following year.</p>

## MRAIC - TERMS of REFERENCE

6	<b>REPORTING</b>	<p>The following reports, for information, will be generated:</p> <ul style="list-style-type: none"> <li>• Agendas, for distribution to members</li> <li>• Meeting Minutes, for distribution to members</li> </ul>
7	<b>COMMITTEES</b>	<p>MRAIC may, from time to time establish committees to carry out defined projects. These committees are Ad Hoc by design and are dissolved at a determined time.</p> <p>Standing committees may be established as required and approved by the members. These committees are expected to provide ongoing support to MRAIC in a defined area of work.</p>
#	ITEM	DETAILS
8	<b>COMMUNICATION</b>	<p>External communication is the responsibility of the Co-Chairs or their designate.</p> <p>Internal communications is the responsibility of the Co-Chairs, usually assigned to administration.</p>
9	<b>PROMOTION &amp; RECOGNITION</b>	<p>Newspapers, radio, posters, Northwest Region Community and Social Services, Aboriginal Services email, etc. provide venues for MRAIC news, information and event publicity.</p> <p>Members are considered ambassadors for MRAIC and will speak positively when occasions are presented.</p> <p>MRAIC will celebrate successes and honour member achievement as determined.</p> <p>Ad Hoc and Standing Committees may be recognized as determined by the members.</p>
10	<b>REVIEW &amp; EVALUATION</b>	<p>A summary describing MRAIC activities and accomplishments will be provided to the membership by the officers in April of the operating year.</p> <p>The term of reference will be reviewed every 2 years in October.</p>
11	<b>DISOLUTION</b>	<p>Should MRAIC dissolve, all assets including monies held in accounts will be distributed to a recognized charity determined by the members.</p>





# Mackenzie Region Aboriginal Interagency Committee

## Schedule 2021-22

### Background

The Mackenzie Region Aboriginal Interagency Committee (MRAIC) is an informal information sharing network that is hosted by Community Social Services (CSS), Northwest Alberta since 2007. There are two primary elements to the interagency, the monthly meeting and the email network platform (NWAboriginalServices@gov.ab.ca). Members are invited to attend meetings when they are available, as well as sign up to receive email correspondence that helps share program, event and referral information. We work to keep the information relevant to the catchment areas, and are able to share information with other AICs, with email networks in Grande Prairie, High Level, High Prairie and Peace River.

### Meetings

MRAIC meets once per month, from September through June on the first Tuesday and are open for anyone to take part; membership is inclusive, flexible and diverse. It is not required that everyone attends every meeting. Below is a listing of the meetings that will be held during the upcoming year. All meetings are normally held at the High Level Native Friendship Centre, 10904 95 Street, from 10:30 am -1:00 pm, currently during the covid-19 pandemic we will meet via zoom.

### 2021-22 Meeting Schedule

September 7, 2021	November 2, 2021	January 4, 2022	March 1, 2022	May 3, 2022
October 5, 2021	December 7, 2021	February 1, 2022	April 5, 2022	June 7, 2022

### Format

MRAIC promotes a collaborative and holistic approach while engaging in solutions-based dialogue that embraces culture and history, and strives to enhance individual and community work towards the best possible outcomes for Aboriginal children, families and communities. Our informal format provides an open avenue for agency representatives, community members to network with one another and share ideas, resources and programming information. On occasion other subcommittees may be formed if need arises. Attendance is open to anyone and we do not require that everyone attends every meeting.

If you have anything that you would like added to the meeting's agenda, or if you would like to do a short presentation about your programs and services at a meeting please contact [Wendy Goulet](#). We do have AV equipment available. Please keep in mind the round table portion of our meetings will not be recorded. For more information, including each of the four regional Aboriginal Interagency Committee's (AIC) vision, mission, terms of reference, co-chair's name and contact, visit the <https://northwestaic.com/>

The AIC website also has a mass of information and resources that impact Aboriginal issues so please feel free to explore. If you have any questions contact us [NWAboriginalServices@gov.ab.ca](mailto:NWAboriginalServices@gov.ab.ca)







**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>February 2, 2022</b>
<b>Presented By:</b>	<b>Byron Peters, Interim Chief Administrative Officer</b>
<b>Title:</b>	<b>Dates to Meet with Municipal Affairs</b>

## **BACKGROUND / PROPOSAL:**

The Minister of Municipal Affairs is requesting a meeting with Mackenzie County and the Town of Rainbow Lake to discuss the viability assessment of the proposal to create a new municipal structure.

Administration is requesting possible dates to meet with Municipal Affairs.

Letter from Municipal Affairs is attached.

## **OPTIONS & BENEFITS:**

## **COSTS & SOURCE OF FUNDING:**

## **SUSTAINABILITY PLAN:**

## **COMMUNICATION / PUBLIC PARTICIPATION:**

## **POLICY REFERENCES:**

Author: \_\_\_\_\_ Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That Council is available to meet with Municipal Affairs on the following dates;

Author: \_\_\_\_\_ Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_



ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Hays*

AR107235

January 14, 2022

Her Worship Michelle Farris  
Mayor  
Town of Rainbow Lake  
PO Box 149  
Rainbow Lake AB T0H 2Y0

Reeve Joshua Knelsen  
Mackenzie County  
PO Box 640  
4511 - 46 Avenue  
Fort Vermilion AB T0H 1N0

Dear Mayor Farris, Reeve Knelsen, and Councils:

I am pleased to inform you that my ministry has now completed a viability assessment of the proposal to create a new municipal structure in northwestern Alberta. I acknowledge and appreciate the administrations of both Mackenzie County and the Town of Rainbow Lake for their efforts and commitment to collaborate with Municipal Affairs in this work. The information and time they offered throughout this process has been invaluable.

I have reviewed the analysis prepared by my ministry and would like to meet jointly with your councils to share this analysis and hear the current councils' perspectives on the formation request before making a final decision. My Scheduling Coordinator, Camille Hauck, will be in contact shortly to arrange a meeting.

Sincerely,

Ric Mclver  
Minister

cc: Dan Williams, MLA, Peace River  
Brandy Cox, Deputy Minister, Municipal Affairs  
Dan Fletcher, Chief Administrative Officer, Town of Rainbow Lake  
Len Racher, Chief Administrative Officer, Mackenzie County  
Gary Sandberg, Assistant Deputy Minister, Municipal Services Division,  
Municipal Affairs  
Camille Hauck, Scheduling Coordinator to the Minister  
Roy Bedford, Municipal Viability Advisor, Municipal Affairs





**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>January 11, 2022</b>
<b>Presented By:</b>	<b>Caitlin Smith, Manager of Planning &amp; Development</b>
<b>Title:</b>	<b>Inter-municipal Planning Commission Meeting Minutes</b>

**BACKGROUND / PROPOSAL:**

The minutes of the December 9, 2021 Inter-municipal Planning Commission meeting are attached.

**OPTIONS & BENEFITS:**

N/A

**COSTS & SOURCE OF FUNDING:**

N/A

**SUSTAINABILITY PLAN:**

N/A

**COMMUNICATION:**

N/A

**Author:** L Washkevich      **Reviewed by:** C Smith      **CAO:** \_\_\_\_\_

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That the Inter-municipal Planning Commission meeting minutes of December 9, 2021 be received for information.

**Author:** L Washkevich      **Reviewed by:** C Smith      **CAO:** \_\_\_\_\_

## INTER – MUNICIPAL PLANNING COMMISSION MEETING

Thursday, December 9, 2021

7:00 p.m.

via Zoom

**PRESENT:** Brent Anderson Chair, Councillor – Town of High Level  
David Driedger Vice Chair, Councillor – Mackenzie County  
Jacquie Bateman Councillor – Mackenzie County  
Josh Lambert Councillor – Town of High Level  
Andrew O'Rourke Member at Large – Mackenzie County

**ADMINISTRATION:** Caitlin Smith Manager of Planning & Development  
(Mackenzie County) Lynda Washkevich Development Officer/Recording Secretary  
Ryleigh Raye Wolfe Environmental Planner  
(Town of High Level) Hayley Gavin Land Use & Planning Manager  
Zachary Mezzatesta Land Use & Planning Officer

### MOTION

#### 1. CALL TO ORDER

Caitlin Smith called the meeting to order at 7:02 p.m.

#### 2. ADOPTION OF AGENDA

**IMPC 21-12-009** **MOVED** by Andrew O'Rourke

That the agenda be adopted as presented.

**CARRIED**

#### 3. MINUTES

##### a) Inter-Municipal Planning Commission Meeting Minutes

**IMPC 21-12-010** **MOVED** by Jacquie Bateman

That the minutes of the September 28, 2021 Inter-Municipal Planning Commission meeting be adopted as presented.

**CARRIED**

#### 4. VOTING PROCEDURES & REVIEW OF IMPC AGREEMENT

##### a) Election of Chair and Vice Chair

##### I. Chair

Caitlin Smith called for nominations for the position of Chairperson.

First Call: Jacquie Bateman nominated Duffy Driedger. Declined.

Second Call: IMPC as a body nominated Brent Anderson. Accepted.

Third Call: No further nominations.

**IMPC 21-12-011** **MOVED** by Jacquie Bateman

That the nominations cease for the position of Chairperson.

**CARRIED**

Caitlin Smith declared Brent Anderson Chairperson by acclamation.

## **II. Vice Chair**

Brent Anderson, Chair called for nominations for the position of Vice Chairperson.

First Call: Jacquie Bateman nominated David Driedger. Accepted.

Second Call: No further nominations

Third Call: No further nominations.

**IMPC 21-12-012** **MOVED** by Brent Anderson

That nominations cease for the position of Vice Chairperson.

**CARRIED**

Caitlin Smith declared David Driedger Vice Chairperson by acclamation. Caitlin turned Chair over to Brent Anderson at 7:10 p.m.

### **b) Terms of Reference**

**IMPC 21-12-013** **MOVED** by Andrew O'Rourke

That the terms of reference be amended as presented.

**CARRIED**

### **c) Inter-municipal Development Plan**

For information.

## **5. DELEGATIONS**

None.



## **5. BUSINESS ARISING FROM PREVIOUS MINUTES**

The development permit 251-DP-21 HLDQ Restaurant Sign that was approved by the IMPC on September 28, 2021 was rejected by Alberta Transportation. Therefore this permit is now considered null and void.

## **6. BUSINESS**

- a) Development Permit Application  
302-DP-21 George Braun  
SW 19-109-19-W5M (High Level Rural)**

**IMPC 21-12-014**

**MOVED** by Jacquie Bateman

That Development Permit 302-DP-21 on SW 19-109-19-W5M in the name of George Braun be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

- 1. Minimum building setbacks:**
  - a. 41.2 meters (135 feet) from Rge Rd 200;**
  - b. 30 meters (98 feet) from the railway;**
  - c. 64 meters (210 feet) from the center line of Hwy 35; and**
  - d. 15.2 meters (50 feet) rear yard; from any other property lines.**
- 2. Permit expires December 15, 2023, should the Dwelling Unit (Temporary) need to remain on location, please contact Mackenzie County Planning and Development Department at (780) 928-3983.**
- 3. AN APPROVED ROADSIDE DEVELOPMENT PERMIT IS REQUIRED FROM ALBERTA TRANSPORTATION. ALL CONDITIONS AND REQUIREMENTS BY ALBERTA TRANSPORTATION SHALL BE MET TO THEIR SPECIFICATIONS AND STANDARDS PRIOR TO COMMENCEMENT OF DEVELOPMENT. (CONTACT ALBERTA TRANSPORTATION AT 1-780-624-6280). FAILURE TO DO SO WILL RENDER THIS PERMIT NULL AND VOID.**
- 4. The developer shall respect the existing restrictive covenant and the easement caveat on the property.**
- 5. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.**
- 6. The Dwelling Unit shall meet all National Building Code 2019 Alberta Edition requirements for Buildings and any other requirements specified by Superior Safety Codes. Failure to**

**do so shall render this permit Null and Void.**

7. The undercarriage of the Dwelling Unit shall be screened from view by skirting or such other means satisfactory to the Development Authority.
8. No accessory building erected/or moved onto the site shall be used as a dwelling
9. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.
10. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
11. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
12. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
13. **The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.**

**CARRIED**

- b) Subdivision Application  
60-SUB-21 Timberbound Construction  
Plan 042 1283, Block 1, Lot 1 (High Level Rural)**

**IMPC 21-12-015**

**MOVED** by David Driedger

That Boundary Adjustment Application 60-SUB-21 in the name of Timberbound Construction on Plan 042 1283, Block 1, Lot 1 be APPROVED with the following conditions:

1. This approval is for a **TYPE A** subdivision and boundary adjustment totalling 9.98 acres (4.04 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with Mackenzie County which shall contain, but is not limited to:

- a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality;
  - i. Any permanent buildings on the property must be constructed 2% above the grade of the road.
- b) Mitigation measure must be in place in order to avoid water damage from potential pluvial flooding;
- c) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense;
- d) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015;
- e) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision;**
- f) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration;
- g) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others;
- h) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached;
- i) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

**CARRIED**

## **7. MEETING DATE DATES**

To be decided.

## **8. ADJOURNMENT**

**IMPC 21-12-016**      **MOVED** by David Driedger

That the Inter – Municipal Planning Commission Meeting be  
adjourned at 7:20 p.m.

**CARRIED**

These minutes were adopted this \_\_\_\_\_.

\_\_\_\_\_  
Chair



**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That the approved Municipal Planning Commission meeting minutes of January 13, 2022 be received for information.

Author:     K Unrau     Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

**MACKENZIE COUNTY  
Municipal Planning Commission Meeting**

**Mackenzie County Office  
La Crete, AB**

**Thursday, January 13, 2022 @ 10:00 a.m.**

**PRESENT:** Erick Carter Chair, MPC Member (teleconference)  
William Wieler Vice Chair, MPC Member  
David Driedger Councillor, MPC Member  
Jacquie Bateman Councillor, MPC Member (virtual)  
Tim Driedger MPC Member

**ADMINISTRATION:** Caitlin Smith Manager of Planning and Development  
Ryleigh-Raye Wolfe Environmental Planner  
Madison Dyck Development Officer  
Nicole Friesen Development Officer (virtual)  
Lynda Washkevich Development Officer  
Kristyn Unrau Administrative Assistant/Recording Secretary

**MEMBERS OF THE PUBLIC:** John Wiebe Treotech Contracting (virtual)  
Wally Wiebe W.E. Invest Inc. (virtual)

**MOTION 1. CALL TO ORDER**

William Wieler called the meeting to order at 10:05 a.m.

**2. ADOPTION OF AGENDA**

**MPC 22-01-001 MOVED** by Tim Driedger

That the agenda be adopted as presented.

**CARRIED**

**3. MINUTES**

**a) Adoption of Minutes**

**MPC 22-01-002 MOVED** by David Driedger

That the minutes of the December 15, 2021 Municipal Planning Commission meeting be adopted as presented.

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## CARRIED

### 4. TERMS OF REFERENCE

For Information.

### 5. DEVELOPMENT

- a) **002-DP-22 Platinum Concrete & Construction  
Professional, Financial, Office, and Business Service in  
LC-HC Plan 062 7695; 24; 4 (Office #110) (La Crete)**

### **MPC 22-01-003 MOVED** by Jacquie Bateman

That Development Permit 002-DP-22 on Plan 062 7695, Block 24, Lot 4 (Office 110) in the name of Platinum Concrete and Construction be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. This permit is for the APPROVAL of a Professional, Financial, Office & Business Service in the existing building.
2. The Professional, Financial, Office & Business Service shall meet all National Building Code 2019 Alberta Edition requirements for Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.
3. Building to be connected to the municipal water and sewer system and the cost of connection fees will be borne by the owner.
4. **The Municipality has assigned the following address to the noted property: 10604 99 Street (Office 110).**
5. This permit may be revoked at any time if, in the opinion of the Development Authority, the proposed development has become detrimental or otherwise incompatible with the amenities of the neighbourhood.
6. The sign shall be a minimum of
  - a. 20 meters from regulatory signs, and
  - b. 1.5m (5 ft) from the curb/sidewalk
7. The sign shall be placed on site and is not permitted to be placed on any County lands and/or within the Road Right of Way.

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8. The sign shall be a minimum of 2 meters in height from the bottom of the sign above the curb/sidewalk.
9. The site and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
10. The sign shall:
  - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
  - b. Not unduly interfere with the amenities of the district,
  - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
  - d. Not create visual or aesthetic blight.
11. Illumination of any signs must not negatively affect, nor pose a safety hazard to, an adjacent site or street.
12. Wiring and conduits of any signs must be concealed from view.
13. No construction or development is allowed on a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
14. **This permit approval is subject to the access to the property being constructed to County standards.** PRIOR to installation of a new access or changing location of existing access, complete a Request to Construct an Access form by contacting the Operations Department for Mackenzie County at (780) 928-3983. Access to be constructed at the developers' expense.
15. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
16. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

## **CARRIED**

- b) **003-DP-21 Corny Giesbrecht  
Dwelling – Single Family – Addition with 20% Setback  
Variance in “H-R1” Plan 1425TR; 6; 12  
(10218-97 Avenue) (La Crete)**

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**MPC 22-01-004 MOVED** by Tim Driedger

That Development Permit 003-DP-22 on Plan 1425TR, Block 6, Lot 12 in the name of Corny Giesbrecht be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. A **20% Setback Variance** for the Dwelling – Single Family Addition is hereby granted. The Dwelling – Single Family Addition shall be a minimum of 2.4 meters (8 feet) from the West property line (103 Street).
2. **Remaining minimum building setbacks:**
  - a. **7.6 meters (25 feet) from the front property line facing 97 Avenue;**
  - b. **1.5 meters (5 feet) from the interior side and;**
  - c. **2.4 meters (8 feet) from the rear property line.**
3. **The Dwelling – Single Family Addition shall meet all National Building Code 2019 Alberta Edition requirements for Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.**
4. The Addition shall be constructed and finished with similar construction materials as the existing building to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority. The exterior of the existing Building and Addition shall be similar in appearance and color.
5. No accessory building erected/or moved onto the site shall be used as a dwelling.
6. **The Municipality has assigned the following address to the noted building 10218 97 Avenue. You are required to display the address (10218) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.**
7. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site and the aesthetics of the neighbouring residences to the satisfaction of the Development Authority.

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8. Addition to be connected to the municipal water and sewer system and the cost of connection fees will be borne by the owner.
9. Where the lowest opening of the dwelling is 25 feet from the front property line it is required to be at a minimum 4% grade above the curb level. Where the lowest opening of the dwelling is 50 feet from the front property line it is required to be at a minimum 2% grade above the curb level.
10. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
11. **This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.**
12. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
13. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

## CARRIED

- c) **004-SUB-22 Joseph Peters  
Agricultural Machinery Sales & Services in "LC-HC"  
Plan 072 7718; 2; 2 (10704-95 Street) (La Crete)**

## **MPC 22-01-005 MOVED** by David Driedger

That Development Permit 004-DP-22 on Plan 072 7718, Block 2, Lot 2 in the name of Joseph Peters be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **Minimum building setbacks:**
  - a. **9.1 meters (30 feet) front yad;**

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**b. 3.05 meters (10 feet) rear yard; from the property lines.**

2. The Agricultural Machinery Sales and Service shall meet all National Building Code 2019 Alberta Edition requirements for Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.
3. **All conditions and requirements by the Alberta Motor Vehicle Industry Council "AMVIC" are to be met to their specifications and standards.**
4. **No vehicle shall be located in such a way that it impedes visibility for vehicular and/or pedestrian traffic.**
5. Building to be connected to the municipal water and sewer system and the cost of connection fees will be borne by the owner.
6. Developer shall obtain all applicable Provincial approvals prior to commencing development. Copies of all approvals shall be submitted to Mackenzie County.
7. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
8. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 37.2 square meters (400 square feet) of building area which in this case is 17 public parking stalls, 1 space per each full time employee and 1 space for every 2 part time employees. *“One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet).”*
9. The municipality has assigned the following address to the noted property: 10704 95 Street. You are required to display the building address (10704) so as to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
10. **The lowest opening of the building shall be a minimum of 2.0% above the centerline elevation of the street abutting the property.**
11. The site and sign shall be kept in a safe, clean, and tidy condition.
12. The site shall be landscaped as required by the Development

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Authority to ensure proper vegetation and tree coverage for appearance and drainage purposes.

13. If a sign is placed on the property the sign shall be located a minimum of:
  - a. 200 meters from regulatory signs, and
  - b. 3 meters (9 feet) from the outer edge of the road or not less than 1.5 meters from the property line if on private property.
14. **The sign shall be placed on site and is not permitted to be placed on any County lands and/or road rights-of-way.**
15. Illumination of the sign must not negatively affect, nor pose a safety hazard to, an adjacent site or street.
16. Wiring and conduits of the sign must be concealed from view.
17. The sign shall be a minimum of 2 meters in height from the bottom of the sign above the curb/sidewalk.
18. The sign shall:
  - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic;
  - b. Not unduly interfere with the amenities of the district;
  - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties; and
  - d. Not create visual or aesthetic blight.
19. **This permit approval is subject to the access to the property being constructed to County standards.** PRIOR to installation of a new access or changing location of existing access, complete a Request to Construct an Access form by contacting the Operations Department for Mackenzie County at (780) 928-3983. Access to be constructed at the developers' expense.
20. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
21. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

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22. **The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.**

**CARRIED**

**6. SUBDIVISIONS**

- a) **67-SUB-21 W.E. Invest Inc. (Wally Wiebe)  
0.62 acre Subdivision (1 lot)  
Plan 052 3802; 24; 17 (La Crete)**

**MPC 22-01-006** **MOVED** by Jacquie Bateman

That Subdivision Application 67-SUB-21 in the name of W.E. Invest Inc. Lot 17, Block 24, Plan 052 3802 be APPROVED with the following conditions:

1. This approval is for the subdivision of one (1) lot, 0.62 acres (0.251 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
  - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality,
  - b) Provision of all sanitary systems including service lines, main and appurtenances as required by the Municipality,
  - c) Provision of all water lines, including all fittings and valves as required by the County,
  - d) Provision of municipal servicing (water and sanitary sewer) to each lot,
    - I. The existing shared private water line and sewer line shall be separated by cutting and capping the lines in between the two lots, creating two private services. This shall be done at the developer's expense.**
  - e) All drainage systems, provisions for weeping tile flow where a high water table or other subsurface conditions cause

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continuous flow in the weeping tile, and associated works, all as and where required by the County. Where trunk storm sewer mains are required, the County shall reimburse the Developer for the cost of the trunk storm sewer mains in accordance with current County policy;  
The developer shall provide the municipality with a site drainage and surface water management plan that outlines the following:

- (1) Drainage of internal road system,
  - (2) Erosion prevention systems, if required,
  - (3) Direction of site drainage, and
  - (4) Elevation plans for each lot
- f) Provision of paved internal roads, sidewalks and other infrastructure as required by the County in accordance to Mackenzie County Engineering Guidelines and at Developers expense, such construction of roads to serve the lots to be created by the subdivision;
- g) Provision of utilities (power, gas, telephone, etc.) to each lot. Such utilities to be provided in a location and to a standard to be approved by the appropriate utility company and the County. Responses from utilities companies are shown in Schedule "C" hereto attached. Written confirmation of the completed utility installation is required to be submitted to the County by each utility company prior to registration of the subdivision,
- h) Provision of and/or negotiation for utilities rights-of-way and/or easements as required by utilities companies. Any costs incurred for line relocation will be the responsibility of the developer. All utility lanes/lots must be accessible. All public utility lanes/lots shall be cleared to ground level with all tree stumps and debris removed and then landscaped. Where necessary, utility lanes/lots shall be excavated or landscaped to provide drainage for the subdivision. Any excavation or landscaping of the public utility lanes/lots shall be to engineered plans and completed prior to the installation of utilities,
- i) The developer is responsible for site grading and landscaping to design elevation and seeding with grass or other approved landscaping, in a manner that does not negatively impact adjacent properties or infrastructure.
- j) Provision of an agreement with the adjacent landowners

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for utility lanes/lots if required,

- k) Any outstanding property taxes shall be paid in full prior to registration of title;
- l) Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value in accordance with Policy DEV005. The current market value for this property is \$15,000 per residential acre. Municipal reserve is charged at 10%, which is 0.062 acres. **0.062 acres times \$15,000 equals \$930.00 (This condition is subject to verification of Municipal Reserve requirements via administration completing a land file search);**
- m) The Developer has the option to provide a market value appraisal of the existing parcel of land as of a specified date occurring within the 35-day period following the date on which the application for subdivision approval is made in accordance to the *Municipal Government Act* Section 667(1)(a) **(This condition is subject to verification of Municipal Reserve requirements via administration completing a land file search);**
- n) Provision of off-site levies as required by the County as follows:
  - i) Sewage Lift Station Offsite Levy (Bylaw 474/04) is imposed for the sewage lift station number 5
    - a) Addition of a sewer lift station in La Crete, Alberta, located at 91 Ave. and 100 Street to meet the demands of residential and industrial development requirements;
    - b) 250 mm trunk sewer diverting all of the community sewage flows to the new sewage lift station,
    - c) A sewage lift station with all amenities,
    - d) 150 mm force main connecting the sewage lift station to the existing sewage force main.

The levy is calculated at \$1,185.00 per hectare. 0.251 hectares at \$1,185.00 per hectare equals **\$297.43 (This condition is subject to verification of levy requirements via administration completing a land file search).**

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- ii) Hamlet Off-Site Levies (Bylaw 319/02) are imposed for the construction and maintenance of off-site municipal services, including:
  - a) new or expanded facilities for the storage, transmission, treatment or supplying of water;
  - b) new or expanded facilities for the treatment, movement or disposal of sanitary sewage;
  - c) new or expanded storm sewage drainage facilities;
  - d) new or expanded facilities for the storage, transfer, or disposal of waste;
  - e) land required for or in connection with any facilities described in clauses (a) to (d); and
  - f) ongoing maintenance of the facilities described in clauses (a) to (d).

The levy is calculated at \$1,000.00 per lot. One (1) lot at \$1,000 equals **\$1,000.00**,

**Total Levies = \$1,297.43**

- o) Security, in the form of an irrevocable letter of credit or certified cheque, in the amount of 25% of subsurface and surface infrastructure construction cost must be submitted to the County prior to installation and construction of any permanent infrastructure. Security amounts required in accordance with Mackenzie County's Multi-Lot/Urban Subdivision Construction and Registration Policy No, DEV003.

**CARRIED**

- b) **71-SUB-21 Treotech Contracting Holdings Ltd.  
14.06 acre Subdivision (1 lot)  
Plan 182 1653; 1; 2 (North La Crete)**

**MPC 22-01-007** **MOVED** by David Driedger

That Subdivision Application 71-SUB-21 in the name of Treotech Contracting Holdings Ltd. Lot 2, Block 1, Plan 182 1653 be APPROVED with the following conditions:

1. This approval is for a subdivision, 14.06 acres (5.67 hectares) in size.

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2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
  - a. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality;
    - i. Any permanent buildings on the property must be constructed 2% above the grade of the road.**
  - b. **Mitigation measure must be in place in order to avoid water damage from potential pluvial flooding;**
  - c. Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense;
    - i. The landowner is responsible to provide a 30 meter road allowance and construct a road to County standard, as per Council Motion 22-01-028.
  - d. All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015;
  - e. **Provision of a storm water management plan. Contact Planning and Development staff at (780)928-3983 to discuss the requirements for your subdivision;**
  - f. Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration;
  - g. Provision of utility rights-of-way as required by ATCO Electric, TELUS, Northern Lights Gas Co-op, and others;
  - h. Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value in accordance with Policy DEV005. The current market value for this property is \$9,000 per residential acre. Municipal reserve is charged at 10%, which is 1.406 acres. **1.406 acres times \$9000 equals \$12,654.00;**
  - i. **The Developer has the option to provide a market value appraisal of the existing parcel of land as of a specified date occurring within the 35-day period following the**

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**date on which the application for subdivision approval is made in accordance to the *Municipal Government Act* Section 667(1)(a);**

- j. Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utility companies are shown in Schedule "C" hereto attached;
- k. **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

**CARRIED**

- c) **72-SUB-21 Jonathan Teichroeb  
11.78 acre Subdivision (1 lot)  
SW 14-105-13-W5M (Wilson Prairie)**

**MPC 22-01-008** **MOVED** by Jacquie Bateman

That Subdivision Application 72-SUB-21 in the name of Jonathan Teichroeb SW-14-105-13-W5M be APPROVED with the following conditions:

- 1. This approval is for a **TYPE B** subdivision totalling 11.78 acres (4.77 hectares) in size.
- 2. Applicant/developer shall enter into and abide by a Development Agreement with Mackenzie County which shall contain, but is not limited to:
  - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality,
    - I. Any permanent buildings on the property must be constructed 2% above the grade of the road.
  - b) Mitigation measure must be in place in order to avoid

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water damage from potential pluvial flooding,

- c) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense,
- d) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015,
- e) **Provision of a storm water management plan. Contact Planning and Development staff at (780) 928-3983 to discuss the requirements for your subdivision.**
- f) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration,
- g) Provision of utility rights-of-way as required by ATCO Electric, TELUS, Northern Lights Gas Co-op, and others,
- h) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached,
- i) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

**CARRIED**

**7. MISCELLANEOUS ITEMS**

**a) 2021 Development Statistics Report**

**MPC 22-01-009** **MOVED** by David Driedger

That the development statistics report for January to December 2021 be received for information.

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**CARRIED**

**8. IN CAMERA**

a) None

**9. MEETING DATES**

- ❖ Thursday, January 27<sup>th</sup>, 2022 @ 10:00 a.m. in Fort Vermilion
- ❖ Thursday, February 17<sup>th</sup>, 2022 @ 10:00 a.m. in La Crete

**10. ADJOURNMENT**

**MPC 22-01-010 MOVED** by Tim Driedger

That the Municipal Planning Commission Meeting be adjourned at 10:42 a.m.

**CARRIED**

These minutes were adopted this 27<sup>th</sup> day of January, 2022.

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Erick Carter, Chair





**RECOMMENDED ACTION:**

- Simple Majority       Requires 2/3       Requires Unanimous

That the unapproved Municipal Planning Commission meeting minutes of January 27, 2022 be received for information.

Author:   K Unrau   Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_



**MACKENZIE COUNTY  
Municipal Planning Commission Meeting**

**Mackenzie County Office  
Fort Vermilion, AB**

**Thursday, January 27, 2022 @ 10:00 a.m.**

**PRESENT:** Erick Carter Chair, MPC Member  
William Wieler Vice Chair, MPC Member  
David Driedger Councillor, MPC Member (virtual)  
Tim Driedger Councillor, MPC Member (virtual)

**REGRETS:** Jacquie Bateman Councillor, MPC Member

**ADMINISTRATION:** Caitlin Smith Manager of Planning and Development  
Madison Dyck Development Officer  
Nicole Friesen Development Officer  
Lynda Washkevich Development Officer  
Kristyn Unrau Administrative Assistant/Recording Secretary

**MOTION**

1. **CALL TO ORDER**

Erick Carter called the meeting to order at 10:01 a.m.

2. **ADOPTION OF AGENDA**

**MPC 22-01-011 MOVED** by William Wieler

That the agenda be adopted as presented.

**CARRIED**

3. **MINUTES**

a) **Adoption of Minutes**

**MPC 22-01-012 MOVED** by David Driedger

That the minutes of the January 13, 2022 Municipal Planning Commission meeting be adopted as presented.

**CARRIED**

4. **TERMS OF REFERENCE**

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For Information.

5. **DEVELOPMENT**

- a) **007-DP-22 Shingo Construction  
Dwelling – Duplex in “H-R1”  
Plan 212 0513; 3; 5 (10225-105 Avenue, Units A & B)  
(La Crete)**

**MPC 22-01-013 MOVED** by William Wieler

That Development Permit 007-DP-22 on Lot 5, Block 3, Plan 212 0513 in the name of Shingo Construction be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **Minimum building setbacks are:**
  - a. **7.6 meters (25 meters) front (North) yard (facing 105 Avenue);**
  - b. **1.5 meters (5 feet) side (East & West) yards; and**
  - c. **1.5 meters (5 feet) rear (South) yard; from the property lines.**
2. **The Dwelling-Duplex shall meet all National Building Code 2019 Alberta Edition requirements for Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.**
3. The architecture, construction materials and appearance of accessory buildings and other structures shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
4. **Where the lowest opening of the duplex is 25 feet from the front property line it is required to be at a minimum 4% grade above the curb level. Where the lowest opening of the house is 50 feet from the front property line it is required to be at a minimum 2% grade above the curb level.**
5. The Dwelling – Duplex is to be connected to the municipal water and sewer system and the cost of connection fees will be borne by the owner.
6. The Municipality has assigned an address to each unit on the

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Dwelling – Duplex as follows from **East to West**:

- 10225-105<sup>th</sup> Ave, Unit A
- 10225-105<sup>th</sup> Ave, Unit B

You are required to display the addresses on the units to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.

7. **Provide adequate off street parking as follows: 6 stalls for Dwelling – Duplex. “One parking space, including the driveway area, shall occupy 300 square feet.”**
8. No construction or development is allowed on a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
9. **This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers’ expense.**
10. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
11. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

**CARRIED**

6. **SUBDIVISIONS**

- a) **73-SUB-21 Mackenzie County – Storm Pond A  
9.42 acre Subdivision (3 lots) (2 PLUs & 1 lot)  
in “LC-LI” Plan 212 1622; 1; 1 (La Crete)**

**MPC 22-01-014** **MOVED** by Tim Driedger

That Subdivision Application 73-SUB-21 in the name of Mackenzie County on Plan 212 1622; 1; 1 be APPROVED with the following conditions:

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1. This approval is for a 3-lot subdivision totalling 9.42 acres (3.814 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with Mackenzie County which shall contain, but is not limited to:
  - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality;
  - b) Provision of all sanitary systems including service lines, main and appurtenances as required by the Municipality;
  - c) Provision of all water lines, including all fittings and valves as required by the County;
  - d) Provision of municipal servicing (water and sanitary sewer) to each lot;
  - e) All drainage systems, provisions for weeping tile flow where a high water table or other subsurface conditions cause continuous flow in the weeping tile, and associated works, all as and where required by the County;

The developer shall provide the municipality with a site drainage and surface water management plan that outlines the following:

- (1) Drainage of internal road system,
- (2) Erosion prevention systems, if required,
- (3) Direction of site drainage, and
- (4) Elevation plans for each lot

**Post-development storm water flow rates from the developed area shall not exceed pre-development flow rates.**

- f) Provision of internal roads, sidewalks and other infrastructure as required by the County in accordance to Mackenzie County Engineering Guidelines and at Developers expense, such construction of roads to serve the lots to be created by the subdivision;
- g) Provision of access to lot being created by the subdivision and the balance of the lands in accordance with Mackenzie

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County standards at the developers' expense. This requirement is in accordance with Urban Development Standards DEV001;

- h) Provision of street lighting with underground wiring, design and location as required by the County;
- i) Engineered signage package;
- j) Provision of utilities (power, gas, telephone, etc.) to each lot. Such utilities to be provided in a location and to a standard to be approved by the appropriate utility company and the County. Written confirmation of the completed utility installation is required to be submitted to the County by each utility company prior to registration of the subdivision;
- k) Provision of and/or negotiation for utilities rights-of-way and/or easements as required by utilities companies. Any costs incurred for line relocation will be the responsibility of the developer. All utility lanes/lots must be accessible. All public utility lanes/lots shall be cleared to ground level with all tree stumps and debris removed and then landscaped. Where necessary, utility lanes/lots shall be excavated or landscaped to provide drainage for the subdivision. Any excavation or landscaping of the public utility lanes/lots shall be to engineered plans and completed prior to the installation of utilities;
- l) The developer is responsible for site grading and landscaping to design elevation and seeding with grass or other approved landscaping, in a manner that does not negatively impact adjacent properties or infrastructure;
- m) Provision of an agreement with the adjacent landowners for utility lanes/lots if required;
- n) **All Off-Site Levy and Municipal Reserve (MR) fees are to be deferred to further development phases of the remainder of Plan 212 1622, Block 1, Lot 1 as stated in the Memorandum of Understanding for 42-SUB-20 dated May 31, 2021.**

**CARRIED**

- b) **001-SUB-22 Dale & Michelle Wiebe  
15.27 acre Subdivision 91 lot in "A"**

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## NE 27-104-14-W5M (Buffalo Head Prairie)

### MPC 22-01-015 **MOVED** by William Wieler

That Subdivision Application 01-SUB-22 in the name of Dale & Michelle Wiebe NE-27-104-14-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE B** subdivision totalling 15.27 acres (6.18 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with Mackenzie County which shall contain, but is not limited to:
  - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality,
    - I. Any permanent buildings on the property must be constructed 2% above the grade of the road.
  - b) Mitigation measure must be in place in order to avoid water damage from potential pluvial flooding,
  - c) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense,
  - d) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015,
  - e) **Provision of a storm water management plan. Contact Planning and Development staff at (780) 928-3983 to discuss the requirements for your subdivision,**
  - f) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration,
  - g) Provision of utility rights-of-way as required by ATCO Electric, TELUS, Northern Lights Gas Co-op, and others,
  - h) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are

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shown in Schedule "C" hereto attached,

- i) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

**CARRIED**

**7. MISCELLANEOUS ITEMS**

- a) **Bylaw 12xx-22 Land Use Bylaw Amendment to Rezone Part of NE 17-105-14-W5M from Agricultural "A" to Rural Industrial Light "RIL"**

**MPC 22-01-016** **MOVED** by David Driedger

That the Municipal Planning Commission recommend to Council to APPROVE Bylaw 12xx-22 being a Land Use Bylaw Amendment to Rezone Part of NE 17-105-14-W5M from Agricultural "A" to Rural Industrial Light "RIL" to accommodate the Manufacturing, Minor use, subject to public hearing input.

**CARRIED**

**8. IN CAMERA**

- a) **None**

**9. MEETING DATES**

- ❖ Thursday, February 17, 2022 @ 10:00 a.m. in La Crete
- ❖ Thursday, March 10, 2022 @ 10:00 a.m. in La Crete
- ❖ Thursday, March 24, 2022 @ 10:00 a.m. in Fort Vermillion

**10. ADJOURNMENT**

**MPC 22-01-017** **MOVED** by William Wieler

That the Municipal Planning Commission Meeting be adjourned at 10:12 a.m.

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**CARRIED**

These minutes were adopted this 17th day of February, 2022.

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Erick Carter, Chair





**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>February 2, 2022</b>
<b>Presented By:</b>	<b>Byron Peters, Interim Chief Administrative Officer</b>
<b>Title:</b>	<b>Information/Correspondence</b>

## **BACKGROUND / PROPOSAL:**

The following items are attached for your information, review, and action if required.

- Council Action List
- 2022-01-18 – Municipal Affairs- appeal on the denial of disaster financial assistance
- Alberta Health Services – Child & Adolescents mental health services
- 2022-01-07 Fast Tracking Immigrant Nurses for Certification – Letter of support
- 2022-01-07 – Streamlining Foreign Physician Assessments - Letter of support
- 2022-01-13 Adolescent Vaccine Provisions
- EMS System Pressure and Mitigation
- Alberta Health Services News Release
- 2021-12-23 Municipal Affairs Correspondence
- 2022-01-11 Elk Forage Depredation
- 2021-11-30 MCLB Meeting Minutes
- 2021-12-15 REDI Meeting Minutes

## **OPTIONS & BENEFITS:**

## **COSTS & SOURCE OF FUNDING:**

**Author:** C. Sarapuk      **Reviewed by:** C. Sarapuk      **CAO:** \_\_\_\_\_

**SUSTAINABILITY PLAN:**

**COMMUNICATION / PUBLIC PARTICIPATION:**

**POLICY REFERENCES:**

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That the information/correspondence items be accepted for information purposes.

Author: C. Sarapuk      Reviewed by: \_\_\_\_\_      CAO: \_\_\_\_\_

## Mackenzie County Action List as of January 11, 2022

### *Council and Committee of the Whole Meeting Motions Requiring Action*

Motion	Action Required	Action By	Status
<b>February 22, 2016 Council Meeting</b>			
16-02-135	That the County covers the additional cost of the survey on Plan 5999CL, Lot E to date and have administration release a copy of the report to the landowner informing them that the initial investigation survey has been completed.	Byron	Refer to Motion 18-06-411  In progress. Meeting with landowners.  Impacted by 2020 flood.
<b>May 10, 2016 Regular Council Meeting</b>			
16-05-354	That administration be authorized to proceed as follows in regards to the Zama Crown Land Procurement: <ul style="list-style-type: none"> <li>• cancel PLS 080023;</li> <li>• <b>pursue acquisition of land parcels as identified on the map presented in red;</b></li> <li>• identify a parcel of land to be subdivided from Title Number 102 145 574 +1 (Short Legal 0923884; 21; 1) and offered for trade or sale to Alberta Environment and Parks due to its unsuitability for a hamlet development , specifically the land use restrictions per Alberta Energy Regulator.</li> </ul>	Don	PLS Cancelled.  Asset list with all leases, caveats, dispositions, easements, etc.  Response Received from AEP 2017-11-27.  Application submitted.  RFD to Council once response is received to our application.
<b>July 12, 2016 Regular Council Meeting</b>			
16-07-526	That the County pursue purchasing the leased lands at the Hutch Lake campground.	Don Byron	Application for purchase of Hutch Lake has been filed.
<b>April 25, 2018 Council Meeting</b>			
18-04-315	That administration move forward in purchasing more land north of the existing Hutch Lake Cabins and that final costs be brought back to Council for decision.	Don	Sketch plan completed. Application to purchase is in submitted
<b>June 12, 2018 Council Meeting</b>			
18-06-432	That the County apply to Alberta Environment & Parks for a bank stabilization and clean-up along the Peace River in the Hamlet of Fort Vermilion as a result of the ice jam flooding event.	Jen & Jeff	In progress. Engineering report. (WSP) To be sent to DRP for review  2020 Flood Mitigation
<b>October 9, 2018 Regular Council Meeting</b>			
18-10-763	That administration proceeds with the water diversion license's as discussed.	John	Met with AE Reps. Got update on Licenses.

Motion	Action Required	Action By	Status
			Meeting will take place early this year to finalize.
<b>November 5, 2019 Regular Council Meeting</b>			
19-11-676	That Mackenzie County representatives appointed to a provincial task force must provide regular written reports to council, shall immediately forward all task force material and information to council and CAO, and shall receive specific, prior approval from council to represent views or negotiate on behalf of the County.	Council	Written Report Needed.
<b>January 29, 2020 Regular Council Meeting</b>			
20-01-055	That Administration move forward with applying for Recreational Leases for the Bistcho Lake cabin areas and consideration be given to the work being done by the Caribou Sub-regional Task Force.	Don	On hold. Pursuing reinstatement of commercial fishing.
20-01-067	That a letter be sent to the Minister of Municipal Affairs in regards to the Section 627(3) of the Municipal Government Act that relates to the number of councillor's on a Subdivision and Development Appeal Board.	Byron Carrie	In progress CC:RMA & AUMA
<b>June 5, 2020 Special Council Meeting</b>			
20-06-334	That administration continues to support a community recovery plan that includes a community engagement component.	DRT	Ongoing
<b>July 15, 2020 Regular Council Meeting</b>			
20-11-744	That the concepts and guidance provided within the La Crete Industrial Growth Strategy be incorporated into County planning documents.	Byron	Incorporated into the MDP 2022 Budget Request
<b>November 25, 2020 Regular Council Meeting</b>			
20-11-748	That Administration proceed in developing an offsite levy bylaw for the benefitting area of the La Crete South Sanitary Trunk Sewer for the purpose in recovering all costs associated with the sanitary sewer trunk improvements.	Byron	Working on draft offsite levy bylaw. No Change
20-11-774	That a letter be sent to Alberta Health Services regarding critical staff shortages in Northwest Alberta.	Carrie	In progress
<b>December 16, 2020 Budget Council Meeting</b>			
20-12-799	That the County lobby the provincial government (Red Tape Reduction) to consolidate grazing leases into a single tax roll to assist the province and the municipality to reduce red tape.	Byron	In progress
<b>January 27, 2021 Regular Council Meeting</b>			
21-01-075	That administration proceed with the land sale of Plan 082 6817, Block 3, Lots 11MR & 12MR for the purpose of consolidation.	Caitlin	Designation removed, waiting on land transfer

Motion	Action Required	Action By	Status
<b>March 9, 2021 Regular Council Meeting</b>			
21-03-185	That administration include Option 4 - being place a new building on higher ground (new location) in the flood recovery work for the Fort Vermilion Airport, and that a detailed budget amendment to fund the works be presented to council prior to issuing a tender for the recovery/mitigation works.	Byron	<b>RFP – Opened at Dec. 16<sup>th</sup> Meeting. Mtg. admin reviewing Motion: 21-12-887</b>
<b>March 24, 2021 Regular Council Meeting</b>			
21-03-246	That administration be authorized to proceed with the sale of the land and transfer of title for amalgamation back into the quarter.	Caitlin	Waiting on land transfer
<b>May 11, 2018 Regular Council Meeting</b>			
21-05-419	That administration develop a Charitable Donations Policy.	Jen	In Progress
<b>May 26, 2021 Regular Council Meeting</b>			
21-05-464	That administration proceed with upgrading the airport lighting at the Fort Vermilion (Wop May) Airport from halogen to LED.	Byron	In Progress
<b>June 8, 2021 Regular Council Meeting</b>			
21-06-498	That Mackenzie County attempt to gain representation in the next policy framework replacing Canadian Agriculture Partnership.	Grant	In Progress
<b>July 14, 2021 Regular Council Meeting</b>			
21-06-226	That administration work with the Ferry Campground to formulate a plan to obtain the lease for the creation of a new campground.	Don/Byron	In progress
21-07-531	That the property at 1030 Tower Road in Zama be publicly advertised and put up for sale with a closing date of August 14, 2021.	Jen/Caitlin	<b>Options at 2022/02/02 Council Meeting</b>
<b>September 14, 2021 Regular Council Meeting</b>			
21-09-623	That second reading be given to Bylaw 1231-21 being the La Crete Offsite Levy Bylaw be tabled until further date.	Byron	TABLED
21-09-637	That administration obtain required approvals and agreements with affected landowners for the West La Crete Road ditch cleanout.	Grant	In Progress
21-09-644	That a commemorative sign be placed at the Heritage Centre in La Crete and the Fort Vermilion lean-to museum highlighting the contribution that Bill Neufeld had in the paving of the Hwy 88 Connector.	Don/Byron	Ongoing. Jan 1 <sup>st</sup> Draft
21-09-657	That the Tax Recovery Auction for properties under tax arrears be set for February 23, 2022.	Jen	<b>Council 02-02-22 – Date Change</b>

Motion	Action Required	Action By	Status
21-09-658	That administration work with the Fort Vermilion School Division to complete a trade and land transfer for properties adjacent to the La Crete Distribution Pumphouse and Fort Vermilion Public School.	Byron	Transfers signed
<b>October 12, 2021 Budget Council Meeting</b>			
21-10-696	That Administration proceed with the sale of the closed portions of 100A Street to adjacent landowners at assessed value with all associated costs being borne by the buyer with the exception of those costs associated with registration of a waterline URW where required.	Caitlin	In progress- Surveyed
21-10-697	That the north portions of 100A Street (adjacent landowners) be sold back for the same price it was originally purchased to the adjacent landowners with all associated costs being borne by the applicant.	Caitlin	In Progress
<b>October 27, 2021 Regular Council Meeting</b>			
21-10-769	That the Community Services Committee analyze Mackenzie County's Solid Waste requirements at the Waste Transfer Stations and bring back its findings and recommendations no later than August 2022, prior to future budget deliberations	Don	In progress
<b>November 9, 2021 Regular Council Meeting</b>			
21-11-772	That the Commercial Business Incentive Options be brought a Committee of the Whole meeting for further discussion.	Byron	In Progress
<b>November 19, 2021 Budget Council Meeting</b>			
21-11-786	That the 2 summer staff positions under Community Services be moved to Operations and the Summer Staff Waste Transfer Station position be deleted.	Carrie	<b>COMPLETE</b>
<b>November 30, 2021 Regular Council Meeting</b>			
21-11-794	That administration bring budget options to a future council meeting for a plow truck for Zama.	Willie	
21-11-802	That Policy FIN025 Purchasing Authority Directive and Tendering Process be amended as discussed and brought to the next council meeting for approval.	Carrie	<b>COMPLETE</b>
21-11-813	That a letter be sent to the Minister of Justice and Solicitor General outlining the successes with RCMP and the oversight of the real problem which is justice.	Carrie/Byron	Assistance from Councillor Wardley
<b>December 14, 2021 Regular Council Meeting</b>			
21-12-854	That Policy DEV001 & DEV007 be brought back to Council for review.	Caitlin	February 1, 2022 COW Meeting
21-12-875	That Mackenzie County support the Mighty Peace Watershed Alliance application for the EcoAction Community Funding Program, and that the County	Byron	

Motion	Action Required	Action By	Status
	contributes to the project with in-kind support through a program partnership.		
<b>December 16, 2021 Budget Council Meeting</b>			
21-12-888	That Administration review the Fort Vermilion Airport Flood Recovery Phase 3 tender and bring a recommendation to the next Council meeting.	Byron	
21-12-891	That the Community Services Administrative Assistant be TABLED until the next Council meeting.	Don	
21-12-895	That administration be authorized to apply for the Electric Vehicles for Municipalities Program Grant to purchase an Electric Zamboni and the La Crete Recreation Society will cover the remaining funds required.	Don	In Progress
<b>January 7, 2020 Budget Council Meeting</b>			
22-01-003	That \$50,000 from the General Capital Reserve be allocated to the Emergency Services – Fort Vermilion Reserve for the Fort Vermilion Fire Hall.	Jen	<b>COMPLETE</b>
22-01-004	That \$200,000 from the Road Reserve be allocated for bridges.	Jen	Policy Development required – transfer noted in Budget
22-01-012	That the following Councillors be registered for the Growing the North Virtual Conference which takes place February 22 -24, 2022. 1. Reeve Knelsen 2. Deputy Reeve Sarapuk 3. Councillor Braun 4. Councillor Cardinal 5. Councillor Smith 6. Councillor Wardley	Carrie	
<b>January 11, 2020 Regular Council Meeting</b>			
22-01-017	That administration proceed with land purchase as discussed, with funding coming from the Gravel Reserve Project.		
22-01-020	That administration negotiate and/or verify costs and scope of work for the Fort Vermilion Airport Flood Recovery Phase 3 tender with the current bidder and bring back a recommendation to the next council meeting.	Byron	
22-01-021	That Policy FIN025 Purchasing Authority Directive and Tendering Process be amended as discussed.		<b>COMPLETE</b>
22-01-022	That the 2021 Capital Project - Rebuild Eagles Nest Road funding sources be amended to \$589,164 from the Canada Community – Building Fund, and \$195,000 from Municipal Sustainability Initiative.	Jen	<b>COMPLETE</b>

Motion	Action Required	Action By	Status																
22-01-028	That at the of time of Subdivision approval for Plan 182 1653; Block 1; Lot 2, the landowner is responsible to provide a 30 meter road allowance and construct a road to County standard.	Caitlin	Condition of approval at 01-13 MPC Meeting  COMPLETE																
22-01-031	That administration implement a Snow Angel program for rural senior residents who may require financial assistance with snow removal.	Jeff																	
22-01-034	<p>That administration arrange meetings with the following Ministries to discuss priority topics during the Rural Municipalities of Alberta (RMA) spring convention in March 2022 in Edmonton.</p> <table border="1" data-bbox="321 621 971 1264"> <thead> <tr> <th data-bbox="321 621 646 653">Ministry</th> <th data-bbox="646 621 971 653">Priority Topics</th> </tr> </thead> <tbody> <tr> <td data-bbox="321 653 646 762">Minister of Agriculture, Forestry &amp; Rural Development</td> <td data-bbox="646 653 971 762">Land Transfer Grazing Lease &amp; Grazing Reserves- Fire Smart Rural Broadband Internet</td> </tr> <tr> <td data-bbox="321 762 646 821">Minister of Municipal Affairs</td> <td data-bbox="646 762 971 821">MSI Funding Mackenzie Restructuring</td> </tr> <tr> <td data-bbox="321 821 646 900">Minister of Jobs Economy &amp; Innovation</td> <td data-bbox="646 821 971 900">Tourism Development of Crown Land</td> </tr> <tr> <td data-bbox="321 900 646 980">Minister of Health</td> <td data-bbox="646 900 971 980">Emergency Medical Services General Health Concerns</td> </tr> <tr> <td data-bbox="321 980 646 1039">Minister of Advanced Education</td> <td data-bbox="646 980 971 1039">Secondary Education Mandating Vaccinations</td> </tr> <tr> <td data-bbox="321 1039 646 1071">Minister of Transportation</td> <td data-bbox="646 1039 971 1071">MELT Program</td> </tr> <tr> <td data-bbox="321 1071 646 1264">Minister of Environment &amp; Parks</td> <td data-bbox="646 1071 971 1264">Tourism on Crown Campground Leases 10 year Plans Land Procurement north of Zama Proposed changes to Fisheries Regulations</td> </tr> </tbody> </table>	Ministry	Priority Topics	Minister of Agriculture, Forestry & Rural Development	Land Transfer Grazing Lease & Grazing Reserves- Fire Smart Rural Broadband Internet	Minister of Municipal Affairs	MSI Funding Mackenzie Restructuring	Minister of Jobs Economy & Innovation	Tourism Development of Crown Land	Minister of Health	Emergency Medical Services General Health Concerns	Minister of Advanced Education	Secondary Education Mandating Vaccinations	Minister of Transportation	MELT Program	Minister of Environment & Parks	Tourism on Crown Campground Leases 10 year Plans Land Procurement north of Zama Proposed changes to Fisheries Regulations	Byron/Carrie	
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Minister of Transportation	MELT Program																		
Minister of Environment & Parks	Tourism on Crown Campground Leases 10 year Plans Land Procurement north of Zama Proposed changes to Fisheries Regulations																		



January 18, 2022

Byron Peters  
Interim Chief Administrative Officer  
Mackenzie County  
PO Box 640  
Fort Vermilion AB T0H 1N0

Dear Mr. Peters,

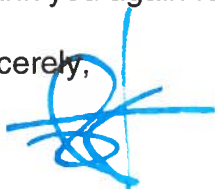
Thank you for your December 2, 2021 appeal on the denial of disaster financial assistance for the June 17, 2021 flood event in Mackenzie County. Given the points raised in your appeal along with the amount of underlying data, I anticipate that the review of the appeal will take several more weeks.

The Minister of Municipal Affairs will provide Mackenzie County with a written response to your appeal once completed. Your patience during this review is appreciated.

If you require further information or have additional information that would assist the review, please contact Brenda Fioretti, Director of Community Recovery Services, toll-free by dialing 310-0000, then 780-718-5101 or email at [Brenda.Fioretti@gov.ab.ca](mailto:Brenda.Fioretti@gov.ab.ca).

Thank you again for writing and for your efforts in support of your community recovery.

Sincerely,



Stephen Lacroix  
Managing Director

January 19, 2022

Reeve Joshua Knelsen  
Mackenzie County  
PO Box 640  
FORT VERMILLION AB T0H 1N0

Dear Reeve Knelsen:

Thank you for your letter concerning child and adolescent mental health services in the Alberta Health Services (AHS) North Zone in the High Level and Mackenzie County area.

I appreciate you also joining the conversation with AHS and community leaders on January 13 to discuss these services in your area. I am providing this letter in order to ensure you have the most recent information.

Dr. Paul Soper has given years of service to our communities and to patients and families. His expertise and advocacy will be sorely missed.

We are working to hire a new visiting child psychiatrist for the area. Through the [DoctorJobsAlberta.com](http://DoctorJobsAlberta.com) website, Medical Affairs is promoting and recruiting new candidates to this visiting specialist role.

Dr. Soper is reviewing his caseload with the Addiction and Mental Health clinical team in the High Level clinic and is collaboratively determining care plans for each patient and their family. Based on his assessment, options include referring back to the primary care physician who can consult with Addiction and Mental Health clinic staff until a new psychiatrist is in place. Urgent situations will be triaged and interventions with other consulting psychiatrists in the zone can be arranged.

AHS Addiction and Mental Health (AMH) is supporting child and youth psychiatrist care in the area, including:


- Clinicians at the High Level clinic will continue to serve child and youth clients with urgent needs. For clients with less urgent needs virtual counselling supports are offered while the client is waiting for access to child psychiatry services.

.../2

- Local physicians will be provided with information on the North Zone's Child Telehealth Psychiatry Program which can be accessed when a physician has a new client needing psychiatry services.
- Engaging with psychiatrists in other areas to assist with patients until we are able to hire a new child psychiatrist.

We appreciate you sharing your concerns as we work to address the needs of residents of High Level and Mackenzie County area. Thank you for your continued support of these children and youth. It is our priority to deliver quality programs and services while continuing to work with you and keep you informed.

Sincerely,



Verna Yiu, MD, FRCPC  
President and Chief Executive Officer

C: Dr. Brian Muir, Zone Medical Director - North Zone, AHS



January 7, 2022

Via Email: [carna@nurses.ab.ca](mailto:carna@nurses.ab.ca)

College & Association of Registered Nurses of Alberta  
11120 178 Street  
Edmonton, AB T5S 1P2

Dear Council:

**Re: Letter of Support for Fast Tracking Immigrant Nurses for Certification in Alberta**

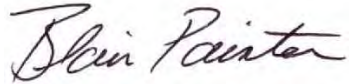
The Municipality of Crowsnest Pass Council respectfully requests that the College & Association of Registered Nurses of Alberta consider fast tracking immigrant nurses to qualify to work in Alberta in all communities currently facing nursing shortages.

Our current health crisis has clearly demonstrated the need for additional nurses to support and enhance our current caregivers that are overworked and stretched to capacity when there are many immigrant nurses sitting on the sidelines forced to work in underemployed positions to make ends meet.

We recognize that it is a great responsibility to ensure that foreign educated nurses are qualified to Canadian standards, but it appears that the current process is too cumbersome and that as a country we are losing out on this virtually untapped pool of skilled medical professionals.

We thank you for your kind consideration and hope that we can all work together to find a solution to this problem, or at the very least to make improvements to the current accreditation process.

Sincerely,

A handwritten signature in black ink that reads "Blair Painter". The signature is written in a cursive, flowing style.

Mayor Blair Painter  
Municipality of Crowsnest Pass  
403-563-0700  
[blair.painter@crowsnestpass.com](mailto:blair.painter@crowsnestpass.com)

cc: The Honorable Jason Copping, Minister of Health  
Alberta Municipalities  
Rural Municipalities Association



January 7, 2022

Via Email: [registrar@cpsa.ab.ca](mailto:registrar@cpsa.ab.ca)

College of Physicians and Surgeons of Alberta  
2700, 10020 100 Street NW  
Edmonton, AB T5J 0N3

**Attention: Dr. Scott McLeod, Registrar**

Dear Dr. McLeod:

**Re: Letter of Support for City of Cold Lake and Streamlining Foreign Physician Assessments**

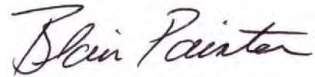
The Municipality of Crowsnest Pass Council fully supports the request by the City of Cold Lake to have the College of Physicians and Surgeons of Alberta consider streamlining the assessment process for physicians from outside of Canada but wish to extend this consideration be given to facilitate integration for those doctors in all communities in Alberta currently facing physician shortages.

Our current health crisis has clearly demonstrated the need for additional doctors to support and enhance caregivers that are overworked and stretched to capacity when there are many immigrant physicians sitting on the sidelines forced to work in underemployed positions to make ends meet.

We recognize that it is a great responsibility to ensure that foreign educated doctors are qualified to Canadian standards, but it appears that the current process is too cumbersome and that as a country we are losing out on this virtually untapped pool of skilled medical professionals.

We thank you for your kind consideration and hope that we can all work together to find a solution to this problem, or at the very least to make improvements to the current accreditation process by removing the significant barriers to becoming certified in our province.

Sincerely,

A handwritten signature in black ink that reads "Blair Painter". The signature is written in a cursive, flowing style.

Mayor Blair Painter  
Municipality of Crowsnest Pass  
403-563-0700  
[blair.painter@crowsnestpass.com](mailto:blair.painter@crowsnestpass.com)

cc: The Honorable Jason Copping, Minister of Health  
Alberta Municipalities  
Rural Municipalities Association



PO Box 30 5407 50th Street  
Tofield, Alberta T0B 4J0  
P 780 662 3269  
F 780 662 3929  
E [tofieldadmin@tofieldalberta.ca](mailto:tofieldadmin@tofieldalberta.ca)  
W [www.tofieldalberta.ca](http://www.tofieldalberta.ca)

January 13, 2022

Honorable Jason Kenney  
Premier of Alberta  
Office of the Premier  
307 Legislature Building  
10800 – 97 Avenue  
Edmonton, AB  
T5K 2B6

Dear Premier,

Re: Rural Alberta – Adolescent Vaccine Provision

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Premier Kenney, since the availability of vaccines has been provided to Albertans, the message from yourself, the Chief Medical Officer of Health, and the Health Minister has remained consistent. This message has been that all eligible individuals should receive the first available vaccine, and now, this availability has extended to our youth. During the first availability of vaccine, rural Alberta felt that they were being slighted, or ignored in not having vaccine provision to those who were unable to travel, or not wanting to leave the comforts of their own community, to truly do the right thing and become vaccinated. Many across rural Alberta, Tofield included reached out to advocate and make our voices heard in having this service provided in our communities through our very capable means, such as, our pharmacies and competent pharmacists.

Bluntly, your government is ignoring rural Alberta, and creating barriers and hindrances for vaccine provision. Members of our community wanting to have their children vaccinated are being forced to drive between 50 and 70 kilometers one way to have this service provided. On top of this true inconvenience, the weather elements and poor road conditions are adding a further issue to what is already a stressful time for these parents. The decision of many is to not contend with these barriers, which is resulting in a lower vaccination rate in our rural locations.

The path forward from our vantage point appears clear, provide vaccine to our rural pharmacies to vaccinate our youth. Globally, we know that the way back to a normal life requires vaccination. In not having this ability in rural Alberta, the pandemic and its challenges to our health care system, economy and Albertans mental health will continue.



Honorable Jason Kenney  
Premier of Alberta  
Page 2

Premier Kenney, please do not continue to ignore rural Alberta. We in the outlying centres have suffered deeply, and this stance only stands to hurt Alberta as a province on a longer-term basis. As a Council and a community, we implore your government to take a stance and advocate for change.

Sincerely,



Debora Dueck

Mayor

[mayor@tofieldalberta.ca](mailto:mayor@tofieldalberta.ca)

C.C

The Honorable Jason Copping, Minister of Health  
Dr. Deena Hinshaw, Chief Medical Officer of Health  
Damien Kurek, MP  
Jackie Lovely, MLA  
Alberta Municipalities  
Rural Municipalities of Alberta  
Darren Erickson, Tofield Pharmacy  
Tofield Mercury  
Vegreville News Advertiser

**Colleen Sarapuk**

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**Subject:** FW: EMS Pressure and Mitigation Plan Memo

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**From:** Community Engagement <[Community.Engagement@albertahealthservices.ca](mailto:Community.Engagement@albertahealthservices.ca)>

**Sent:** January 24, 2022 3:10 PM

**To:** Community Engagement <[Community.Engagement@albertahealthservices.ca](mailto:Community.Engagement@albertahealthservices.ca)>

**Subject:** EMS Pressure and Mitigation Plan Memo

Message from

**Dr. Mark MacKenzie** **Darren Sandbeck**  
Provincial Medical Director, EMS Chief Paramedic, EMS



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## *EMS System Pressure and Mitigation*

**Good Afternoon Mayors, MLA's, Municipal Leaders, Chiefs, and First Nations Health Leads,**

Today, Alberta Health (AH) and Alberta Health Services (AHS) Emergency Medical Services (EMS) are announcing a comprehensive 10-point plan for addressing the extraordinary increase in EMS calls that we've experienced over the past months.

This plan, which focuses on immediate actions that will help create capacity within our system, will ensure that EMS continues to remain available and safe for all Albertans.

Specifically, immediate actions of this plan include:

- ✍ An 'hours of work' project to help ease staff fatigue:
  - ✍ AHS will continue its rollout of the fatigue management (Hours of Work) project, which launched in November 2021. EMS is adjusting working hours, shifts and scheduling to help to alleviate fatigue among staff. AHS will invest a total of \$24.2M in the first two phases of this work.
- ✍ Transferring low priority calls to other agencies in consultation with EMS physicians:
  - ✍ EMS will be transferring non-emergency or low priority calls to other agencies such as Poison and Drug Information Service (PADIS) (and are currently working to include Health Link 811), where appropriate, and in consultation with OnLine Medical Consultation (OLMC) physicians in dispatch.
- ✍ Stopping the automatic dispatch of ambulances to motor vehicle collisions that don't have injuries:
  - ✍ As of December 1, 2021 EMS is no longer automatically sending an ambulance to a motor vehicle collision where there are no injuries reported. Previously an ambulance would have been dispatched automatically and the crew would need to confirm there are no injuries. These calls are now responded to by police or fire as appropriate.

- ✍ Continued hiring of paramedics.
  - ✍ EMS is constantly hiring qualified paramedics to fill vacancies.
- ✍ Launching pilot projects to manage non-emergency inter-facility transfers
  - ✍ Two pilot projects (Calgary Zone and North Zone) are underway where patients who do not need urgent medical care are transported to care homes, and residences by means other than ambulances.

In addition to the above, several more actions are planned for later this year:

- ✍ Integrated Operations Centre:
  - ✍ AHS will be adding an integrated operations center (IOC) to Calgary. This will mirror Edmonton's IOC, which has successfully brought together paramedic leads and hospital staff for operational oversight on management of integration between EMS and the hospital system to improve patient flow.
- ✍ Emergency Communications Evaluation:
  - ✍ EMS will be implementing additional dispatching processes provincially, including evaluation by an emergency communications officer to determine if an ambulance from out of area, though it may be closest to a 911 call, is most appropriate to respond. An additional level of 911 call assessment will ensure resources continue to be prioritized for the most urgent calls, while low priority events may be delayed when safe and appropriate to do so, in conjunction with physician advice and oversight.
- ✍ Pre-emption of ambulances
  - ✍ EMS will have the ability to pre-empt and divert ambulances to higher priority calls, when appropriate. This changes the way ambulances are assigned primarily in Calgary and Edmonton, and will assist with keeping resources in Suburban and Rural communities.
- ✍ Red Deer IFT Pilot Project:
  - ✍ A pilot project is also being proposed for inter-facility transports in the Central Alberta corridor that will allow dedicated resources for transfers, while leaving ambulances for community coverage and higher priority events.
- ✍ Strategic Provincial Service Plan:
  - ✍ Creation of a new 5-10 year Provincial Service Plan, which will look at all EMS services, and will be completed in September 2022.

Finally, Alberta Health will also be leading an EMS Advisory group over the coming months, and we look forward to new ideas and connections coming from that work. The pressures facing EMS are not unique to EMS, nor to Alberta. Across the country, EMS and healthcare systems are struggling with demand. EMS calls in Alberta alone have increased by approximately 30 per cent over the last year, with demands on the service now at historic levels. Despite this increase in demand, EMS continues to respond to the vast majority of serious 911 calls quickly and appropriately, thanks to our dedicated EMS teams.

We understand that you are hearing about these concerns from your communities and constituents. We are here to ensure you have the information you need to address those concerns.

AHS remains committed to EMS staff and patients, and this plan allows us to take immediate action to uphold that commitment. Critical patients will continue to be prioritized, and existing system capacity will be maximized. Albertans need our care. We are here. This plan allows us to act immediately, to maintain the high quality care that we are proud to deliver.

We thank all EMS teams for their ongoing dedication; our AHS and Alberta Health colleagues for the continued collaboration; and you – leaders in our communities, for your voice and your support.

We are in this together.

Please continue to reach out to us with your questions directly, through your EMS Zone leadership contacts. We are always available to talk and provide more information. If you do not have a contact, you can email [Community.Engagement@AHS.ca](mailto:Community.Engagement@AHS.ca).

Please see the following link to the press release:

<https://www.alberta.ca/release.cfm?xID=817698A0B3E38-CB1E-7434-A9265705634345ED>

Many thanks,

**Community Engagement**  
**Alberta Health Services**



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January 27, 2022

## **DynaLIFE to begin providing community lab service across Alberta**

EDMONTON – Alberta Health Services (AHS) and Alberta Precision Laboratories (APL) have reached an agreement on terms of a contract for DynaLIFE Medical Labs to deliver community laboratory services across the province, beginning July 1, 2022.

Contracting community lab services to DynaLIFE is expected to generate savings aligned with estimates in the AHS Review - money that can be used to support other priorities and services across the healthcare system.

“Contracting routine community lab work to DynaLIFE will enhance service for Albertans and generate cost savings that can be used to support other priorities and services across the healthcare system,” says Minister of Health Jason Copping. “Partnering with DynaLIFE is an innovative solution that will build upon the success of Alberta’s provincially integrated lab system, which has proven to be one of the best of its kind in North America and is critical to providing high quality patient diagnosis and treatment across the healthcare spectrum.”

Approximately 65 per cent of provincial lab work, or 50 million tests per year, is generated from the community and will be delivered by DynaLIFE under contract to AHS. The contract will include operating patient service centres and mobile collection facilities in urban centres and large rural communities including Calgary, Edmonton, Red Deer, Lethbridge, Medicine Hat, Fort McMurray, Grande Prairie, Brooks, Lloydminster, Camrose, Airdrie, Cochrane, Okotoks, Strathmore, Leduc, Sherwood Park, Spruce Grove, St. Albert and Stoney Plain.

The agreement will see DynaLIFE invest in significant upgrades and expansion of patient service centres in communities including Edmonton, Calgary, Red Deer, Lethbridge, Fort McMurray and Grande Prairie. They will also invest in much-needed improvements to leased hub lab facilities in Calgary and Edmonton.

DynaLIFE has provided high-quality community lab service in Edmonton and several communities in AHS’s North Zone for more than 25 years. They will continue to provide service in these communities, and will begin providing lab service in cities and towns across the rest of the province under a new contract that will begin on July 1, 2022. DynaLIFE was selected as the preferred private-sector partner to provide community lab service through a competitive request for proposals (RFP) process and subsequent negotiations that took place throughout 2021.

“We are proud and very excited to build on our experience serving Albertans and bring our patient-centred focus to new communities across the province,” says DynaLIFE’s President and CEO Jason Pincock. “We look forward to working with AHS and APL on our plans that include much-needed upgrades and expansion of patient service centres and laboratory testing facilities in many of Alberta’s largest and fastest-growing communities.”

DynaLIFE will also be responsible for laboratory testing of all community and non-urgent hospital lab work across the province.

Follow AHS\_Media on Twitter 

In order to ensure that small rural and remote communities continue to receive the service they need, hospital and community health sites that currently handle less than 25,000 community blood test collections per year will continue to be provided by APL.

“Alberta Precision Laboratories will play a key role in ensuring all quality and service level requirements in the contract are being met by DynaLIFE,” says Mauro Chies, Vice President Cancer Care and Clinical Support Services, Alberta Health Services. “At the same time, APL will continue providing lab service at our acute care hospitals, along with the specialized lab testing, research and innovation that is critical to Alberta’s provincial lab system, such as the COVID-19 testing program that has been a pillar of our pandemic response.”

Final negotiations for a contract and detailed planning will now begin to ensure an orderly transition of staff and facilities from APL to DynaLIFE starting on July 1.

No job losses are anticipated as a result of the transition process, as DynaLIFE has agreed to assume all unionized, non-unionized and medical-scientific staff under existing collective agreements (where applicable) and provide the same, or similar, terms and conditions of employment as existing prior to the transfer.

More details will be provided to staff and community stakeholders in the coming weeks and months.

**For media inquiries, contact:**

Grady Semmens  
Director, Communications  
Alberta Precision Laboratories  
(403) 993-5591



ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Hays*

AR107369

December 23, 2021

Reeve Joshua Knelsen  
Mackenzie County  
PO Box 640  
Fort Vermilion AB T0H 1N0

Dear Reeve Knelsen:

Thank you for taking the time during the Rural Municipalities of Alberta Fall 2021 Convention to meet with me to discuss your concerns about policing costs.

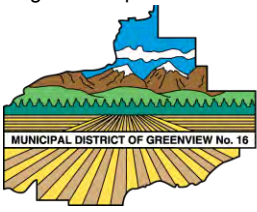
I appreciated the opportunity to hear your municipality's concerns and build on our relationship during the meeting. I have shared your concerns with my colleague, the Honourable Kaycee Madu, Minister of Justice and Solicitor General for his awareness.

Please do not hesitate to contact my office if you require any additional information regarding our discussion during the convention. I look forward to working with you and your council to build strong and resilient communities in our great province.

Sincerely,

Ric McIver  
Minister

cc: Honourable Kaycee Madu, Minister of Justice and Solicitor General  
Lenard Racher, Chief Administrative Officer, Mackenzie County



# MUNICIPAL DISTRICT OF GREENVIEW

January 11, 2022

Nixon, Jason, Honourable  
Minister of Environment and Parks  
323 Legislature Building  
10800 - 97 Avenue  
Edmonton AB, T5K 2B6

Dear Honourable Minister Nixon

**RE: Elk Forage Depredation**

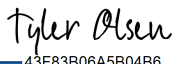
Greenview would like to take this opportunity to express concerns with the population of elk and the damaging effect that has resulted on the agricultural industry. The agricultural industry has struggled with the elk crop depredation annually, however, the population in combination with the extreme weather conditions has compelled an urgent appeal for abatement solutions. Resolutions have been endorsed by members of the Rural Municipalities of Alberta and the Provincial Agricultural Service Board in the past, specifically related to elk population control, although there are no active resolutions currently established.

Many Greenview livestock producers have been challenged with establishing adequate feed production, resulting in sourcing feedstocks, however, due to the supply and demand, the costs have substantially risen in comparison to previous years. The risen cost of feed production, and depredation impacts of the elk, has resulted in the dispersal of farm production herds, causing herd size reduction. These challenging and repetitive circumstances have put a strain on the mental and financial thresholds of the local producers.

The Livestock Feed Assistance programs through the Agriculture Financial Services Corporation (AFSC) provides some relief, however, livestock producers are at the breaking point and require forward momentum on the elk abatement issue. Greenview supports the resolution sponsored by Saddle Hills County, titled "Properly Managing Ungulate Populations," this resolution will be presented at the Provincial Agricultural Service Board (ASB) Conference January 25 – 27, 2022. Greenview strongly urges the Alberta Government to act on this perennial issue immediately.



Respectfully,

DocuSigned by:  
  
43F83B06A5B04B6...  
Tyler Olsen

Reeve

TO/tm

Cc: Hon. Jason Kenny, Premier of Alberta  
Hon. Nate Horner, Minister of Agriculture, Forestry and Rural Economic Development  
MLA Travis Toews, Grande Prairie-Wapiti  
MLA Martin Long, West Yellowhead  
MLA Todd Loewen, Central-Peace Notley  
Provincial Agricultural Service Board  
Association of Alberta Agricultural Fieldmen  
Rural Municipalities of Alberta  
Rural Alberta Municipalities

**Mackenzie County Library Board (MCLB)  
November 30, 2021 Board Meeting Minutes  
Fort Vermilion Library**

**Present:** Steven Simpson, Lorraine Peters, Wally Schroeder, Kayla Wardley, Sandra Neufeld, Lisa Wardley, Tamie McLean and Cameron Cardinal.

**Organizational Meeting:**

The following MCLB positions were filled by acclimation:

Chair: Kayla Wardley  
Vice-chair: Tamie McLean  
Treasurer: Lorraine Peters  
Secretary: Wally Schroeder

**1.0** Kayla Wardley called the meeting to order at 7:05 pm.

**2.0 Approval of the Agenda:**

**MOTION #2021-09-01 Lorraine Peters** moved the approval of the agenda as revised, **CARRIED**

**3.0 Approval of the Minutes:**

**MOTION #2021-09-02 Sandra Neufeld** moved the approval of the October 19/21 meeting minutes. **CARRIED**

**4.0 Review of Action Items:**

- The action items of the previous MCLB meeting were reviewed.

**5.0 Financial:**

**5.1 MCLB Financial Report as of November 30/21:**

- Balance Forward	\$ 87,433.11
- Total Revenues	\$ 352,039.66
- Total Expenses	\$ 322,341.79
- Bank Balance	\$ 117,133.98

**MOTION #2021-09-03 Tamie McLean** moved to accept the financial report as presented. **CARRIED**

**5.2 MCLB 2022 Budget:**

- The 2022 MCLB budget was finalized for submission.

**MOTION #2021-09-04 Wally Schroeder** moved the acceptance of the MCLB 2022 budget. **CARRIED**

**5.3 Fort Vermilion Library Financials:**

- To date in 2021 the Fort Vermilion Library has had revenues of \$84,527 and expenses of \$32,590,

**5.4 Fort Vermilion Library 2022 Budget:**

- The Fort Vermilion 2022 library budget was finalized.

**MOTION #2021-09-05 Loraine Peters** moved the acceptance of the Fort Vermilion Libraries 2022 budget. **CARRIED**

**5.5 MCLB Bank Signing Authority:**

**MOTION #2021-09-07 Tamie McLean** moved that Kayla Wardley the new chair for MCLB be given bank signing authority at the ATB. **CARRIED**

**6.0 Library Reports:**

**6.1 La Crete:**

- Circulation for October was 11,358 items.
- Their financials to November 27/21 were: Income 153K, Expenses 136K, Bank Balance 17K.
- Several sections of the library were rearranged to make room for more books.
- Young Patrons have submitted art work for display.
- Two replacement batteries for the scanner were purchased at \$60 each.
- The Purdy's chocolate fundraiser brought in \$660.58.
- The new snow shovelers are doing a great job.
- The staff Christmas party will be held on Jan 10/22 at 5:30 pm.

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**6.2 Fort Vermilion:**

- They are completing their inventory.
- Books are being purchased.

**6.3 Zama:**

- A Christmas decorating party is being planned.
- The Yoga classes are going well.
- The library has partnered with the Rec Board to do a park walk. Each park will have a theme.
- They are completing their inventory in January.
- The grow gardens are still doing well.
- They are promoting a Paws for Penalties program. Patrons can have their overdue fines forgiven if they donate pet food. The pet food will be donated to the High Level animal shelter.

**6.4 Mackenzie County Library Consortium (MCLC):**

- 60 Christmas gift bags were donated to the County's 3 libraries. They are to be given to patrons.
- The Little Free Libraries should have snow removal for easier access. A \$500 budget has been set aside for required repairs on the Little Free Libraries.
- A weekend library workshop will be planned in the new year. The library board, Societies and employees will be invited.

**6.5 High Level:**

- The vacant High Level rural MCLB membership position has not been filled. I will be advertised again.
- They have several program events happening.

**MOTION #2021-09-08 Sandra Neufelt** moved the acceptance of the library reports for information. **CARRIED**

**7.0 Old Business:**

- None

**8.0 New Business:**

**8.1 MCLB Service Agreements with the Three Libraries:**

- The service agreement with the 3 County libraries will be updated and signed.

**9.0 Correspondence:**

- A letter from the County regarding the MCLB member appointments.

**10.0 In Camera:**

- Not required.

**11.0 Next Meeting Date and Location: January 11, 2022 at 7:00 pm in the Fort Vermilion Library,**

**12.0 Adjournment:**

**MOTION # 2021-09-09 Steven Simpson** moved to adjourn the meeting at 8:54 p.m. **CARRIED**

**These minutes were adopted this 11th day of January 2022.**

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**Chair: Kayla Wardley**



**Board Meeting**  
**REDI Northwest Alberta**  
**APPROVED MINUTES**  
*Video Conference Call - Zoom*  
*December 15, 2021*  
*6:00 REDI Meeting*

**MEETING MINUTES**

**REDI Board Members Present**

Lisa Wardley, Chair, Mackenzie County  
Boyd Langford, Vice-Chair, Town of High Level  
Michelle Farris, Secretary / Treasurer  
Don Werner, Town of Rainbow Lake  
Peter Braun, Mackenzie County  
Larry Neufeld, La Crete Chamber of Commerce  
Crystal McAteer, Town of High Level  
Jonathan Parenteau, CAO, Paddle Prairie  
April Loewen, Fort Vermilion Board of Trade

**Staff & Guests**

Andrew O'Rourke, REDI Manager  
Hayley Gavin, Land Use & Planning Manager, Town of High Level.

**1. CALL TO ORDER**

Chair Lisa Wardley called the meeting to order and declared quorum at 6:04 pm.

**2. REVIEW & ADOPTION OF THE AGENDA**

**Motion:**

That REDI accept the agenda as presented.

**Moved by Peter Braun**

**Carried**

**3. MINUTES OF NOVEMBER 02, 2021, MEETING**

**Motion:**

That the minutes of November 02, 2021, REDI Meeting be accepted as amended.

**Moved by Boyd Langford**

**Carried**

**4. YTD FINANCIAL REPORT NOVEMBER 30, 2021**

**Motion:**

That the Year-to-Date November 30, 2021, Financial report be accepted.

**Moved by Crystal McAteer**

**Carried**

**5. Chairs and Managers Report**

**Chairs Report**

I had multiple meetings with the Energy Futures Labs team over the past few weeks. I spoke to CAEP manager Kimberly at RMA, and we are trying to get minister meetings started up in the new year. MFTA will be ten years old next year. MFTA is working with Travel Alberta and the REDA Growth to develop an independent DMO. The DMO will be called 'Wild,' and there was a meeting last week with James Lappan from Travel Alberta. It's been noticed at Travel Alberta how the REDA's have been promoting, working together and pushing DMO's.

## **Manager Report**

The manager provided a written report and expense claim included in the meeting package.

**Motion:** **Moved by Crystal McAteer**  
That the Chair's verbal and managers written reports to be accepted as presented.  
**Carried**

## **6. NEW BUSINESS**

### **i. Strategic Planning Session Quote**

A quote was reviewed from 13Ways Inc. for community engagement and strategic planning sessions. REDI is aware of member municipalities also interested in undertaking strategic planning. For example, the Town of High Level has created an RFP, and there could be an opportunity to share travel costs for potential consultants.

**Motion:** **Moved Crystal McAteer**  
That REDI assigns a budget and work plan to create a board-led strategic planning project in the 2022/2023 year.  
**Carried**

**Motion:** **Moved by Boyd Lanford**  
That the REDI manager attends the Leading Strategic Planning Course with U of A from Feb 03-Feb24 2022.  
**Carried**

### **ii. Women's Entrepreneurship Grant**

Women's Economic Recovery Challenge Grant funds initiatives led by Alberta non-profit organizations to support Alberta women and girls in their economic recovery from COVID-19. The Challenge Grant supports Alberta's non-profit ecosystem and will increase economic opportunities for Albertan women and girls who have been negatively impacted by COVID-19.

**Motion:** **Moved by Michelle Farris**  
That REDI applies for the Woman's Economic Recovery Challenge Grant for \$250,000.  
**Carried**

**Motion:** **Moved by Peter Braun**  
That REDI contributes \$25,000 in leverage funding to assist with a successful application towards the Woman's Economic Recovery Challenge Grant.  
**Carried**

### **iii. Organic Alberta Sponsorship 2022**

Organic Alberta is committed to building a resilient organic industry in the province. Given the tremendous growth in the number of organic producers in the REDI region and their high-quality production, which attracts buyers from across the country, The REDI region is a particular area of focus for Organic Alberta. In 2018, organic operations in the REDI region grew from 180 to 272, accounting for over 40% of total organic operations in the province.

The Mackenzie Organic Success program (2021-2022) is to support success in organic crop production, diversification and marketing. These supports include knowledge transfer tailored to the farming community in the REDI region. Field days, workshops, on-farm trials, trade shows, and a conference will provide focused details on new crops and practical agronomic and marketing information.

**Motion:** **Moved by Crystal McAteer**  
That REDI Sponsor \$1,000 towards Organic Alberta 2022 – Mackenzie Organic Success Program.  
**Carried**

**iv. Hemp Alliance of Membership**

**Motion:** **Moved by Boyd Langford**  
That REDI applies for membership of Hemp Alliance of Alberta at the cost of \$100.  
**Carried**

**v. MoveUp Magazine Article**

**Motion:** **Moved by Don Werner**  
The next article topic in MoveUp magazine will be the Digital Service Squad in Northwest Alberta.  
**Carried**

**7. OLD BUSINESS**

**i. Business & Tourism Survey**

A review of the business/tourism survey final reports.

**Motion:** **Moved by Larry Neufeld**  
That REDI approved the finalized business/tourism survey documents for distribution to partner organizations.  
**Carried**

**ii. Digital Service Squad**

The digital service squad will provide services and technical support to eligible small businesses in the REDI geographic region at no cost to the business. In partnership with CFNWA, REDI received a \$32,000 grant from 'The Business Link' in November 2021. As a result, REDI will create new Job advertisements and repost positions in January 2022.

**iii. Energy Futures Labs**

Rainbow Lake undertook its third and final meeting of EFL on December 15, where REDI board members attended and worked collaboratively with Energy Future Labs (EFL) to forge a

pathway for Rainbow Lakes resilience and energy innovation. In addition, REDI would assist in future downstream business development.

Short Review of the final session:

1. Direct heating of homes (<10km) - Enough information now to go into the design stage. Need capital costs and anticipated challenges. 1-3 year timeline
2. Larger regional power opportunity. Need to start meeting with partners eg. Cenovus. Need proof of concept before can estimate timeline.
3. Downstream opportunities - longer-term timeline Key individuals: Vince Distafano, E2E Energy Solutions, Cenovus and Rainbow Lake

#### **iv. CanExport Update:**

The REDI board reviewed a draft of the second Alberta to Alaska video. REDI will follow through on the release schedule outlined in the meeting package. The CanExport project will finish on December 31; REDI has spent the grant funds. Final reports are due to the Federal Government on January 31.

#### **Motion:**

**Moved Crystal McAteer**

That REDI approves final versions of the CanExport rail videos.

#### **Carried**

#### **v. Economic Corridor Taskforce Update**

The task force is wrapping up with one final last big push. This week, there was a team meeting with 36 department staff from every arm of the Alberta Government in supporting roles assisting the task force. A presentation of northern Alberta taskforce activities included REDI's new CanExport rail videos. Infrastructure improvement and opportunities in the Treaty 8 region will be included in the final recommendations report to Premier.

## **9. ROUNDTABLE**

**Larry Neufeld** – Gearing up for a new year, new book, new memberships. The chamber broke the 400 membership milestone this year. I am hoping to have a tradeshow and get back to regular events as soon as possible. Moonlight madness went very well, and the chamber was approached to assist with some winter events.

**April Loewen**- Still planning catchup from 2020. We got our new website up and running; check it out on <https://www.fortvermilion.ca/>. Fort Vermilion moonlight madness went very well despite extremely cold weather.

**Jonathan Parenteau** – Paddle Prairie is attending a meeting in February with Alberta Indigenous Opportunities Corporation (AIOC) to look at economic development opportunities. In a recent meeting with Minister Wilson, he mentioned funding available for tourism opportunities within indigenous communities.

**Peter Braun** – The arena is moving ahead; the floor is underway with plastic layers and concrete curing. Supplies seem to be the big issue with the new outdoor rink.

**Hayley Gavin** – Year-end, busy with asset management and coming to the end of maintenance management project. NWSAR wrap-up and handover are underway. A recent phone call highlighted a public engagement session for the Corridor task force earmarked for March 10, 2022.

**Don Werner** – The Energy Futures Lab workshop is the most prominent item. Rainbow Lake is starting to pick up for the winter season; there is quite a lot of pipeline work in the Cenovus area. Rigs are going at Harvest and Cenovus. The wells that were drilled on plant road are up and running. Ice roads are in, so expecting activity to pick up in January.

**Michelle Farris** – Similar to what Don mentioned, The Town of Rainbow Lake also erected a new 28ft high Christmas tree, which we are all very proud of. Something very positive for residents.

**Crystal McAteer** – Midnight madness went well, Santa in the park, the reverse parade and fireworks. January 3 is the final date for the final review and RFP for Mackenzie House.

**REDI Manager – Cheryl Welke** High Level chamber update: The chamber had a successful midnight madness event in conjunction with the merchant's committee and community futures.

We are currently reviewing our bylaws in preparation for our AGM in February next year. We would like to ensure that the mandate and direction of the chamber is to promote and assist local business first (Mackenzie county area is considered local)

We are doing final preparations for the rebranding of the chamber. We already had a “soft launch” of our new logo on emails and social media. New website and digital newsletter will be launched in the new year.

**Lisa Wardley** – The Zama chamber and rec. board are opening its park walk; we changed the campground into a light-up park walk. Two rigs are operating right now; six rigs will be working in the area after Christmas. Paramount continues with field abandonment. One upside is that the liabilities will not outstrip the assets. Once moratoriums are lifted, this could open up future investment and development opportunities.

**10. ADJOURNMENT & NEXT MEETING**

The next REDI meeting will take place on January 19, 2022, at 6:00 pm via Zoom video communications.

**Motion:** **Moved by Peter Braun**  
That the REDI meeting be adjourned at 8:17 pm.  
**Carried**

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Lisa Wardley Chair

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REDI Manager